REGISTRATION HOW TO's

2020-21 Competitive Program Registration will open on the following dates at 9:00 pm

Date	July 6, 2020	July 7, 2020	July 8, 2020	July 9, 2020	July 13, 2020
Group	High Performance/ Senior	Junior	Development	Youth/Intro	All members that did not take their original placement

Steps to register your swimmer for the Competitive Program 2020-21:

1. Go to www.nyacswimming.ca - **Please do not log in**. You will be asked to log in later in the registration process

2. Go to the home page and press the 2020-2021 registration button on the top left of the screen.

3. Follow the prompts to register your swimmer. **You may only register for the group your swimmer was selected.** Registering in a group that your swimmer was not placed in may cause them to lose their spot.

4. All swimmers have a place in the program they were selected for until July 12, 2020, after which time the registration will open up to new members and those who have received permission to change groups.

5. Some groups have more than one location. Locations are filled on a first-come, first-serve basis, so please be sure to be online at 9 pm to register. If your preferred location is full, register for your second favourite location and send an email to Linda Liberta at: info@nyacswimming.ca to be placed on a waitlist.

6. If you have received permission from Coach Eddie Toro or Coach Heather Bruce to move to a different group after the initial registration, you will need to wait until July 13 to register in this new group. Only after all swimmers have had a chance to register based on their original placement, and if there is space available, your swimmer can register in the new group. It is highly recommended to register in the group that your swimmer was initially selected to reserve a spot for your athlete. If there is space in the newly approved group, we will contact you and transfer your swimmer.

7. If you are a current member and have a swimmer that is new to NYAC or is moving up from Waves, you may register them now by adding them to your account during the registration process. Please note this only applies to the swimmers that are registering in the competitive program. Waves registration begins on July 13, 2020.

8. You will only be asked to pay a $5 deposit fee at this time to reserve your swimmer's place. However, you will be asked to select either an installment payment or a full payment option during registration. Payments will only commence once we can start swimming. The Family Discount will be deducted after the season starts.

9. After you have completed payment, you will receive a receipt email that payment has been processed.

10. **After the above is completed, all registrations need to be approved by the Program Co-Ordinator**. Only swimmers registered in the group they were selected for will be approved. If you are returning member, you will receive an email letting you know that the registration has been approved and your account has been activated. All new members will receive an email after the registration has been approved with sign in instructions for the website.

11. Please keep in mind with over 400 competitive swimmers it might take some time to receive the approval email. If, after July 20, 2020, you have not received the approved email, please contact Linda at the office at info@nyacswimming.ca.

Thank you, and we are looking forward to seeing your swimmers again this fall!

Swim on,

NYAC

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