

Swim Meet Volunteer Policy

A successful synchronized swim competition requires many volunteers. Each athlete's family is required to volunteer **for a minimum of 4 hours (approx. 2 shifts) per swimmer at each meet** held by the club during the competitive year.

- 1) Your credit card will be charged the Volunteer fee for each meet during the year that the family's volunteer requirements are not met - whether due to failure to sign up for shifts or worker is late or fails to show up for a scheduled shift and therefore must be replaced by another volunteer.
- 2) Training for volunteer duties is "on the job" and explained to volunteers by the chief referee before each event. Courses are offered for those interested in panel and assistant refereeing during the November figure competition and camp, and may be offered in-house if there is interest.
- 3) All workers should arrive at least 60 minutes before their shift and be on deck 30 minutes before the shift for training and/or review.
- 4) All on deck volunteer personnel are required to wear white shirts and black shorts/pants/capris.

Volunteers at meets may include:

PANEL REFEREE	Announces competitor and reads the judges' figure marks aloud
ASSISTANT REFEREE	Ensures athletes are in sequence for the draw and ready to compete
SCORERS	Record scores and calculate totals on sheets provided
TIMERS	Time and record routines
RUNNERS	Takes judges' routine marks to announcer's table
ANNOUNCER	Announces swimmers and routine scores
MUSIC	Coordinates and plays the music for each routine
GUIDE	Leads swimmers to the bulkhead for presentation of marks
VIDEO	Videotapes routine events
SALES	Sells merchandise at meets
SET UP/TAKE DOWN	Set up and take down of tables, chairs, curtains, etc.

The MEET MANAGER is in charge of all competitions hosted by the Saskatoon Aqualenes up until the actual competition when the Chief Referee takes over responsibility for the competition.

In the Figure events the PANEL REFEREE calls for the judges to show their marks and reads them out. The ASSISTANT REFEREE ensures the athletes are lined up in the proper order and that they swim out to the mark when it is their turn. SCORERS record the marks on figure sheets provided and calculate the total. This procedure continues until all athletes have completed the figure.

The MUSIC COORDINATOR ensures that all necessary music has been received prior to routine competition and is sorted in order of competition. He/she starts the music as directed.

TIMERS use stop watches to time and record the length of each routine.

RUNNERS sit beside the platforms and take the judge's marks to the announcer's table.

The ANNOUNCER introduces the competitor in routine events and at the end of the routine reads out the technical and artistic marks.

The GUIDE leads the swimmer(s) to the bulkhead for presentation when their routine marks are being read by the announcer.