

# SUMMARY OF BY-LAW CHANGES 2021



## **GENERAL CHANGES**

We completed style and font changes for better flow and readability. Additionally some sections of the old by-laws were moved and re-numbered again for better flow and progression of information.

The first change is we created a title page and moved contents page up. This was done so individuals can locate the sections relevant to needs.

### **PART 1**

OLD ~ dealt with the definitions contained within the document.

NEW ~ the name of organization.

### **PART 2**

OLD ~ dealt with interpretation of wording within the document

NEW ~ the definitions from old part 1 and updated

### **PART 3**

OLD ~ dealt with Membership and the types of Membership

NEW ~ creation of a new by-law regarding the Jurisdiction in which the club operates in and the matters it looks after.

### **PART 4**

OLD ~ dealt with Meetings and voting rights

NEW ~ creation of a new by-law regarding the authority of the club its powers and mandates

### **PART 5**

OLD ~ dealt with Board of Directors

NEW ~ creation of a new by-law regarding the organizational structure of the club

### **PART 6**

OLD ~ dealt with the duties of the officers, directors and co-ordinators

NEW ~ Club mission statement that sat outside of the by-laws at the beginning of the document.

### **PART 7**

OLD ~ dealt with the execution of instruments and contracts

NEW ~ General membership and the four (4) classes of membership. NOTE: we created a new class of membership being the Honorary Life Members. It was created as a way to give thanks to individuals who have contributed significantly to the betterment of the club and the sport of swimming.

### **PART 8**

OLD ~ dealt with the Seal of the swim club

NEW ~ Registration; the terms and period of time that members are registered for, and how registration much me completed.

### **PART 9**

OLD ~ dealt with References

NEW ~ Fees and due; it sets out the clubs ability to set fees and dues and sets rules should fees and dues are not met.

### **PART 10**

OLD ~ none

NEW ~ Termination of Membership; this was separated from the original general membership under part 3 to have its own section and provides more information/guidelines should there be a need for an expulsion from the club.

### **PART 11**

OLD ~ none

NEW ~ Board of Directors; this a combination of both old Part 5 and an updated version. The major change is moving the co-ordinators to full board status and removal of some positions that are obsolete and the creation of positions that the club has been using for several years that had not been added.

### **PART 12**

OLD ~ none

NEW ~ Duration of Office; we created a new section that spelled out the when positions will be elected (even years/odd years) to ensure continuity of the board.

### **PART 13**

OLD ~ none

NEW ~ Removal from Office; this was created as there was no clearly defined recourse for the board to remove one its own.

### **PART 14**

OLD ~ none

NEW ~ Duties of the Board of Director; we updated the old part 6 by removing all of the individual duties of board members and created the duties board as a whole.

### **PART 15**

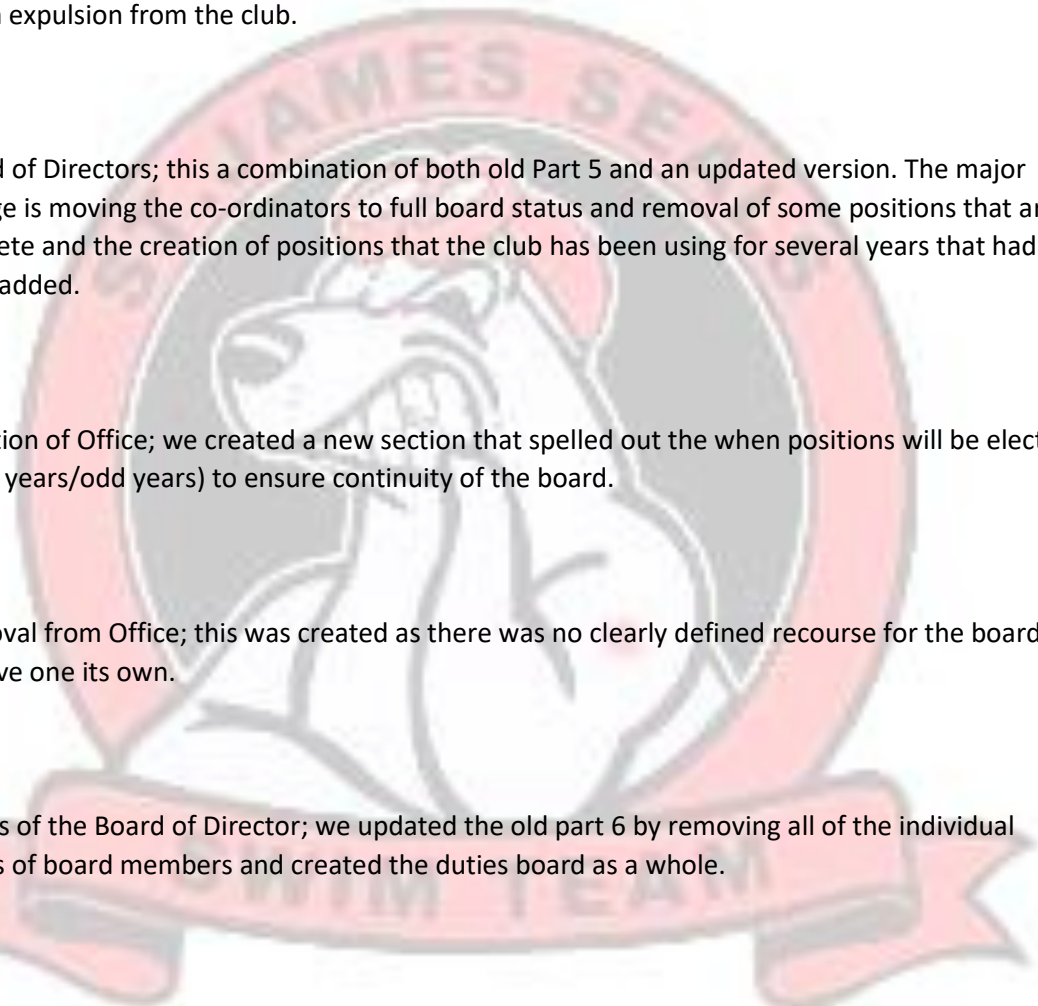
OLD ~ none

NEW ~ Committees; this a new section as it was felt that there are several committees that the club has used and continues to use and was needed to clearly define the membership of the committees and the duties related to them.

### **PART 16**

OLD ~ none

NEW ~ Liabilities of directors and staff; this is a new section to comply with Swim Manitoba's new liability guidelines.



### **PART 17**

OLD ~ none

NEW ~ Meetings; this part of old Part 4 which was broken into two (2) sections. This section deals with meetings, types of meetings, how many meetings are required and if there is an issue where the by-laws have not defined a procedure we will fall back onto Roberts Rules of Order.

### **PART 18**

OLD ~ none

NEW ~ Quorum; this was also in the old Part 4 and a new Part was created for easier access to determine if the meeting has met quorum.

### **PART 19**

OLD ~ none

NEW ~ Voting; again this was in the old Part 4 and was giving its own Part in for ease of access to determine who has voting rights and for what meeting.

### **PART 20**

OLD ~ none

NEW ~ Rights of Appeal; there was no mechanism for individuals to appeal a decision of the board; this section was created for that purpose.

### **PART 21**

OLD ~ none

NEW ~ Policies; there was no by-law concerning the policies of the club; this section was created in order govern policies and the changes within them.

### **PART 22**

OLD ~ none

NEW ~ Review of the Constitution; there was no by-law concerning a review of the constitution, this was created in order to ensure that the by-laws of the club are reviewed systematically every six (6) years to ensure that they are updated and changed with the times.

### **PART 23**

OLD ~ none

NEW ~ Amendments to the Constitution; this is a new part that spells out when changes can be made to the constitution and how they will come into affect.

### **PART 24**

OLD ~ none

NEW ~ Conflict of Interest; new part that deals with and defines what conflict of interest is.

**PART 25**

OLD ~ none

NEW ~ Interpretation; this part of the Old Part 2 but we included several new points to ensure that all areas are covered in conflict between policies and the by-laws.

**PART 26**

OLD ~ none

NEW ~ Duration and Dissolution; this is a new section that spells out how to dissolve the club and what is required.

