



Welcome to the 2021/2022 swim season with Uxbridge Swim Club! We are excited to see everyone back in the pool this fall and hope that you are having a fantastic summer! As we move into this season, because Covid – 19 is still with us, you will continue to see some of the precautions in place from our last season. Your Board and coaches continue to work to create safe, positive, efficient, and well-informed environment for all. Please read through the following documents and do not hesitate to reach out with any questions.

#### KEY NOTES TO THE START OF THE 2021 – 2022 SEASON:

- Our season will start the week of September 7<sup>th</sup>.
- We are excited to announce that we will be offering our pre-competitive program again beginning in October. **Please stay tuned for a separate registration package for Pre-Comp.**
- Given the requirements of Swim ON approved Return to Swimming Plan as well as the fact that we have all been out of the pool for quite a while, we will be using a lead up schedule with a gradual return to full schedule. This will help swimmers and coaching staff to refamiliarize themselves with the protocols and accommodate an easing back into training given the extra long break. Please also note that the Return to Swim will be dynamic and based on the current COVID-19 situation at any given time, and therefore schedules may need to change accordingly.
- 2021 – 2022 will see a return to racing (YAY!) and in fact has already started. SwimON and Swimming Canada have put together clear and detailed plans to guide this process through the different stages of reopening. Please stay tuned for our proposed meet schedule at the beginning of the season.
- Like last season, registration will be divided into two parts – **Part One: USC Registration Package** which includes forms that must be completed and submitted via email and **Part Two: Swimming Canada’s Registration Tracking and Results system (RTR)** which requires a parent to register their child online. The RTR will be open Sept 1<sup>st</sup> – 14<sup>th</sup> only. USC will circulate sign on information in advance of that.
- A deposit of \$285 per swimmer will be due by **August 25<sup>th</sup> via e-transfer** to secure your athlete’s spot. After **August 25<sup>th</sup>, fee increases to \$300.**
- Again, this year payments will be paperless. Three options are available for payment of ones Annual Membership; payment in full may be paid via e-transfer and installments must be made through the attached PAD agreement. Alternate methods of payment are not accepted. Additional fees (meets, apparel, equipment etc.) must be paid via e-transfer. Accounts overdue by 30 days will be subject to a 2% interest charge monthly.
- Please note - Swimmers will not be permitted to begin training until all parts of their USC Registration Package are submitted and deposit received. Online registration with the Swimming Canada RTR system opens September 1<sup>st</sup> and must be completed by Sept 14<sup>th</sup>.

There is lots of updated and consolidated as well as some new information in this 2021-2022 USC Registration package. In the upcoming pages you will find:

**1. USC Return to Swimming Plan**

The USC Return to Swimming Plan V7 is in process with updates that are required to meet Swim ON and provincial reopening standards and guidelines. It will be distributed as a separate document and will be also available on the USC Team Unify website once It has been approved by both SwimON and the Township of Uxbridge. We will be working in close concert with UxPool Recreation staff to execute on it. Please give it a read and reach out to [Jenn Davies](#) with any questions you have in the interim.

**2. Regular Schedule** (as it stands now) can be viewed [HERE](#) . As we get closer to the start of the season a Lead Up schedule will also be posted, and you will be notified of same.

**3. Program Fees 2021-2022** – Annual Membership Fee for each program group. New installment options for this annual fee are detailed within along with Pre-Authorized Debit (PAD) info, individually billed fees, deadlines, and terms.

**4. The USC Registration Package** – **please review, complete and sign Parts A, B, C1, D and E and scan/email back to Jenn Davies at [jdaviesrmt@gmail.com](mailto:jdaviesrmt@gmail.com) by August 25, 2021.** (to minimize touch points, paper forms will not be accepted)

- A. Athlete Information Form
- B. Pre – Authorized Debit (PAD) Agreement
- C. Uxbridge Swim Club Parent’s Roles & Responsibilities
- C1. Acknowledgement Form – Parent Roles and Responsibilities
- D. Athlete Code of Conduct
- E. Parent & Volunteer Code of Conduct

## IMPORTANT DATES

- **August 25th**
  - \$285.00 Deposit Due via e-transfer to [uscpayments@gmail.com](mailto:uscpayments@gmail.com) to reserve your athlete’s spot. (Increase to \$300 after this date)
  - Pre-comp registration opens.
- **September 1st**
  - Swimming Canada Online Registration portal opens (access info will ONLY be emailed to you once your Completed USC Registration Package is received). NB – the portal closes on September 14<sup>th</sup>.
- **September 7th** - First Week of training – gradual start schedule will be distributed in advance.
- **October 4<sup>th</sup>** – Pre-comp session #1 starts.

Thanks everyone. We look forward to seeing you and your swimmers soon for a great season ahead!  
Your USC Board, Staff and Coaches

## CONTACT FOR REGISTRATION QUESTIONS

<b>Jenn Davies</b>	<b>Julia Faust</b>	<b>Andy Priestman</b>
President, jdaviesrmt@gmail.com 416-989-4554	Co-Registrar, Finance uscfinance1@gmail.com 416-459-0933	Co-Registrar, Marketing Chair andypriestman@gmail.com 416 -884-0132

## PROGRAM FEES 2021 - 2022

### 2021 - 2022 DEPOSIT: \$285.00

- Submit as an e-transfer to [uscpayments@gmail.com](mailto:uscpayments@gmail.com)
- Deadline for submission: August 25<sup>th</sup>, 2021

### 2021 – 2022 ANNUAL MEMBERSHIP FEE

- Payment options include:
  1. Payment in full by Sept 1<sup>st</sup> - paid via e-transfer to [uscpayments@gmail.com](mailto:uscpayments@gmail.com)
  2. Two installments of 50% due September 1<sup>st</sup> and February 1<sup>st</sup>. PAD agreement required.
  3. Ten equal installments on the first of the month September 1<sup>st</sup> to June 1<sup>st</sup>. PAD agreement required.

<b>Novice</b>	<b>\$ 2000.00</b>
<b>Orange</b>	<b>\$ 2250.00</b>
<b>Orange Plus</b>	<b>\$ 2500.00</b>
<b>White</b>	<b>\$ 2750.00</b>
<b>Green</b>	<b>\$ 4000.00</b>

**ADDITIONAL FEES BILLED INDIVIDUALLY** – will be posted to your Team Unify Account and due on receipt and must be paid via e-transfer to [uscpayments@gmail.com](mailto:uscpayments@gmail.com)

- Swim Ontario Annual Fee: \$50 - \$120 (age and program dependant)
- USC Team equipment or apparel purchases
- Swim Meet Entry Fees
- Fundraising Levy Fees

**\*\*Overdue accounts will be charged interest at a rate of 2% monthly.**



**UXBRIDGE SWIM CLUB  
2021-2022  
REGISTRATION PACKAGE**

# PART A – USC ATHLETE INFORMATION FORM 2021 - 2022

❖ COMPLETE AND SUBMIT AS PART OF REGISTRATION PACKAGE

PLEASE UPDATE YOUR TEAM UNIFY PROFILE ON MEMBERS SECTION AT [www.uxbridgeswimclub.com](http://www.uxbridgeswimclub.com)

Swimmers Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: M F X  
dd/mm/yy

Please Circle Program      Green      White      Orange      Orange Plus      Novice

## Parent/Guardian

1. \_\_\_\_\_ Phone: \_\_\_\_\_ Home / Work / Cell

2. \_\_\_\_\_ Phone: \_\_\_\_\_ Home / Work / Cell

## Address:

1. \_\_\_\_\_

2. \_\_\_\_\_ (if different than 1)

Email Address: Please provide as this is used for communication from the Club

1. \_\_\_\_\_ 2. \_\_\_\_\_

Medical/Health Concerns: \_\_\_\_\_

Ontario Health Card #: \_\_\_\_\_ (optional)

**\*\*I consent to my child's name and visual likeness to be used by the Uxbridge Swim Club for the purposes of media reporting and to be used on the Uxbridge Swim Club website and social media.**

Please circle: YES / NO

Parent/Guardian Signature: \_\_\_\_\_

\_\_\_\_\_

## PART B - USC Payment frequency and PRE-AUTHORIZED DEBIT AGREEMENT (PAD)

❖ COMPLETE AND SUBMIT AS PART OF REGISTRATION PACKAGE

USC Athlete name: \_\_\_\_\_

### ANNUAL Membership FEE

Please circle your payment schedule preference

Novice: \$2000.00	Orange: \$2250.00	Orange Plus: \$2500.00	White: \$2750.00	Green: \$4000.00
1 full payment (via e-transfer by Sept 1 2021)	1 full payment (via e-transfer by Sept 1 2021)	1 full payment (via e-transfer by Sept 1 2021)	1 full payment (via e-transfer by Sept 1 2021)	1 full payment (via e-transfer by Sept 1 2021)
2 x \$1000.00 PAD installments (Sept 1 & Feb 1)	2 x \$1125.00 PAD installments (Sept 1 & Feb 1)	2 x \$1250.00 PAD installments (Sept 1 & Feb 1)	2 x 1375.00 PAD installments (Sept 1 & Feb 1)	2 x \$2000 PAD installments (Sept 1 & Feb 1)
10 x \$200 PAD installments	10 x \$225 PAD installments	10 x \$250.00 PAD installments	10 x \$275.00 PAD installments	10 x \$400.00 PAD installments

### Customer Information

<b>Name:</b>		
<b>Use Address on file as of Sept 2020</b> <input type="checkbox"/> <b>OR</b> <b>Update my address with the information below</b>		
Street address:	City:	Province:
Postal Code:	Phone:	
Email:		

### Bank Account Information

<b>Use the banking info on file as of Sept 2020</b> <input type="checkbox"/> <b>OR</b> <b>Update my banking info with the below</b>	
Account #:	Branch Transit #:
Financial Institution #	Chequing Account <input type="checkbox"/> OR Savings Account <input type="checkbox"/>
Financial Institution Name:	
Branch Address:	

### Pre-Authorized Debit (PAD) Details

You, the Payor, authorize Uxbridge Swim Club to debit the bank account identified above for

**\$\_\_\_\_\_ on Sept 1, 2021, and Feb 1 2022 OR \$\_\_\_\_\_ (see section A for amounts) on the 1st of every month or the next business day.**

This PAD is for personal use. You, the Payor, may revoke your authorization at any time by emailing [uscfinance1@gmail.com](mailto:uscfinance1@gmail.com) subject to providing notice of 30 days.

You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debt that is not authorized or is not consistent with this PAD Agreement. To obtain more information on your recourse rights, your right to cancel or a sample cancellation form contact your financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca)

<b>Signature of Account Holder:</b>	<b>Signature of Joint Account Holder (if applicable):</b>
<b>Name:</b>	<b>Name:</b>
<b>Date:</b>	<b>Date:</b>

## PART C - UXBRIDGE SWIM CLUB PARENT'S ROLES & RESPONSIBILITIES

### PARENT'S RESPONSIBILITIES

1. USC is a not for profit, volunteer driven club. To keep it viable for the young people in the North Durham area, one parent from each family **must** participate on at least one of the six USC committees (Fundraising, Digital Support, Marketing, Sponsorship, Social, and Team Management Committees) or in a role on the Board of Directors.
2. Families **must** volunteer to help **organize and run** at least one of the community events the club participates in (i.e., Canada Day ice cream booth, fall fair corn booth, Santa Claus Parade etc.)
3. As we return to racing, all families are **required** to have at least one parent take the Level I (Timers) Officials Clinic and to work on deck in an officials' role at Uxbridge Swim Club hosted meets. The Clinic will be offered in the fall for new and returning families. ***Families who have completed Level I are asked to complete Strokes and Turns clinic***
4. Parents are always responsible for their own accommodation and meals at away meets. The same applies for their swimmers unless it is a team subsidized meet.
5. During away meets, parents must remain in the stands unless working on the deck – no parents may be on the pool deck during meets.
6. During Team Travel meets, rooms grouped together are available for the team only.
7. All monthly training fees and meet fees are billed to the swimmer's account and payments must be kept up to date monthly. For travel meets a deposit is required prior to departure. The balance is calculated upon return.
8. Review and sign the Parent & Volunteer Code of Conduct
9. Parents are encouraged to support the swimmer's commitment by assisting with transportation, good meals and snacks, participation, and enthusiasm.

### FUNDRAISING LEVY

USC has established a fundraising levy to help keep club fees as low as possible. The levy applies to Novice through Green level swimmers (Pre-comp and Cross-Training are exempt but encouraged to join in with the fundraising and team building it creates).

The levy is calculated on the amount that the club expects families to raise during fundraising events organized by the club, in two **fundraising periods** (Sept – Dec and Jan – May) (please refer to the fundraising section below). **If the expected amount is raised by the family in a fundraising period, there is no levy for that period.** Furthermore, if a family raises more than the expected levy in that period, 60% of the money raised over and above the expectation is made available to the family as "USC credits" that can be used for any USC activity or product (meet fees, team equipment, etc.). Credits can not be carried over from one season to another and will revert to the club if not used by the end of a given season.

For the 2021-2022 season, the annual levy will be \$600 for the 1<sup>st</sup> swimmer in each family. There is an additional \$200 annual levy for each additional competitive swimmer in the same family. These are calculated twice annually at the end of each fundraising period (December and May) and reset to zero at the beginning of each fundraising period Therefore;

- A family with one swimmer will have a total annual levy of \$600 (\$300 billed in each period)
- A family with two swimmers will have a total levy of \$800 (\$400 billed in each period)
- A family with three swimmers will have a total annual levy of \$1000 (\$500 billed in each period)

## FUNDRAISING EVENTS

The Fundraising Committee traditionally hosts at least one fundraising event per period that creates an opportunity for all families to cover their levy amount plus earn credits. Traditionally these have been the Wine Raffle in period one (Sept to Dec) and Swim-a-Thon in period two (Jan to May). The Fundraising Committee will be responsible for the organization of these events to help keep fees low.

The club is open to new and or additional fundraising activities that are also always a great team building experience as well.

## ACKNOWLEDGEMENT

Please note that you are asked to sign an acknowledgement of The Parent Roles and Responsibilities and choose a committee to join on your athlete's Registration Forms. **USC Registrations without these items will be considered incomplete.**

**PLEASE FIND SIGN THE NEXT PAGE: ACKNOWLEDGMENT - USC Parent Roles and Responsibilities**



# PART C1. - ACKNOWLEDGEMENT

## UXBRIDGE SWIM CLUB PARENT ROLES & RESPONSIBILITIES

❖ **COMPLETE AND SUBMIT AS PART OF REGISTRATION PACKAGE**

I have Read and Acknowledge the USC Parent Roles and Responsibilities found in the 2020-2021 USC Registration Package

I agree that least one parent in our family will:

1. Take an Officials Clinic (either Level 1 or Strokes and Turns as appropriate); and
2. Volunteer for swim meets (once they resume); and
3. Participate on one of the six USC Committees and help plan at least one Community Event.

Parent/Guardian Name (printed):	Parent/Guardian Signature:
Date:	

My preference for Committee membership is: *(please choose two and rank 1st and 2nd choice)*

COMMITTEE NAME / DESCRIPTION	RANK
<b>Fundraising Committee</b> – plan and execute fundraising events and community events. Collaborates with Social Committee	
<b>Digital Support (max 3 positions)</b> – IT Problem solving, Website updates/upkeep, TV monitor in lobby, supports social media.	
<b>Marketing Committee</b> - builds awareness for the club in community and helps recruit new members.	
<b>Social Committee</b> – plans and executes existing and new USC social events. Collaborates with Fundraising Committee.	
<b>Sponsorship Committee</b> – seeks and supports corporate sponsors	
<b>Team Management Committee (2-3 positions)</b> – confirm, order, and distribute equipment/apparel. Secure group hotel reservations for away meets. Plan team travel meet if applicable.	

## PART D - UXBRIDGE SWIM CLUB ATHLETE CODE OF CONDUCT

### ❖ COMPLETE AND SUBMIT AS PART OF REGISTRATION PACKAGE

(the athlete responsibilities have been taken from the Swim Ontario Code of Conduct and Ethics Policy paragraph 11 with modifications in #4, #6 and #10)

Athletes will have responsibilities to:

1. Attend all practices punctually or let coaches know why you cannot attend. Report any medical problems in a timely fashion, where such problems may limit the athlete's ability to travel, train or compete;
2. participate and arrive on time, well-nourished and prepared to participate to one's best abilities in all competitions, practices, training sessions, events, activities, or projects;
3. Participate in appropriate swim meets and, in a meet, where a swimmer qualifies for finals, remain (or return) to participate in the final events;
4. adhere to Uxbridge Swim club rules and requirements regarding clothing and equipment - Arrive at practice with all necessary equipment for your swim level – swimsuit, goggles, fins, pull buoy, ankle band, snorkel;
5. be attired appropriately **with USC Team Wear** and with the necessary equipment (i.e., goggles, fins, etc.) **at all meets**;
6. at all times, including the use of all social media platforms, present oneself in a positive manner to all other athletes, members, coaches, and the general public;
7. show respect for, and cooperate with, meet management, pool management, team staff, fellow competitors, and people in authority positions within Uxbridge Swim Club, as required;
8. encourage other athletes to play by the rules and to resolve conflicts without resorting to hostility or violence;
9. never ridicule a participant for a poor performance or practice. Provide positive comments that motivate and encourage participants continued effort;
10. respect and show appreciation to all competitors, coaches, officials, and other volunteers who give their time to the sport; and,
11. be aware of and always abide by paragraph 7 of the Swim Ontario's Code of Conduct and Ethics Policy.

I realize that if I violate this Code of Conduct, I may be subject to disciplinary action that could include one or more, but not limited to the following:

- Verbal warning
- Written warning
- Athlete suspension from practices or competitions

By signing below, I agree to abide by and be subject to this Code of Conduct.

Athlete Name (printed):	Athlete Signature:
Date:	

For further information about expectations please review the Code of Conduct for Swim Ontario & Swimming Canada on Uxbridge Swim Club's website under Parent Information.

Swimming Canada Code of Conduct and Professional Ethics Policy

[https://www.swimming.ca/content/uploads/2018/05/2018\\_Swimming-Canada\\_Code-of-Conduct\\_FINAL.pdf](https://www.swimming.ca/content/uploads/2018/05/2018_Swimming-Canada_Code-of-Conduct_FINAL.pdf)

Swim Ontario Comprehensive Code of Conduct and Ethics

<http://www.swimontario.com/userfiles/file/Club%20Services/forms/2014-2015/Code%20of%20Conduct%20and%20Ethics.pdf>

# PART E - UXBRIDGE SWIM CLUB PARENT & VOLUNTEER CODE OF CONDUCT

## ❖ COMPLETE AND SUBMIT AS PART OF REGISTRATION PACKAGE

This Parent & volunteer Code of Conduct contains a condensed version of Swimming Canada, Uxbridge Swim Club and Swim Ontario's core values. It has been created to help ensure a safe and positive environment for swimmers, coaches, parents, volunteers, and officials. Accepting this Code of Conduct constitutes part of my athlete's registration.

### As a USC Parent and/or Volunteer I will:

1. Learn the rules of the sport and the policies of the Uxbridge Swim Club.
2. Be a positive role model for my/all USC Athlete(s).
3. Emphasize that doing one's best is more important than winning.
4. Give praise for competing fairly and trying hard.
5. Show respect to my/all athletes, other parents, volunteers, coaches, officials, and spectators regardless of nationality, national origin, religion, religious belief, political belief, economic status, race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender, gender identity, gender expression, age, marital status, family status or disability.
6. Not ridicule or yell at any athletes for making a mistake or losing a competition.
7. Not engage in any unsportsmanlike behaviour including booing, taunting, using profane language or gestures.
8. Not be under the influence or in possession of drugs, alcohol, or weapons at any practices, trips, or competitions.
9. Will encourage my/all athletes to play within the rules and spirit of fair competition.
10. Not use or condone the use of drugs or other banned or performance enhancing substances.
11. Not post anything on any social media site with the intent to insult, hurt, intimidate, or humiliate any swimmer, other parent, volunteer, coach, official or spectator.
12. Encourage my/all athletes to speak up, reach out and be a friend whenever they see bullying.
13. Encourage my/all athletes to be inclusive, promote team spirit, give encouragement and be positive to teammates.

### In addition, as a Parent I will:

1. Bring my child to practice on time. (Note: activation starts 15 minutes before practice)
2. Not force my child to participate in sports.
3. I will promote both my child's emotional and physical well-being.
4. I will inform the coach of any physical disability, illness or injury that might affect the safety of my child or others.

**I realize that if I violate this Code of Conduct, I may be subject to disciplinary action that could include one or more, but not limited to the following:**

- Verbal warning
- Written warning
- Prohibited from attending/spectating/participating in practices, competitions, and other USC events.

By signing below, I agree to abide by and be subject to this Code of Conduct.

Parent/Guardian/Volunteer Name (printed):	Parent/Guardian/Volunteer Signature:
Date:	

For further information about expectations please review the Code of Conduct for Swim Ontario & Swimming Canada on Uxbridge Swim Club's website under Parent Information.

Swimming Canada Code of Conduct and Professional Ethics Policy

[https://www.swimming.ca/content/uploads/2018/05/2018\\_Swimming-Canada\\_Code-of-Conduct\\_FINAL.pdf](https://www.swimming.ca/content/uploads/2018/05/2018_Swimming-Canada_Code-of-Conduct_FINAL.pdf)

Swim Ontario Comprehensive Code of Conduct and Ethics

<http://www.swimontario.com/userfiles/file/Club%20Services/forms/2014-2015/Code%20of%20Conduct%20and%20Ethics.pdf>