**URGENT ACTION NEEDED: ALL OCWPF AND HIGH SCHOOL PARENTS**

**EFFECTIVE IMMEDIATELY** we will no longer be sending communication emails out of the “Constant Contact” system we have been utilizing. We are moving over to a completely new system that will integrate all our needs under the Team Unify website.

**This is needed whether your student is just participating in club OCWPF and/or with the High School Aquatics.**

The next steps are simple, go to: [www.eldoradoaquatics.com](http://www.eldoradoaquatics.com)

Click on the “Team Registration” link to the far right. It will ask you to register for **either** OCWPF or High School Registration. **Please only register for one**.

* If your child is currently participating in OCWPF then just register for this now and not the High School Registration
* If your child is only playing High School season, then only register for High School Registration

**Follow these steps:**

1. Once on the welcome page click “Continue or Check Status” in green at the bottom
2. On the next page, click on the green “Create New Account” button
3. On the pop up screen, fill in your email and the parent date of birth to verify your age for the Child On Line Privacy Protection Act. This email will be used as the ongoing sign in email/username. Then “continue”
4. Next you will need to enter Account Information: this area pertains to the parent as the financially responsible member. You can add additional emails for communication. It will ask you for billing address this refers to mailing address
5. When you continue, click on green “Add Member” button. This is to add your child/athlete information. Please ensure you select the correct drop down from the drop down menu named “Register to this group” that applies to the athlete. No further fields beyond this is mandatory. Repeat this step, if you have additional athletes to add.
6. Please review all information on the final page for accuracy and either edit the information, or if complete, “Submit Registration”

If you have any questions, please feel free to email me or meet up with me on the pool deck.

Thank you,

Amy Alcazar (Bella’s mom)
amy.carlos.alcazar@gmail.com