

## **Late Pick-up Fee Application Policy**

For athlete's picked-up more than 15 minutes past the conclusion of practice

Dear Clovis Swim Club Parents,

As of April 1, 2009 any parent who fails to have their athlete picked-up within fifteen minutes of the conclusion of that athlete's practice, will have a fee of \$5.00 for every fifteen minutes that parent/guardian/carpool is late, added to their accounts.

We have had to implement this policy due to a continuing problem of athletes not being picked up within fifteen minutes of the conclusion of their practice. This has resulted in coaches having to stay on deck, past work hours, and wait with these athletes until they are picked up.

The \$5.00 fee is applied at sixteen minutes past the conclusion of practice and will be applied again every fifteen minutes after. This fee will help cover the cost of the coach's time for having to stay and wait with that athlete.

If you have a specific situation where you might be more than fifteen minutes late picking-up your athlete (multiple sports, multiple practice sites, parent/teacher conference, etc), please be sure you communicate this with your athlete's coach ahead of time and work out a prior arrangement.

Records of late pickups will be recorded in a log that all coaches will have access to at each site. The coach will be responsible for notifying the parent that they were more than fifteen minutes past the scheduled conclusion of practice, and when possible acquire the parent/guardians signature in the log. If there is no notification from the coach at the time of the incident, the fee will not be applied.

Thank you in advance for your compliance with this policy.

-Sincerely, John McGough