

**Minutes of a Regular Meeting of the Board of Directors of
North Jeffco Swim Team**

HELD:

1/13/15 began approx. 7:14 pm

ATTENDANCE:

In attendance were: Karen Cowling, Linda Addison, Lynette Milette, Liz Hendricks, Brett Stoyell, Carmen Babcock, Lori Brown, Ronnie May, Susan Sorenson

Absent: Heather Rooney, Amy Hedges

CALL TO ORDER:

As a quorum of directors was present, the meeting was called to order.

December minutes were approved.

FINANCIALS: Lori

- Discussion of number of swimmers dropping the team in recent months; note that the numbers were similar to other years.
- Only one family slightly behind in payments.
- Discussion re: new policy that families must let the bookkeeper know when they switch between credit and cash/check payments in order that the fees can be corrected. Lori has sent an email out, and this will be added to the policies.
- Lori working on filing 1099's for those receiving more than \$600/year benefit from the grocery scrip program (5 families). It was mentioned that the threshold may be \$600 per adult in the household; Lori will clarify.
- One family mistakenly registered for NJST, intending to register for Evergreen. Board agreed to absorb the \$20 fee.
- Angela is not able any longer to be at the pool to sell the grocery scrip cards; Carmen may have a volunteer to handle this; Liz is keeping the cards in the interim.
- NJST registration fee was discussed for those swimming partial year. It was decided to adjust the fee to \$50 for those swimmers joining only for the summer.
- The policy documents sent per email by Ronnie on 1/11/15 were approved (with minor revisions that were discussed by the Board and which will be adjusted by Ronnie); *(Fees, Discounts, Payment, and Refund Policy, College and Visiting Swimmer Policy, High School Swimmer Discount Policy).*

NEW BUSINESS:

- Jeffco Open Meet
 - discussed briefly
- Brett - no report
- Carmen-no report
- Responsibility for system to remind and organize volunteers for home meets will be removed from Carmen as it conflicts with her coaching duties. Karen has agreed to consider taking over this task. Carmen mentioned that the volunteer base has been

sufficient this year, but that numerous email reminders were necessary to ensure all positions were covered.

- Swimmer incident: updates - Board was informed by APD that the charges have been filed for the incident. USA Swimming has been informed of this by Ronnie, per their prior request. Karen will provide to USA Swimming a brief description of the incident, again per their request, after the Board approves the text. The Board also learned that the swimmer has moved out of state, thus consideration of additional measures were not necessary. The Board agreed to inform the families of the witnesses to the incident of the updated status.

ADJOURNMENT:

There being no further business to come before the Board at this time and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 8:30pm.

The forgoing Minutes constitute a true and correct copy of the minutes of the above-referenced meeting and were approved by the Board of Directors of the North Jeffco Swim Team.

Susan Sorenson for Heather Rooney, Secretary