

MACS General Board Meeting Agenda

October 12, 2022 at Smokey Hill Library

Called to order at 7:07 pm

Attendees: Nisha, Andy, Margaret, Melissa, Mitzie, Breanne, Jeri, Keri

Approval of minutes-September Board Meeting

Mitzie moved to approve the minutes, Breanne seconded, all in favor.

Board meeting agendas and minutes are now posted on the MACS website. Thank you, Jeff Adams!

Financial Update-Margaret (See Treasurer's Report below)

- Paycheck Protection Program

Team Events:

- Welcome Back Picnic
 - Feedback
 - Any changes for next year-Pancake breakfast? Imagetek?
 - *Next year will be a pancake breakfast after Saturday practice on 9/16/23, with individual pictures at 9 am and the team photo at 9:30 am. The online orders worked well, and more people ordered pictures this year. ImageTek books up early, so we need to book this now.*
 - *We could also get MI orders in earlier and will have them in time for the October meet.*
 - *We had a parent order through the MI Sports website vs. through the link for our group order, so we will need to watch for this and make it more clear.*
 - *Also suggested we ask MI Sports if they can bring fins for swimmers to try on.*
 - *We should have a microphone so we can announce to the parents we will be having a meeting.*
 - *We should have board members at tables with handouts with important information for parents.*
 - *We should remind parents to update tshirt sizes for the swimmers in their online profiles during registration.*
- New Parent Meeting
 - *Will do the new parent meeting on 9/27/23.*
 - *This year's new parent meeting went well, had good turnout and lots of questions.*
 - *We shared heat sheets and showed how to write on the swimmers' arms. We talked about the difference between summer league and USA Swimming meets.*
 - *11 parents expressed interest in becoming officials.*

- USA Registration Update
- Fall Meet-George Myers Pool
 - Updates from Andy
 - *The numbers are small (400 swimmers vs. last year at 500). Likely smaller because location will be Meyers instead of Arapahoe HS.*
 - Volunteer sign ups?
 - *We need head timers for the 12&U sessions. We may need to use the volunteers who signed up for heat winners.*
 - Hospitality update
 - *For hospitality, we will have pizza Friday night from a local pizza place. Saturday breakfast will be Santiago's burritos. Saturday lunch will be fully catered by Poppy's restaurant. This is a generous donation from our sponsor Poppy's, which is owned by a MACS parent. We will bring the banner to advertise the restaurant. For Sunday breakfast, we have Einsteins donating bagels. For Sunday lunch, we will have King Soopers sandwiches.*
 - Concessions
 - *We will meet at 1:00/1:30 pm Friday afternoon at Pier Point to pack up and bring supplies over to Meyers.*
 - Heat winners-Ducks
 - *We have 400 ducks for heat winners.*
 - Safety Marshall Update
 - *We are all set with enough safety marshalls, who need to review the training materials.*

Building Updates and Improvements:

- *We put a couple more sides down at the pool because it's getting colder. More will be put down soon.*
- *The pool is running great.*
- *The wind took down a crab apple tree. Brad is working on it.*

New Business/Announcements:

- Eaglecrest Practice times
 - *We have been going back and forth on the schedule, but it was all resolved today, and practice times will be the same as last year.*
- Butter Braids (Oct. 28-Nov. 11th, delivery Nov. 16th)
 - *We will be going cashless this year and doing all online orders. We will send information out to our families about this fundraiser after the meet.*
- Newsletter
 - *We will need to identify someone to take over compiling the newsletters going forward.*

Adjourned at 7:59 pm

Upcoming Dates:

- October 14-16-MACS Fall Meet
- October 29-10 and Under Grand Prix
- November 4-Aces Fall Open
- November 9-7 PM Board Meeting
- November 19-Suburban League Turkey Trot

Treasurer Report – September 2022

Below is a snapshot of the items Jennifer and I have worked on:

- We received news from Paychex on the ERTC COVID relief application. We anticipate a return from the IRS of approximately \$17,381.50. The forms have been submitted to the IRS and we will wait for the payment. Paychex said the average time for payment is 6 to 8 months. Once received, we will put the money in the capital fund.
- Jennifer has submitted our taxes to our CPA. Our taxes are not due until mid-January, but we prefer to get the process started early. The CPA traditionally works on our return in November.
- We are working within the IRS guidelines that audited financials need to be provided for our fiscal year end within 6 months.
- We are continuing our update of our employee handbook.
- We are continuing to update our safety manual
- Currently we have 162 swimmers on our roster, 7 in Saturday Swim Club and 6 coaches.
- Jennifer has reached out to our current natural gas provider as well as Xcel to get fixed pricing information. She has not heard back and continues to follow up with each provider.
- I have handed out the balance sheet and profit/loss from September.
- We have ordered 200 latex caps which have been picked up and are waiting on 200 silicone caps. We hope to have the silicone caps by this weekend, if not, we have the latex.
- Team and fall t-shirt orders were placed and billed on the October 1 st billing
- Two meet fees were billed in October, this will help with our cash flow as in September we do not bill dues or fundraising.
- \$15,000 was moved from our operating account to the capital account in October.
- Cash was withdrawn in the amount of \$500 from our operating account for concessions for the Fall Invite.

Margaret Baker

Treasurer