

**Colorado Springs Area Swimming Foundation**  
**Minutes of the Monthly Meeting of the Foundation (Booster Club)**  
**January 13, 2022**  
**7:00 PM**

**Location of Meeting:**

Zoom Online

**Present at Meeting:** Ryan Harris (RH), Vice President; James Keating (JK), Treasurer; Kristin Morris (KM), Secretary; Tamera Tresemer (TT), Membership Chair; Chris Synsvoll (CS), Officiating Chair; Donna Toland (DT), Fundraising Chair; Israel Estella (IE), Social Chair (late); and Cheryl Bisque (CB)

**Absent from Meeting:** Christopher Gracey (CG), President; Ben Ayotte (BA), Hosted-Events Chair; and Luke Schumm (LS)

The regular meeting of the Foundation (Booster Club) of Colorado Springs Area Swimming Foundation was called to order at 7:01 PM on January 13, 2022, at Teams Online by Ryan Harris, Vice President.

**I. Approval of Agenda**

The agenda for the meeting was distributed and unanimously approved (6-0).

**II. Review of Previous Minutes**

DT made a motion to approve the Board Meeting Minutes from December 6, 2021. CS seconded the motion. The December 6, 2021, Meeting Minutes were unanimously approved (6-0).

**III. Consideration of Open Issues**

1. Meet Updates

Ryan Harris

CS updated the Board on the running of the January swim meet. Plenty of officials were available to run the meet, and all timing spots were filled. More volunteers are needed for donations/hospitality and safety marshals.

**ACTION ITEM:** CS to follow up with whether safety marshals need to be non-athlete members and safe sport certified.

CS reported that the meet held at the AFA in the beginning of December went well – there were no issues with official and/or volunteer slots not being filled.

2.     Volunteers  
       Ryan Harris  
       RH discussed sending a letter to member families to introduce the volunteer positions that need to be filled and what training, if any, is required for those positions. DT suggested that we could plan on a volunteer recognition program/event.  
       ACTION ITEM: TT will work with CB to set up a database to keep up with volunteer hours.  
       TT talked about finding sponsorships for food donations for hospitality and the need to make hospitality a focus when it comes to running a meet.  
       ACTION ITEM: TT will speak with Kim Friego about catering hospitality and what she would charge to do that for a meet.  
       RH mentioned that CB has agreed to reimburse some of the cost for hospitality purchases.
  
3.     Board Member Required Training  
       Ryan Harris  
       There was discussion among the members on requiring current and future Board members to be Safe Sport certified through USA Swimming. It is a free certification. RH made a motion to require all current (by Feb. 11) and future Board members complete the Safe Sport certification. DT seconded the motion. The motion passed unanimously (7-0).  
       ACTION ITEM: RH volunteered to keep track of the Safe Sport certification among Board members.
  
4.     Board Positions (Upcoming change of Board members)  
       Ryan Harris  
       The Board discussed the upcoming change of Board members. They discussed the by-laws and how to amend member numbers because 2-4 voting members can be added after the first year of operation. This item was then tabled to discuss more in detail at the February meeting.
  
5.     Fundraising  
       Ryan Harris  
       DT updated the board on the King Soopers, Safeway, and Amazon Smile fundraising accounts. The need to send instructions to the membership on how to start donating using these platforms was discussed. Butter Braids was also discussed as the next big fundraiser.  
       ACTION ITEM: DT will reach out to the coordinator for Butter Braid sales.  
       Ideas were discussed for further fundraising, including concessions (when allowed at meets and venues), food trucks, the selling of merchandise (T-shirts, etc.), and possibly renting out the live stream equipment to raise revenue.  
       ACTION ITEM: RH and JK to research brokerage accounts.

6. Officiating

Ryan Harris

CS stated that for a meet to be successful, 10-12 officials are needed per session. This amounts to 24 officials for a meet weekend. CS plans to have a stroke and turn clinic online at the beginning of February for those who would like to become officials.

7. Finance

Ryan Harris

JK updated the Board on finances, including what has been paid and which bills are outstanding (waiting to receive them). Twelve officials have renewed their credentials, and those fees have been paid by the Foundation. The Board also discussed canceling the Zoom account.

ACTION ITEM: JK to let DT know when the check from the Lynch Farms fundraiser comes through for deposit.

A motion to adjourn the meeting was made by RH and seconded by TT. The vote to adjourn the meeting was unanimous (7-0). The meeting was adjourned at 8:22 PM by Ryan Harris, Vice President.

#### **IV. Time of Next Meeting**

The next meeting will be held at 7:00 PM on February 3, 2022, at Teams Online.

Minutes submitted by: Kristin Morris, Secretary

At the February 3 meeting, BA made a motion to approve the Board Meeting Minutes from January 13, 2022. TT seconded the motion. The January 13, 2022, Meeting Minutes were unanimously approved (6-0).