

Colorado Springs Area Swimming Foundation
Minutes of the Monthly Meeting of the Foundation (Booster Club)
August 19, 2021
6:00 PM

Location of Meeting:

Teams Online

Present at Meeting: Christopher Gracey (CG), President; Ryan Harris (RH), Vice President; James Keating (JK), Treasurer; Kristin Morris (KM), Secretary; Tamera Tresemer (TT), Membership Chair; Ben Ayotte (BA), Hosted-Events Chair; Chris Synsvoll (CS), Officiating Chair; Israel Estella (IE), Social Chair; and Cheryl Bisque (CB) and Luke Schumm (LS)

Absent from Meeting: Donna Toland (DT), Fundraising Chair

The regular meeting of the Foundation (Booster Club) of Colorado Springs Area Swimming Foundation was called to order at 6:01 PM on August 19, 2021, at Teams Online by Chris Gracey, President.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

BA made a motion to approve the Board Meeting Minutes from August 3, 2021. CG seconded the motion. The August 3, 2021, Meeting Minutes were unanimously approved (8-0).

III. Consideration of Open Issues

1. Updates (registrations, schedules, COSA Swag Day)
Christopher Gracey
CB discussed overall logistics about the annual COSA Round-Up scheduled for August 28, 2021. The job sign-up for volunteers is opening at the end of the week. Items have been ordered and arriving. DT will send a further update.

2. Ent Federal Credit Union (Closed Item)
Christopher Gracey
CG reported that the Ent memo was completed, and an account was open for the Foundation at Ent Federal Credit Union.

3. Transfer of Assets
Christopher Gracey
Discussed the need to change the names on any existing team accounts instead of opening a new account and transferring money into it.
ACTION ITEM: JK and RH need to change names on those existing accounts with the help/assistance of the teams.
4. Online Accounting
Christopher Gracey
Tabled for future discussion.
5. Board Insurance
Christopher Gracey
RH has made some headway into gathering information. The need for “Minimal Risk Contract” coverage was discussed. The fact that some homeowner’s insurance can cover volunteer risk was mentioned. The item was tabled for future discussion.
6. Meet Calendar
Christopher Gracey
BA updated the Board about the meet calendar now being found online. It was agreed that the meet site could be included in the listing on the website. LS suggested that we break down the meets on the website into specific swimmer groups. CG asked about volunteer needs. BA reported that depending on the size and scope of the meet, the volunteer needs would change. BA has a rough idea of the number of officials needed for each meet event, and LS can provide the volunteer numbers needed. These volunteer needs will be filled through the TeamUnify (TU) website, under the “Job Signup” tab for each event.
7. Safe Sport
Christopher Gracey
CG mentioned the fact that Board members do not need to be Safe Sport certified. Discussion was then opened about all Board Members being Safe Sport certified even if it is not required by USA Swimming. The need for a background check and a 1-hour online class was mentioned. CB stated that there is a link on the COSA website for Safe Sport. TT asked about the Board paying for volunteers/Board members/officials’ certification if we wanted to require Board members to become certified. CG stated that this issue can be revisited to discuss those costs.
8. New Business
Christopher Gracey
CG opened the discussion by reviewing the merger agreements that the teams signed, including what the Foundation is responsible for as far as operating costs, fees, and accounts. The transfer of the Woodmoor Waves storage facility to Foundation use was

talked about, and the need for a bigger storage unit was also mentioned. CG discussed asking the teams to pay for operating costs through the end of this year (2021).

ACTION ITEM: RH and CS will check if CMAs TU account is paid through the end of the year or not, and if not, if it can be covered through the end of the year.

CG and LS discussed the need to protect team names. In doing this, future people unassociated with the merger agreements could not use the team names to start another team.

ACTION ITEM: RH volunteered to investigate protecting team names.

CB discussed getting TU to commit to protecting team code names in their system.

ACTION ITEM: CB will ask the TU point of contact specifically about protecting team code names in their system.

CB stated she has an "Introduction Letter" about the Foundation Board Members.

ACTION ITEM: CB will send the introduction letter to board members for review before posting it to the team website.

It was agreed that, for now, the Board would take over the use of the mailing address of the Woodmoor Waves PO box.

IV. Agenda and Time of Next Meeting

The next meeting will be held at 7pm on October 7, 2021 via Zoom.

The meeting was adjourned at 7:00 PM by Christopher Gracey, President

Minutes submitted by: Kristin Morris, Secretary

At the October 7 meeting, CG made a motion to approve the Board Meeting Minutes from August 19, 2021. TT seconded the motion. The August 19, 2021, Meeting Minutes were unanimously approved (8-0).