

## 2018-2019 Vortex Swim Club Volunteer Policy

### SHORT COURSE

#### OPTION 1

Each family will be charged a \$150 refundable deposit on their first monthly bill.

Each family must complete a total of 15 volunteer hours for the Short Course season. Families that continue to swim through the Long Course season may continue to earn hours through July 31<sup>st</sup> of that year. Once all 15 hours have been completed, the \$150 deposit will be refunded to the family's Vortex account.

\*Any hours not completed by July 31<sup>st</sup> (or when a family leaves Vortex) will be charged \$20/hour not completed. This can result in either a prorated refund of a family's deposit or an additional billing, depending on the number of hours completed.

**\*Example 1: Family A takes a break from the team at the end of Short Course season having only completed 10 hours of their volunteer obligation. The family will forfeit \$100 of their volunteer deposit (5 required volunteer hours remaining at \$20/hour), but will receive back \$50 from their deposit.**

**\*Example 2: Family B has only completed 5 hours of their volunteer obligation by July 31<sup>st</sup>. The 10 remaining hours will be charged at \$20/hour, resulting in a volunteer monetary obligation of \$200. Therefore, Family B will forfeit their entire \$150 volunteer deposit and will also be billed an additional \$50 to fulfill the entire volunteer obligation.**

#### OPTION 2

Every family has the option of not volunteering at all by buying out their obligation. The cost of the Buy-Out Option is **\$300**. This option covers ALL volunteer requirements and you will not be required to volunteer in any capacity.

Any family choosing the Buy-Out Option **MUST** communicate their decision **in writing** to the Volunteer Coordinator within **2 weeks** of officially joining the team. There are **NO EXCEPTIONS** to this requirement. All communication to the Volunteer Coordinator should be sent to [volunteercoordinator@teamvortex.org](mailto:volunteercoordinator@teamvortex.org).

### LONG COURSE

No volunteer deposit will be charged to families joining the team for the first time during Long Course season. Families that are continuing on the team through Long Course may continue to earn hours toward their volunteer deposit.

If a family has a swimmer participating in a meet for which Team Vortex is required to provide timers (or any other volunteer opportunity), the family must sign up to volunteer or incur a \$50 charge to your account.

If Team Vortex hosts or co-hosts a meet during the summer (long course), families must volunteer in some capacity if they have a swimmer participating in the meet; otherwise, they will incur a \$50 charge to their account.

## **GENERAL INFORMATION**

There are many different ways to earn volunteer hours. Please see the Volunteer Job Availability list on the website under the Member Info tab, then Volunteering.

Every family must volunteer at the Vortex Open that has a swimmer participating in the meet. Any family that does not volunteer will be charged an additional \$50. You may only earn a maximum of **10** hours during the Vortex Open. Remaining volunteer hours must be completed during other Vortex events and volunteer opportunities

At any meet for which Team Vortex is required to provide volunteers, a family must volunteer for a spot if it has a swimmer participating, if not, the family will be charged \$25. If all the volunteer slots are taken, families will not incur the \$25 charge but families must let the Volunteer Coordinator know **in writing** ([volunteercoordinator@teamvortex.org](mailto:volunteercoordinator@teamvortex.org)) that they attempted to comply. If you are Officiating at the meet, please let the Volunteer Coordinator know that ahead of time.

Please contact the Volunteer Coordinator at [volunteercoordinator@teamvortex.org](mailto:volunteercoordinator@teamvortex.org) with any questions or concerns.