**OCSC PARENT VOLUNTEER EVENT**

Name of Event: Bowling Party

Event Timing: December

Explanation: Team event away from the pool

# of attendees: Approximately 40 swimmers attend

VOLUNTEER RESPONSIBILITIES:

**Before Event:**

1. Reserve lanes at Ten Pin
	1. Call 8-10 weeks in advance
	2. Reserve 12 lanes
	3. Request quote for pizza and pitchers of soda
2. Confirm RSVPs in TeamUnify and contact Ten Pin to order pizzas
	1. 1 pizza per 4-5 bowlers
	2. Order 50% Cheese pizzas / 25% Pepperoni / 25% Sausage
	3. Request pizzas to be ready 15-30 minutes after event start time

**Day of Event:**

1. Check in kids as they arrive – provide parent contact number if they aren’t staying (most don’t)
2. Supervise kids
3. Put kids together in groups of 4-5 / lane
4. Check out kids as they leave
5. Pay bill
	1. Options for payment:
		1. Divide quote between number of swimmers and charge families
		2. Talk to Treasurer about budget availability