**OCSC PARENT VOLUNTEER EVENT**

Name of Event: National Night Out

Event Timing: August

Explanation: Community family event that OCSC attends to recruit swimmers

# of attendees:

VOLUNTEER RESPONSIBILITIES:

**Before Event:**

1. Contact Deb Bossingham:
	1. Secure 2 tables and 8 chairs
	2. Fire Station has provided in the past
2. Coordinate getting trophies to show our OCSC winnings!
3. Secure items to give away… chapstick / tattoos / water balloons
4. Contact PR board member:
	1. Need brochures to hand out
	2. Message on OCSC website – need 3 to 4 volunteers for face painting and staff the table
	3. Have swimmers attend with their team shirts on
5. Face painting items:
	1. Check our inventory from previous year, otherwise
	2. Purchase and have the team reimburse (check for budget)

We piggy back our table with the pool table as they have the Chamber membership and Deb is so gracious!

**Day of Event:**

1. Set up table with trophies, brochures, face painting, etc.
2. Recruit new swimmers! And have fun!

**Recommendations from previous Coordinators:**

* Maybe a little more PR on the website to have more OCSC families attend and be visible