Sanctioned by USA and Indiana Swimming #IN20025

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# IMPORTANT DATES & DEADLINES CHECKLIST

Clubs are encouraged to use the checklist to ensure all responsibilities have been met and to avoid any problems at the meet.

|  |  |  |
| --- | --- | --- |
| **DATE** | **TIME – DEADLINE** | **DESCRIPTIOTN** |
| Monday, August 25th | 8:00 AM | Entries accepted |
| Friday, September 20th | 11:59PM | Last day for entries to ensure name/team inclusion on meet shirt sales. **Entries received after this date will be accepted, but names and teams will not be printed on meet shirt.** |
| Friday, September 27thth | 11:59 PM | Entry & Update deadline, or when meet is full (whichever is earlier). If the meet is not full the deadline will be extended.  \*\* Entries not submitted via email in Hy-Tek format will be subject to a $50.00 data processing fee. |
| Monday, September 30th | 11:59 PM | Teams not accepted will have their entries returned as soon as possible but no later that this date/time, via email or US Postal depending on the form of entry. |
| Saturday, October 5th | 7:00 AM | Warm Ups Start not before this time |
| 7:15 AM | Positive Sign-In Closes |
| 8:00 AM | Meet Starts not before this time |
| 11:00 AM | Warm Ups Start not before this time |
| 11:15 AM | Positive Sign-In Closes |
| 12:00 PM | Meet Starts not before this time |
| Sunday, October 6th | 7:00 AM | Warm Ups Start not before this time |
| 7:15 AM | Positive Sign-In Closes |
| 8:00 AM | Meet Starts not before this time |
| 11:00 AM | Warm Ups Start not before this time |
| 11:15 AM | Positive Sign-In Closes |
| 12:00 PM | Meet Starts not before this time |

\*\* If you do not receive a confirmation email within 48 hours please follow up to ensure we have received your file.

# GENERAL INFORMATION

**Coaches, swimmers, and legal guardians are responsible for the information contained in this meet announcement.**

**HOST**

Avon Community Swim Team (ACST)

8103 East US Hwy 36 #232

Avon, IN 46123

[www.acstswim.org](http://www.acstswim.org)

**FACILITY**

Avon High School Natatorium

7575 E. County Road 150 S

Avon, IN 46123

**POOL CERTIFICATION**

* The competition course has not been certified in accordance with USA Swimming Rule 104.2.2C(4)
* Eight-lane 25-yard pool
* Four (4) feet at start end and Six (6) feet at the turn end.
* Separate diving well for warm up/warm down during competition
* Daktronics electronic timing system with 8-lane display board and Colorado touch pads. Hy-Tek Meet Manager for Windows Software used to time & score the meet.

**TIME ZONE**

All times are local, Eastern Standard Time

# MEET DIRECTORS

Betsy Pratt

meetdirector@acstswim.org

# ENTRY CHAIRPERSON

Jayda Sommers: entrychair@acstswim.org

# MEET REFEREE

Debi Kinnamon: dkinnamon@comcast.net

**OFFICIALS**

* All USA Swimming certified officials are welcome & encouraged to officiate.
* All officials will be assigned positions by the Meet Referee
* Please provide names of any officials interested in participating, along with day(s) and session(s) available, along with a contact number to the meet referee.

**RULES**

Current USA Swimming Rules, including the Minor Athlete Abuse Prevention Policy (“MAAPP”), will govern this meet.

202.5.2- At a sanctioned competitive event, USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition, and warm-down. The Meet Director or Meet Referee may assist the athlete in making arrangements for such supervision, but it is the swimmer’s responsibility to make such arrangements prior to the start of the meet.

202.4.9 D - Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

ISI rule - Coaches and officials MUST constantly display their current USA Swimming coach credential or Deck Pass to gain deck access. The meet referee reserves the right to ask for coach credential display and/or deny deck access if coach does not comply or card is no longer valid/current.

ISI rule to include USA-S 102.8.1 B - In swimming competitions, the competitor must wear only one swimsuit in one or two pieces except as provided in USA Swimming rule 205.10.1. All swimsuits shall be made from textile materials. For men, the swimsuit shall not extend above the navel nor below the knees, and for women, shall not cover the neck, extend past the shoulder, nor extend below the knee.

202.4.9 H - Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms

202.4.9 I - Changing into or out of swimsuits other than in locker rooms or other designated areas is Prohibited.

202.4.9 J: Operation of a drone or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open-ceiling locker rooms) any time athletes, coaches, officials, and/or spectators are present. Exceptions may be granted with prior written approval by the Program Operations Vice Chair.

**INDIANA SWIMMING BROADCAST POLICY AND IMAGE AUTHORIZATION**

Videotaping & Photography on deck during this event is only allowed by approved USA Swimming members Coaches, Media, Webcasting staff & Host Photographer in their professional capacities or Volunteers assigned by the meet host if so designated to do so.

NO FLASH PHOTOGRAPHY is permitted at the start of any race. All parents (volunteer or otherwise) may only take pictures from the spectator area.

**PARKING**

Free parking is available in the parking lot on the South and East sides of the high school. (Do NOT follow the school signs for the Pool – See Map at End.)

**NATATORIUM ENTRANCE**

The aquatic center is located on the south east side of the building. Please enter through Gate 22, Door 21 on the South side of the building.

**SPECTATOR SEATING**

There is seating for 550 in the elevated spectator area.

# FACILITY INFORMATION & MEET FORMAT

**RESULTS**

Meet Mobile will be utilized during this meet. These results are considered UNOFFICIAL RESULTS, and are provided as a courtesy only.

**SALES**

Elsmore will be on-site Saturday and Sunday for all your swimming needs, as well as other vendors. Meet shirts and hoodies will be available to purchase.

**CONCESSIONS**

A full concession stand will be available on Saturday and Sunday.

**HOSPITALITY**

A hospitality area will be available for coaches, officials and volunteers.

**LOST AND FOUND**

The host club is not responsible for items left at the facility.

**FACILITY NOTES**

Avon High School has been very gracious to our swim club in allowing us to use their facilities. It is important that EVERYONE attending this meet, whether they are swimmers, coaches, officials, volunteers or spectators, treat this facility with the utmost care. The following rules will be strictly enforced:

* This is a 100% Tobacco Free facility and campus.
* Keep all trash picked up
* Spectators, coaches and athletes are to remain out of any unauthorized areas. This means any place other than the lobby or seating areas
* No radios, bells, balls, or any other device that will be an inconvenience will be allowed
* No posting signage/banners on ANY PAINTED SURFACES
* Vandalism will not be tolerated. Any one individual caught vandalizing will be asked to leave for the remainder of the meet.

Due to USA Swimming insurance requirements, only swimmers, coaches, officials and volunteers are allowed on deck. There can be NO exceptions.

The Avon Community Swim Team will have security people roaming the deck and locker room areas. If any swimmer, coaches, or spectators is caught abusing the building or facility, they will immediately be asked to leave the facility and will be barred from further competition.

In order to alleviate wet stairs and ramps in the spectator area of the pool, the following safety rules are being implemented:

* All swimmers should keep gear, towels and clothing in the section opposite the spectator area of the pool.  If the swimmer is too young to observe this policy, parents should keep those items and take them to the swimmer at the bottom of the stairs when their events are completed.
* Please do not allow wet swimmers into the stands.

# CHARGES

**Psych and Heat Sheets**

* All options available via Meet Mobile.
* No Psych Sheets or Heat Sheets will be printed.

**Admissions**

Individual Sessions - **$6.00 per person per session**

All Sessions pass - **$15.00 per person**

**COACH AND ATHLETE DECK ACCESS ONLY**

**DECK SEATING CAPACITY**

The deck has ample seating for each session’s swimmers. Camping is available in the hall just off the vending area.

**ACCIDENTS**

All accidents resulting in injury are to be reported to the meet directors, and an Accident Occurrence form submitted.

**MEET FORMAT**

* All meet events will be timed finals format with two sessions on Saturday and Sunday.
* ACST reserves the right to use “Fly Over” starts for all events.
* ACST reserves the right to limit the number of entries in any one or more events to achieve a 4 hour maximum timeline. Refunds will be provided for any entries in events that are limited. The Meet Entry Chair will notify all affected teams of any limited events.
* At the Meet Referee’s discretion, events may be combined by age, gender, distance, and/or stroke provided there is a least one empty lane between such combined events.

**CLERK OF COURSE**

Clerk of Course will be used for 8 & under events only.

# ENTERING THE MEET

**ON-DECK REGISTRATION/ENTRY**

On-deck registration or additional entries will only be allowed if the event is not full.

# ENTRY LIMITS

There will be a limit of 5 events per day.

**ELIGIBILITY**

Swimmers must be registered with USA Swimming to be accepted into this meet. Age as of October 6, 2018 shall determine the swimmers age for the entire meet.

\*\*\* Indiana Swimming does not process on-site athlete registration.

**ENTRY FEES**

$2.00 per swimmer surcharge  
 (payable back to IN Swimming)

$5.00 per event for Individual Timed Final Events

$10.00 per event for Deck Entries in a Timed Final Event

\*\* Deck entries only permitted at the discretion of the Meet Referee.

All checks should be made payable to **Avon Community Swim Team** or **ACST**. All payments are due on the first day your team is scheduled to compete. Please send only ONE check per team.

**SIGN IN**

Positive sign-in will be utilized for this meet. Positive check-in means, “I am here and I intend to swim.” There will be positive check-in for all sessions. Check-in will close 45 minutes before the session start time. Positive check-in sheets will be located in the hallway on your left after entering through door 21. Signs will be posted.

Please highlight your name to mark yourself present. Swimmers not checked in will be scratched.

**AWARDS**

Age Groups Awarded: 8&Under, 9-10, 11-12, 13-14. Open events will not count towards age group high point awards. No awards for Open swimmers.

INDIVIDUAL EVENTS: Ribbons for 1st - 10th place

HIGH POINT: Trophy for the top male and female swimmer in each age group. No high point awards for Open swimmers.

Points will be awarded to the top 16 places in each event. (20, 17, 16, 15, 14, 13, 12, 11, 9, 7, 6, 5, 4, 3, 2, 1)

Coaches should pick up awards at the end of the meet. No awards will be mailed.

**ENTRY FORMAT & DEADLINE**

Entries will be accepted beginning Monday, August 26th at 8:00 AM ET. Last day for entries to ensure name/team inclusion on meet shirt sales will be Friday September 20th at 11:59pm. Entries received after this date will be accepted, but names and teams will not be printed on meet shirt. Entry and update deadline will be Friday September 27th at 11:59 PM ET 2019 or when the meet is full, whichever is earlier. Teams not accepted will have their entries returned as soon as possible, but no later than by Monday, September 30th, 2019 via email or US Postal depending on the form of entry.

Hy-Tek Team Manager meet entry files will be accepted by e-mail, which is the preferred entry method. A confirmation entry list will be emailed back to the person who sent the email entry. All team entries larger than 5 swimmers must be submitted in Hy-Tek file format. Team entries larger than 5 swimmers not in electronic Hy-Tek format will be charged a **$50.00** administration fee. Be sure to age-up swimmers before completing the entry.

Entry Chair: Jayda Sommers

entrychair@acstswim.org

# ORDER OF EVENTS

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SATURDAY EVENTS** | | | |  | **SUNDAY EVENTS** | | | |
| **Session 1** | | | |  | **Session 3** | | | |
| **Warm- Ups 7:00-7:45** | | | |  | **Warm- Ups 7:00-7:45** | | | |
| **GIRLS** | **13-14, Open** | | **BOYS** |  | **GIRLS** | **13-14, Open** | | **BOYS** |
| 1 | 13-14 | 200 IM | 2 |  | 47 | Open | 400 IM\* | 48 |
| 3 | Open | 200 IM | 4 |  | 49 | 13-14 | 50 Freestyle | 50 |
| 5 | 13-14 | 200 Backstroke | 6 |  | 51 | Open | 50 Freestyle | 52 |
| 7 | Open | 200 Backstroke | 8 |  | 53 | 13-14 | 200 Butterfly | 54 |
| 9 | 13-14 | 100 Freestyle | 10 |  | 55 | Open | 200 Butterfly | 56 |
| 11 | Open | 100 Freestyle | 12 |  | 57 | 13-14 | 100 Backstroke | 58 |
| 13 | 13-14 | 200 Breaststroke | 14 |  | 59 | Open | 100 Backstroke | 60 |
| 15 | Open | 200 Breaststroke | 16 |  | 61 | 13-14 | 200 Freestyle | 62 |
| 17 | 13-14 | 100 Butterfly | 18 |  | 63 | Open | 200 Freestyle | 64 |
| 19 | Open | 100 Butterfly | 20 |  | 65 | 13-14 | 100 Breaststroke | 66 |
| 21 | Open | 500 Free\* | 22 |  | 67 | Open | 100 Breaststroke | 68 |
|  |  |  |  |  | 69 | Open | 1650 Freestyle\* | 70 |
| **\*500 Free may be limited to maintain the time lines. Teams will be notified by Friday, September 28th if these events are limited so swimmer may choose another event.** | | | |  | **\*400IM & 1650 Free may be limited to maintain the time lines. Teams will be notified by Friday, September 28th if these events are limited so swimmer may choose another event. Events 69 & 70 will be swam fastest to slowest alternating heats of girls and boys.** | | | |
| **Session 2** | | | |  | **Session 4** | | | |
| **Warm-ups not before 12:00 (45 mins)** | | | |  | **Warm-ups not before 12:00 (45 mins)** | | | |
| **8 & Under, 10 & Under, 11-12** | | | |  | **8 & Under, 10 & Under, 11-12** | | | |
| 23 | 10 & Under | 200 Freestyle | 24 |  | 71 | 8&Under | 100 IM | 72 |
| 25 | 11-12 | 200 Freestyle | 26 |  | 73 | 10 & Under | 200 IM | 74 |
| 27 | 10 & Under | 50 Butterfly | 28 |  | 75 | 11-12 | 200 IM | 76 |
| 29 | 11-12 | 50 Butterfly | 30 |  | 77 | 10 & Under | 50 Backstroke | 78 |
| 31 | 8&Under | 25 Freestyle | 32 |  | 79 | 11-12 | 50 Backstroke | 80 |
| 33 | 10&Under | 100 Free | 34 |  | 81 | 8&Under | 25 Butterfly | 82 |
| 35 | 11-12 | 100 Freestyle | 36 |  | 83 | 10&Under | 100 Butterfly | 84 |
| 37 | 10&Under | 50 Breaststroke | 38 |  | 85 | 11-12 | 100 Butterfly | 86 |
| 39 | 11-12 | 50 Breaststroke | 40 |  | 87 | 8&Under | 25 Breaststroke | 88 |
| 41 | 8&Under | 25 Backstroke | 42 |  | 89 | 10&Under | 100 Breaststroke | 90 |
| 43 | 10&Under | 100 Backstroke | 44 |  | 91 | 11-12 | 100 Breaststroke | 92 |
| 45 | 11-12 | 100 Backstroke | 46 |  | 93 | 10&Under | 50 Freestyle | 94 |
|  |  |  |  |  | 95 | 11-12 | 50 Freestyle | 96 |

# MEET PROCEDURES & FORMAT

WARM-UP PROCEDURE / TIME SCHEDULE

* ALL TIMES ARE LOCAL TIME
* LANE ASSIGNMENTS WILL BE MADE FOR WARM-UPS
* The diving well will be available for general warm-up and remain open during competition periods.
* During General Warm-Up there will be No Diving. Feet First Entry Only.
* When doing racing starts, swimmers will start from starting end only. Swim one way. Walk back.
* Warm-Ups will NOT start earlier than the listed times.

|  |  |  |
| --- | --- | --- |
| **WARM-UP SCHEDULE** | | |
|  | Warm-Up Begin Not Before | Meet Starts Not Before |
| 13-14 | 7:00 AM | 8:00 AM |
| Open | 7:00 AM | 8:00 AM |
| 8&Under | 12:00 PM | 1:00 PM |
| 10&Under | 12:00 PM | 1:00 PM |
| 11-12 | 12:00 PM | 1:00 PM |

**FORMAT**

* All Sessions will be run in a TIMED FINAL format

Fly-over starts will be used for all sessions.

**Distance event swimmers** must provide their own lap counter. Lap counters that do not have deck access via their coach card or athlete status will not be allowed on deck until 15 minutes prior to the distance event start times(s) and must exit the deck immediately following the swim. These counters must sign in and out at the deck entrance security table.

**Courtesy rest** (12-15 minutes) shall be given for swimmers in consecutive events. It is the responsibility of the coach or swimmer to notify the meet referee of a swimmer’s situation **PRIOR TO** the swimmer’s first event regarding the courtesy.

# DIRECTIONS

**From Indianapolis: I 465**

Take I465 on the west side of Indianapolis

Take Exit 13 Rockville Road (US Hwy 36) and go west

Turn Left (South) on Dan Jones Road (County Road 800 East)

Turn Right (West) onto Oriole Drive (County Road 150 South)

Turn left (prior to the light) into Avon High School along the East side of Avon High School

**Be aware of speed bumps**

Athletic Entrance to Pool is on East end of pool on the South side of the school.

Enter thru Gates marked 22 and **Use Door #21 (south side)**

**From I70**

Take Exit 66 US Hwy 267 in Plainfield

Go North on Hwy 267 to US Hwy 40

Turn Left (West) on US Hwy 40

Turn Right (North) on Dan Jones Road (County Road 800 East) (Speedway Gas on corner)

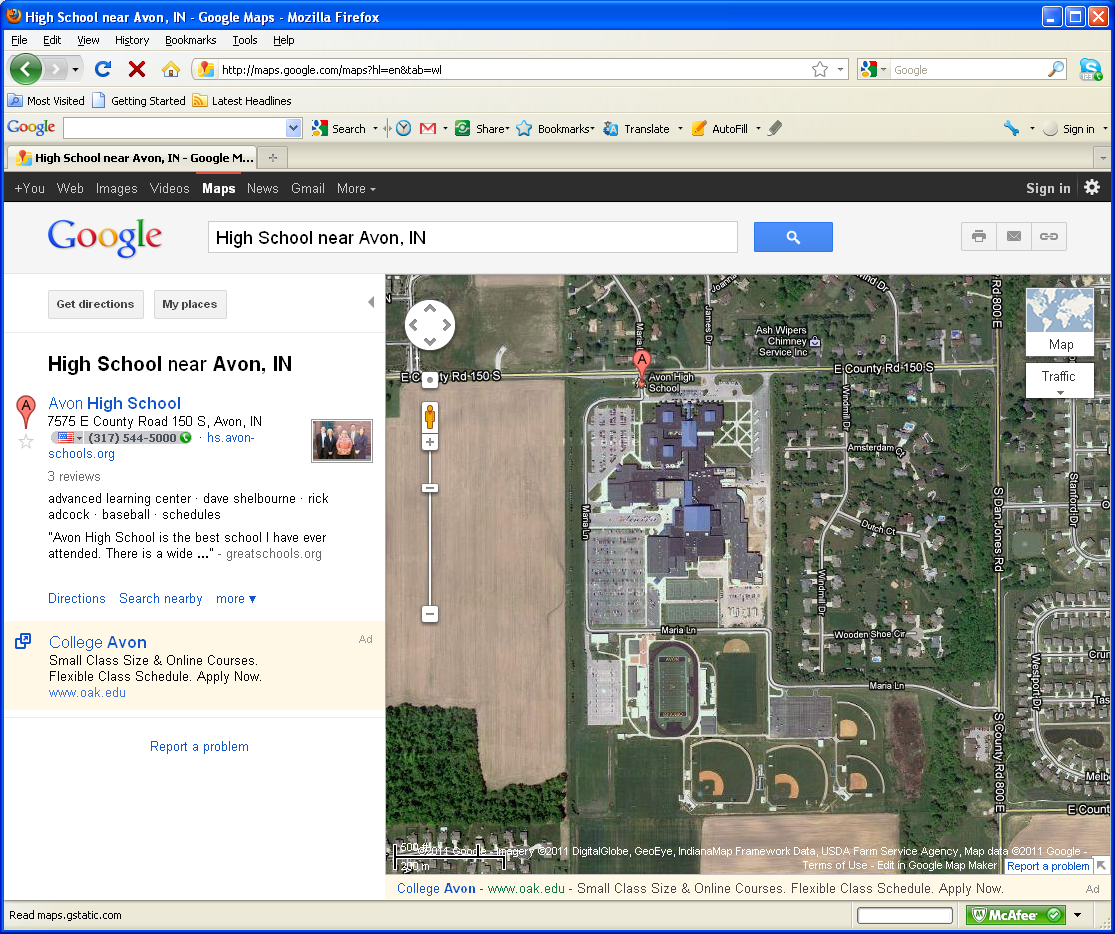
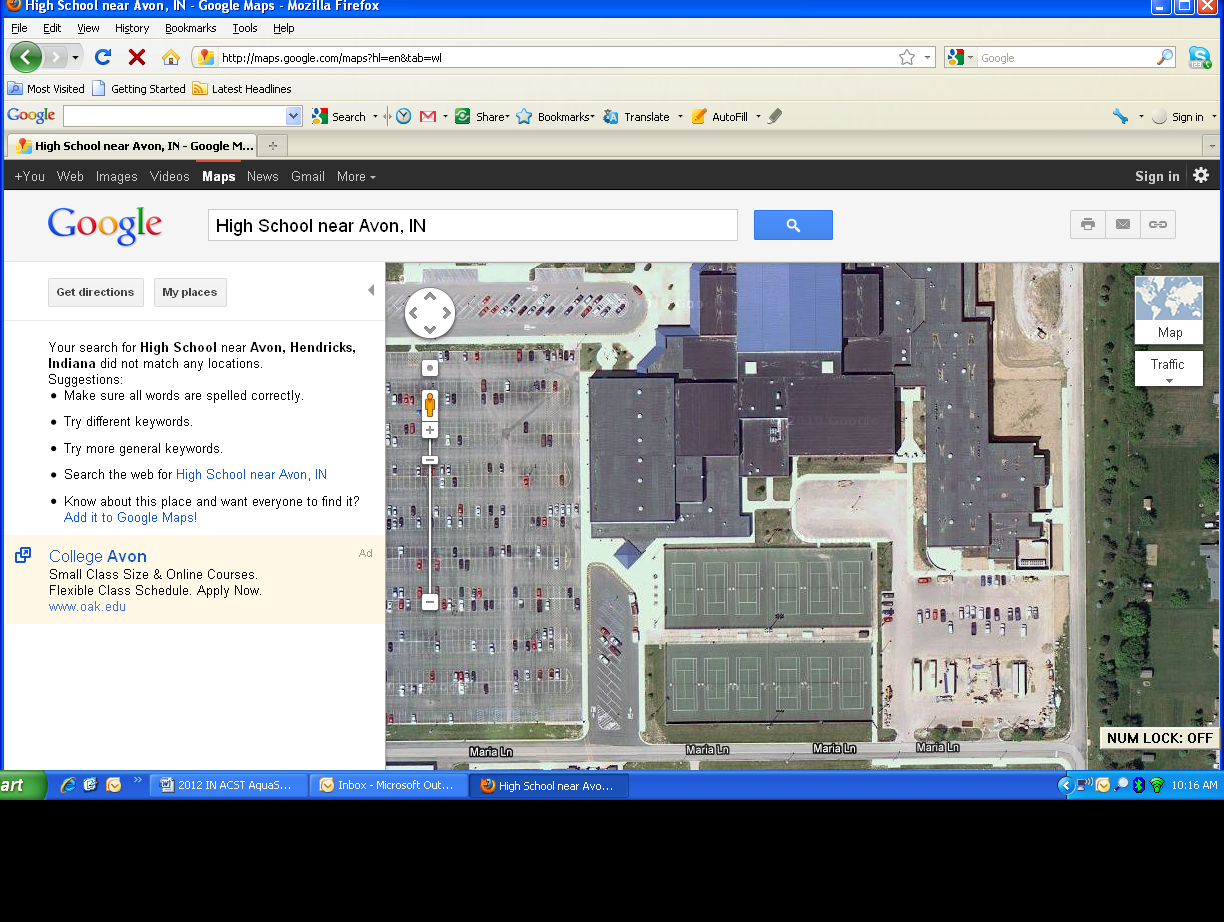
Turn Left (West) onto Oriole Drive (County Road 150 South)

Turn left (prior to the light) into Avon High School along the East side of Avon High School

**Be aware of speed bumps**

Athletic Entrance to Pool is on East end of pool on the South side of the school.

Enter thru Gates marked 22 and **Use Door #21 (south side)**



**SOUTH ENTRANCE**

**GATE 22, DOOR 21**

ENTER AHS HERE (NOT AT THE LIGHT) FOR FASTER ACCESS TO POOL ENTRANCE

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**POOL**

**SOUTH ENTRANCE**

**GATE 22, DOOR 21**

# SUMMARY OF ENTRIES

**THIS FORM IS REQUIRED WITH PAYMENT DUE BY DAY 1 – START OF MEET**

Please fill out the information requested below and mail with your entry form and check. Please refrain from sending cash and make checks payable to **Avon Community Swim Team**  or **ACST**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Club Name: |  | | Club Code: | |  | |
| Indiana Swimming Surcharge | | Total Swimmers: |  | X | $2.00 | $ |
|  | |  |  |  |  |  |
| Timed Final Individual entries | | Number of entries: |  | X | $5.00 | $ |
|  | |  |  |  |  |  |
|  | |  |  |  |  |  |
|  | |  |  | |  |  |
| Total Fees for Fall Classic: | |  |  | |  | $ |

|  |  |  |  |
| --- | --- | --- | --- |
| Club Official Submitting entry: | |  | Coaches Names: |
| Name: |  |  |  |
| Email: |  |  |
| Phone: |  |  |  |

**Release and Hold Harmless Agreement:**

In consideration of being permitted to participate in this swim meet, and for other good and valuable consideration, the undersigned for himself, his successors and assigns, hereby releases and forever discharges the host club (ACST) Avon Community Swim Team and its Board of Directors, USA Swimming and each of their respective officers, agents, employees, members, successors and any other persons in any way connected with this meet, from any and all liabilities, claims, demands, actions or causes of action of whatever kind of character arising out of or in connection with said event. Further, the undersigned shall indemnify and hold harmless the host club (ACST), USA Swimming, Avon Community School Corporation, and the officers, trustees, agents, employees and members of the foregoing and all other persons in any way and claims arising out of or in connection with any injury, including death, or alleged injury of damage to property sustained or alleged to have sustained in connection with or to have arisen out of said event

Executed this \_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2019.

Signature of Club Official or Coach: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name of Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

You may have one designated spokesperson for your team to talk to the referee or Clerk-of-Course. The coach would be the logical person. Please print the name of your spokesperson: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Entry Method: \_\_\_\_\_\_\_ Email \_\_\_\_\_\_ Disk

How would you like your results communicated:

\_\_\_\_\_\_ Hard Copy (snail mail or .pdf file emailed)

\_\_\_\_\_\_Meet Manager Backup (emailed)

\_\_\_\_\_\_Team Manager .c12 file (emailed)

\_\_\_\_\_\_All of the above Email address to send above to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did you include:

\_\_\_\_\_\_\_\_ Check for entries and surcharges

\_\_\_\_\_\_\_\_ Hard copy of entries (if applicable)

\_\_\_\_\_\_\_\_ I have read the meet letter and understand it