**DEADLINE CHECKLIST**

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| **DATE** | **DEADLINE** | **DESCRIPTION** |
| Monday, September 23 | 8:00 AM | Entries open; can be emailed toChristophermconley@gmail.com |
| Monday, September 30 | 8:00 AM | Entry deadline; all entries must be received |
| Wednesday, October 2 |  | Teams will be notified whether or not their entry has been accepted into the meet |
| Friday, October 25 | 6:00 PM | Deadline for changes to entry |
| Tuesday, October 29 |  | Limits, if needed, will be posted to carmelswimclub.org |
| Friday, November 1(Day 1 of meet) | 12:45 PM | 1650 Warm-up beginsPositive check-in closes |
| 1:45 PM | Session begins |
| 4:00 PM | Warm-up beginsPositive check-in closesDeck entries close |
| 4:45 PM | Coaches meeting |
| 5:00 PM | Session begins |
| Saturday, November 2 (Day 2 of meet)Sunday, November 3 (Day 3 of meet) | 6:30 AM | Warm-up begins |
| 7:00 AM | Deck entries close |
| 7:45 AM | Coaches meeting (Saturday only) |
| 8:00 AM | Session begins |
| 1:00 PM | Warm-up beginsDeck entries close |
| 1:10 PM | Positive check in closes |
| 2:00 PM | Session begins |

**SANCTION**

This meet is sanctioned by USA Swimming and Indiana Swimming. Sanction number:IN20036.

**HOST**

Carmel Swim Club

515 E. Main Street, Suite 121

Carmel, IN 46032

**LOCATION**

IU Natatorium, located on the campus of IUPUI

901 W. New York Street

Indianapolis, IN 46202

**FACILITY**

Competition pools: two 25-yard pools, 8 lanes each with competitor non-turbulent lane markers, Colorado Timing Systems electronic timing equipment and custom designed starting blocks. Continuous warm-up/warm-down is available in the diving well. THERE IS ABSOLUTELY NO SMOKING OR VAPING IN THE BUILDING.

The competition course has been certified in accordance with 104.2.2C (4). The copy of such certification is on file with USA Swimming. The water depth at both starting ends is 9 feet.

**PARKING**

Paid parking is available in the parking garage next to the natatorium (eastside). Parking fees are determined by the IUPUI Parking Services and subject to change without notice. Currently, the charge is $7 each time the garage is entered. A credit card is required for access.

**RULES**

Current USA Swimming Rules, including the Minor Athlete Abuse Prevention Policy (“MAAPP”), will govern this meet.

USA Swimming Rule 202.5.2 - At a sanctioned competitive event, USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition, and warm-down.

 Coaches MUST present their current USA Swimming coaches pass to gain deck access. The meet referee reserves the right to ask for coach credential display and/or deny deck access if a coach does not comply or credentials are no longer valid or current. Coaches must show a photo ID at the check in table to gain deck access.

 ABSOLUTELY NO PARENTS WILL BE ALLOWED ON THE POOL DECK. This is an insurance requirement of USA Swimming, and will be strictly enforced.

Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

In swimming competitions, the competitor must wear only one swimsuit in one or two pieces except as provided in 205.10.1. All swimsuits shall be made from textile materials. For men, the swimsuit shall not extend above the navel nor below the knees, and for women, shall not cover the neck, extend past the shoulder, nor extend below the knee.

Use of audio or visual recording devices, including a cell phone, is not permitted in the changing areas or locker rooms.

Deck changes are prohibited.

**USA Swimming article 202.4.9 J** shall apply: Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open-ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.  Exceptions may be granted with prior written approval by the Program Operations Vice Chair.​

Any photographs, videotape or other audio and/or visual recordings of the event created by a spectator may be used solely for such spectator’s personal non-commercial use, and may not be broadcast, published or disseminated, or used for any commercial purposes, without the prior written consent of USA Swimming.

All participants agree to be filmed and photographed by the official photographer(s) and network(s) of USA Swimming under the conditions authored by USA Swimming, and allow event organizers the right to use names, pictures, likenesses, and biographical information before, during or after the period of participation in USA Swimming competitions to promote such competitions. All participants agree not to use or authorize use of pictures in the uniforms and equipment provided by USA Swimming for the purpose of trade, without the consent of USA Swimming. All participants agree not to use medals or photos, or portraits or films with the medals, which are received for performances in this competition, for the purpose of trade. Furthermore, participants agree to return these uniforms and equipment, bearing USA Swimming logos and marks, if and when requested.

**ELIGIBILITY**

Swimmers must be registered with USA Swimming prior to the competition. Age, as of November 1, 2019, shall determine the swimmer’s age for the entire meet. Registration numbers must accompany entries. There will not be any USA Swimming registration at the meet.

**MEET FORMAT**

All events are TIMED FINALS.All heats of the 1650 Free will be swum fastest to slowest. The Friday night sessionconsists of the following age groups: 11**/**12,13/14, and Open. The morning sessions consist of 13/14 and Open events. The afternoon sessions consist of 8 & Under and separate 9, 10, 11 and 12 yr-old events. Pool assignments will be determined after entries are received.

**TIMELINE MANAGEMENT**

Carmel Swim Club reserves the right to limit select events during any or all sessions if it is deemed necessary to complete the session(s) within the requirements of Indiana Swimming rules. Any limits for Friday’s events will be posted on the CSC website no later than Tuesday, October 29, 2019. Please check the posted psych sheets online for limits to the number of heats for each event. Fees will be refunded for any swimmer cut from an event due to timeline management. Carmel Swim Club also reserves the right to combine age groups within given session(s) to control the timeline. Please note that fly-over starts may be used during all sessions.

**ENTRY** **LIMITS**

No team’s entries will be broken. Each swimmer will be limited to no more than 3 individual events per day. If a swimmer is entered in more than the maximum number of individual events for that day and does not scratch down by the deadline, the entry will be made by order of events, starting with Event #1 until the limit is satisfied. There will be NO refunds for swimmers entered in more events than permitted.

**ENTRY ACCEPTANCE AND DEADLINES**

* This meet traditionally fills quickly!
* Entries will be accepted starting Monday, September 23, 2019 at 8:00 AM
* The entry deadline will be Monday, September 30, 2019 at 8:00 AM
* The entry deadline will be extended if the meet does not fill
* Teams will be notified by Wednesday, October 2, 2019 whether or not their entries have been accepted into the meet
* Updated information can be found at [www.carmelswimclub.org](http://www.carmelswimclub.org)

**ENTRY PROCEDURE**

Between September 23and September 30, 2019, submit your entries via email using the Hytek Commlink file (CL2 file):

* Review your entry for correct contact information prior to submission
* Be sure to include all swimmers’ full names and USA Swimming ID number
* All times must be submitted in short course yards (SCY)
* Send your email with attached entry file to:

**ENTRY CHAIR**

**Chris Conley**

**Christophermconley@gmail.com**

* Please include your team name and entry chair’s contact information in the email.
* You will receive an email with 24 hours confirming that your entry file has been received and

processed. This does NOT mean you have been accepted into the meet.

After acceptance, an entry report will be emailed to your team. Be sure to check your entry report for errors. The deadline for changes is at 6:00 PM Friday, October 25, 2019. Carmel Swim Club has sole discretion in determining which entries to accept. In exercising its discretion, Carmel Swim Club will consider timeline, number of officials provided by team, balance of age groups and gender in entries, level of competition, previous meet attendance and geographic location.

**ENTRY FEES**

All fees must be paid no later than 1 hour prior to the start of the first session in which a team/athlete is

competing. Please make checks payable to CARMEL SWIM CLUB and include the Release and Hold Harmless

Agreement with payment.

* Individual timed final events: $5.00 per event
* $2.00 per swimmer, per meet, Indiana Swimming surcharge must accompany each entry
* $1.50 per swimmer, per meet, IUPUI Natatorium surcharge must also accompany each entry

**DECK ENTRIES**

Deck entries for individual events will be accepted until 60 minutes before the next session is scheduled to begin and at the discretion of Carmel Swim Club. Deck entries will only be accepted provided there is a lane available and only as a new addition. No additional heats will be created to accommodate deck entries. No deck entries will be permitted for events that have been limited. Deck entries will be entered as NT (no time). Entry fee for deck entries is $10.00 per individual timed final event.

**POSITIVE CHECK-IN**

All Friday events will require positive check-in. Positive check-in means, “I am here and I intend to swim this event.” Positive check-in sheets will be located next to the security desk, deck level. All swimmers not declaring intent to swim via check-in will be scratched.

**Deadlines: 1650 Free: 12:45 PM Friday**

 **All Friday evening events: 4:00 PM Friday**

**SCRATCHES**

 In all individual events on Saturday & Sunday, the swimmers are assumed to be swimming unless they have been scratched from the event. A missed heat or late arrival will deprive swimmers of their opportunity to swim that event.

**SEEDING OF EVENTS**

Seeding of Friday’s events will be done after the close of the positive check-in before the session.All Saturday and Sunday events will be pre-seeded.

**CLERK OF COURSE**

Clerk of Course will be provided for 8 & under events only.

**FINAL RESULTS**

Final results will be posted at the CSC website at [www.carmelswimclub.org](http://www.carmelswimclub.org/). Meet results posted through the online application Meet Mobile are not considered final. We will provide coaches with final results in the following formats:

* Meet Manager Backup (Emailed)
* Team Manager .cl2 file (Emailed)
* PDF Full Meet Results (Emailed)

**AWARDS**

* 13 & Over Events: No individual event awards
* 12 & Under Events: Ribbons will be awarded for 1st through 8th places in individual events
* Points will be awarded for 1st-8th place
* Visiting Team: 1st - $350 Travel Fund Contribution, 2nd - $250 Travel Fund Contribution, 3rd - $150 Travel Fund Contribution
* Awards will not be mailed

**ADMISSION**

Admission will be charged. Children 10 and under are free.

**HEAT SHEETS**

Lane & heat assignments will be posted at various points around the pool. Heat sheets will be available for purchase at admission.

**CONCESSIONS**

Natatorium concessions are available on the Concourse Level.

**MEET DIRECTORS**

Kathy Kok Beth Russo

threekoks@gmail.com aloha9800@yahoo.com

**MEET REFEREES**

Petra Davis Megan Kight

petragdavis@gmail.com mkight@bkrlaw.com

**OFFICIALS**

The Carmel Swim Club will need and appreciate any help of your USA Swimming Officials.

**MEET SCHEDULE**

There will be no coaches packet; all pertinent information will be sent out via email the week of the meet. Warm up session lane assignments will be posted on the pool deck. Warm up sessions may be split.

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|  | **FRIDAY 1650** |  |
|  | **Warm-Up: 12:45 PM** |  |
|  | **Meet Start: 1:45 PM** |  |
| **Girls Event #** | **Event** | **Boys Event #** |
| 1 | Open 1650 free\*\* | 2 |
| *\*\*Will be swum fastest to slowest.* |

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|  | **FRIDAY PM** |  |
|  | **Warm-Up: 4:00 PM** |  |
|  | **Meet Start: 5:00 PM** |  |
| **Girls Event #** | **Event** | **Boys Event #** |
| 3 | Open 400 IM\* | 4 |
| 5 | 13-14 400 IM\* | 6 |
| 7 | 12-Year-Old 200 IM\* | 8 |
| 9 | 11 Year Old 200 IM\* | 10 |
| 11 | Open 500 Free\* | 12 |
| 13 | 13-14 500 Free\* | 14 |
| 15 | 12 Year Old 500 Free\* | 16 |
| 17 | 11 Year Old 500 Free\* | 18 |
| *\*\*Will be swum fastest to slowest.* |

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| **SATURDAY AM (13&O SESSION)** |
| **Warm-Up: 6:30 AM** |
| **Meet Start: 8:00 AM** |
| **Girls Event #** | **Event** | **Boys Event #** |
| 19 | 13-14 100 Free | 20 |
| 21 | Open 100 Free | 22 |
| 23 | 13-14 100 Back | 24 |
| 25 | Open 100 Back | 26 |
| 27 | 13-14 200 IM | 28 |
| 29 | Open 200 IM | 30 |
| 31 | 13-14 200 Breast | 32 |
| 33 | Open 200 Breast | 34 |
| 35 | 13-14 100 Fly | 36 |
| 37 | Open 100 Fly | 38 |

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| **SUNDAY AM (13&O SESSION)** |
| **Warm-Up: 6:30 AM** |
| **Meet Start: 8:00 AM** |
| **Girls Event #** | **Event** | **Boys Event #** |
| 87 | 13-14 200 Back | 88 |
| 89 | Open 200 Back | 90 |
| 91 | 13-14 100 Breast | 92 |
| 93 | Open 100 Breast | 94 |
| 95 | 13-14 200 Free | 96 |
| 97 | Open 200 Free | 98 |
| 99 | 13-14 200 Fly | 100 |
| 101 | Open 200 Fly | 102 |
| 103 | 13-14 50 Free | 104 |
| 105 | Open 50 Free | 106 |

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| **SATURDAY PM (12&U SESSION)** |
| **Warm-Up: Not before 1:15 PM** |
| **Meet Start: Not before 2:15 PM** |
| **Girls Event #** | **Event** | **Boys Event #** |
| 39 | 9-Year-Old 200 Free | 40 |
| 41 | 10-Year-Old 200 Free | 42 |
| 43 | 11-Year-Old 200 Free | 44 |
| 45 | 12-Year-Old 200 Free | 46 |
| 47 | 8-Under 25 Free | 48 |
| 49 | 9-Year-Old 50 Free | 50 |
| 51 | 10-Year-Old 50 Free | 52 |
| 53 | 11-Year-Old 50 Free | 54 |
| 55 | 12-Year-Old 50 Free | 56 |
| 57 | 8-Under 25 Back | 58 |
| 59 | 9-Year-Old 100 Back | 60 |
| 61 | 10-Year-Old 100 Back | 62 |
| 63 | 11-Year-Old 100 Back | 64 |
| 65 | 12-Year-Old 100 Back | 66 |
| 67 | 8-Under 50 Breast | 68 |
| 69 | 9-Year-Old 50 Breast | 70 |
| 71 | 10-Year-Old 50 Breast | 72 |
| 73 | 11-Year-Old 50 Breast | 74 |
| 75 | 12-Year-Old 50 Breast | 76 |
| 77 | 8-Under 25 Fly | 78 |
| 79 | 9-Year-Old 100 Fly | 80 |
| 81 | 10-Year-Old 100 Fly | 82 |
| 83 | 11-Year-Old 100 Fly | 84 |
| 85 | 12-Yr-Old 100 Fly | 86 |

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| **SUNDAY PM (12&U SESSION)** |
| **Warm-Up: Not before 1:15 PM** |
| **Meet Start: Not before 2:15 PM** |
| **Girls Event #** | **Event** | **Boys Event #** |
| 107 | 9-Year-Old 200 IM | 108 |
| 109 | 10-Year-Old 200 IM | 110 |
| 111 | 8-Under 50 Free | 112 |
| 113 | 9-Year-Old 100 Free | 114 |
| 115 | 10-Year-Old 100 Free | 116 |
| 117 | 11-Year-Old 100 Free | 118 |
| 119 | 12-Year-Old 100 Free | 120 |
| 121 | 8-Under 50 Back | 122 |
| 123 | 9-Year-Old 50 Back | 124 |
| 125 | 10-Year-Old 50 Back | 126 |
| 127 | 11-Year-Old 50 Back | 128 |
| 129 | 12-Year-Old 50 Back | 130 |
| 131 | 8-Under 25 Breast | 132 |
| 133 | 9-Year-Old 100 Breast | 134 |
| 135 | 10-Year-Old 100 Breast | 136 |
| 137 | 11-Year-Old 100 Breast | 138 |
| 139 | 12-Year-Old 100 Breast | 140 |
| 141 | 8-Under 50 Fly | 142 |
| 143 | 9-Year-Old 50 Fly | 144 |
| 145 | 10-Year-Old 50 Fly | 146 |
| 147 | 11-Year-Old 50 Fly | 148 |
| 149 | 12-Year-Old 50 Fly | 150 |

***\*This summary form must be completed and returned to the entry chair upon arrival at the meet, along with payment\****

Release and Hold Harmless Agreement

In consideration of being permitted to participate in this swim meet, and for other good and valuable consideration, the undersigned, for him/herself, the club and its swimmers, their successors and assigns, hereby release and forever discharge Carmel Swim Club and its Board of Directors, United States Swimming, IUPUI Natatorium, Indiana Swimming, Inc. and each of their respective officers, agents, employees, members, successors and assigns, and all other persons in any way connected with this swim meet, from any and all liabilities, claims, demands, actions, or causes of action of whatever kind of character arising out of or in connection with said event. Further the undersigned representative and his swimmers shall indemnify and hold harmless Carmel Swim Club, United States Swimming, Indiana Swimming, Inc. and the IUPUI Natatorium and the officers, trustees, agents, employees and members of the foregoing and all other persons in any way connected with this event, from any and all other losses, expenses, damages, demands and claims arising out of or in connection with any injury, including death, or alleged injury or damage to property sustained or alleged to have sustained in connection with or to have arisen out of said event.

Executed this \_\_\_\_\_\_day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 201\_\_

Signature of Club Official or Coach\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name & Cell Phone Number of Coach Attending Meet\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INCLEMENT WEATHER**
Pursuant to Article 102.7.4 of the USA Swimming Rule Book, Carmel Swim Club reserves the right to alter the meet schedule if winter weather poses a travel problem for participating athletes.  The decision to delay or cancel the meet will be communicated to participating teams as soon as possible.  It is the intent of Carmel Swim Club to make every effort to host this meet, but the safety of participating swimmers, coaches, officials & volunteers is our first priority.