



# Board of Directors Meeting

June 16, 2015 (Approved 7/21/15)  
Room 223, Eisenhower Community Center  
1001 Hwy #7, Hopkins, MN 55345  
Website: [www.mnswim.org](http://www.mnswim.org)

**Present:** Dan Berve, Michael Bougie, John Bradley, Kelly Burrows, Dave Cameron, Ian Cooke, Bob Crunstedt, Olga Espinosa, Michael Gibbons, Bruce Green, Jim Hanton, Lauren Harris, Sandra Hibbard, Patrick Hunter, Natalie Kuramoto, Paul Lundsten, Sheryl McGuire, Heidi Miler, Steve Nelson, Terry Peterson, Ryan Purdy, John Raby, Carl Schulze, Cassy Shapley, Jack Swanson, McKenna Togstad, Scott Tripps, Mark Vininski

**The meeting opened with cake to celebrate Minnesota Swimming's LEAP2 achievement.**

**Meeting called to order:** 7:30 pm

**Review of May Minutes:** *postponed to next month.*

**Finance:** *Kelly Burrows (Finance Chair):  
Incurred expenses were less than budgeted.*

**Motion to accept financial report**

Mark Vininski /Paul Lundsten

**Motion passed**

### **Consent Agenda**

Reports Pulled: Officials Chair, Safe Sport, Executive Director, Sanction Coordinator, Comm/Marketing Coordinator, Tech Planning

**Motion to accept all other consent and submitted reports**

Mark Vininski /Dan Berve

**Motion passed**

### **Administrative Calendar reviewed**

July 1—Convention delegates must confirm; 6 voting members

### **Advise & Consent for Board vacancy and Committee Appointments**

- **Senior (vice chair) Committee**—Heidi is chair; proposing Lucas Baarlaer (Pirahanas), Kelly Kremer U of M, Jeff Rodriguez Edina, Kim Togstad officials, and Jack Swanson athlete rep,

Mark proposed; Dan seconded. Discussion: Need another athlete. JB recommendation: a collegiate athlete. With understanding Heidi will do more recruiting,

- **Records Chair**—Kate Lundsten has resigned. Carl Schulze appointed by Jim Hanton.

**Motion to accept appointments**

Mark Vininski /Paul Lundsten

**Motion passed**

### **Unfinished Business—Discussion**

- **Spring championship meet evaluation.**

Dan Berve: The committee finished going through all evaluations.

A lot had to do with clarification on meet information; office and tech planning has been cleaning this up in general. B. Crunstedt to send to the Board. No additional questions.

### **New Business**

- **National convention attendance review**—Jim Hanton. Review of POLICY 110:

*Any current or active member of Minnesota Swimming who is placed on a national committee should be sent to USAS convention (whether or not they have a vote at the House of Delegates) and be fully funded by MSI using the same formula as other funded delegates.*

Board is being asked to be aware of the financial resources to send people: typically \$15-\$20,000.

Discussion:

- USA Swimming supports athletes on National Committees (general) who have an athlete-at-large vote, but not others being sent.
- Have had people in leadership in multiple committees ... look at how much they (committees) directly bring back to the LSC. If people are going, we should make effort that things are coming back to Minnesota Swimming.

- **LEAP2 recap.** Minnesota Swimming achieved LEAP2 status (one of 8 LSCs); all 59 LSCs must be LEAP1 certified. Many of the initiatives we have been behind have been driven by LEAP2 certification (e.g. Swimposium, All Star meet).
  - As LSC leaders, we all are accountable for advancement of the LSC for members. In the next quad, we must re-certify Leap1: Steve is handling that (it is due August 1).
  - Focus on best practice; surveyed other LSCs that achieved LEAP2 and no one does it for the money. (There is a minimal payment by USA Swimming; Minnesota Swimming achieved the maximum for our LSC). This also is illustrative to USA Swimming that we are focused and operating well.

**Pulled Consent Agenda items were discussed**

- **Officials Chair**—Recent email activity with concerns expressed by some officials about the amount of coverage occurring at meets. Need to be visible that so that everyone has an appreciation that we need growth in this area.
  - How to relieve officials if there are only two on deck: *What is an accurate minimum expectation for officials, from number on deck to number of hours each is working so we minimize burnout.* Jim to address with the officials committee
  - Exposure at national level of officials is down quite a bit. Also, obligation to serve is different than 10 years or so ago.
  - West Express success with getting officials: they talk about being officials at every meeting with parents.
  - Meets are big and go on too long; should there be different kinds of meets?
    - People love the one-day meets
    - U of M= Purdy suggested short meet format (i.e. monthly afternoon meet) for SR vs college swimmers
- **Safe Sport**—Review of workshop. EVERYONE is asked to read report and proposed action plan; this will be put on the agenda for discussion in July. The Board/Safe Sport chair needs input from members on what they would like to see happen.
- **Executive Director**—Review of LEAP2 success.
  - SAVE THE DATE SUNDAY 13 SEPTEMBER for the Board meeting with LSC development consultant Jane Grosser for training on board effectiveness, governance, etc.
- **Sanction Report**—Tech committee members reviewed new meet sanction format today; Sheryl started a test run today and has adjustments to make. Steve Nelson will test it; if anyone else is interested in testing the template, contact Sheryl.
- **Communication and Marketing**—New snapshot of communication items will be published to keep clubs informed of media.
- **Tech Planning**—At this evening's planning committee, time trials at championship meets were discussed. Moving forward, instead of limiting two time trials we're going to no more than 5 individual swims/day. (Trying to make it easy for athletes within USA Swimming rules ). This will be applicable this summer (which is a discrepancy from sanctions already existing). The Exec Committee can approve the meet sanction changes as needed.

**Motion to accept all other consent and submitted reports**

Mark Vininski /Dan Berve

**Motion passed**

**Final Discussion:**

- **Straw Poll.** Zone meet fees were raised this year from \$225 to \$300 due to anticipated additional costs because of dock worker's strike in Seattle affecting the availability of lower-priced gear and clothing. It has been confirmed this is not the case; discussion and consensus reach to refund \$75 to those who have already registered at the \$300 price.
- **Review of Rules & Regs.** Patrick & Paul attended Rules & Regs committee in Ft. Lauderdale. Upcoming at convention:
  - Cameras can be used to overturn disqualification at the National Championship (not just the Omega camera)
  - Backups versus averaged backups to be used: make things simpler and not impact accuracy of meet (averages don't add enough).

**Written reports—The following reports are on Minnesota Swimming's website**

- *Athlete Committee Vice Chair* McKenna Togstad
- *Comm/Marketing* Sandra Hibbard
- *Equipment Audit* Luke Day
- *Executive Director* Bob Crunstedt
- *Finance* Kelly Burrows
- *General Chair* Jim Hanton
- *Junior Coach* Scott Tripps
- *Member Services* Cassy Shapley
- *Officials* Bruce Green
- *Operational Risk/Safety Coordinator* John Raby
- *Safe Sport* Paul Lundsten
- *Sanctions* Sheryl McGuire
- *Senior Athlete* Lauren Harris
- *Senior Vice Chair* Heidi Miler
- *Technical Planning* Dan Berve
- *TIMES/Nat'l Age Group Recognition* Michael Bougie
- *Web* Aleta Kolan

**Motion to adjourn**

Mark Vininski /Dan Berve

**Motion passed**

**Meeting adjourned** 9:00 pm  
Respectfully submitted,  
Sandra Hibbard