



MINNESOTA  
SWIMMING

# Border Meet Policy & Procedure

## Purpose

This policy and procedure applies to swim competitions hosted by a one or more USA Swimming clubs, not all of which are part of the Minnesota-LSC, conducting the competition at a location within the Minnesota-LSC territory. These competitions are referred to as “border meets.”

## Notification and Priority

Permission to conduct a border meet in the Minnesota LSC must be submitted in writing to the Sanction Coordinator. Once notification is received the requesting host club’s LSC (“home LSC”) is notified. Any matters of concern expressed in writing by the home LSC to the border meet host club(s) and MSI, must be satisfied in writing prior to MSI proceeding with the permission process. At the time of notification to the MSI office any members of MSI who have provided written notification to use the same facility and dates for their meet shall have priority over an out-of-Minnesota-LSC team.

## Permission Authority

Permission to conduct a border meet with more than 4 teams invited (host team included) must be granted by the MSI Board of Directors.

Meets with 4 or fewer teams invited (host team included) may be granted permission by the Sanction Coordinator without action of the Board.

## Sanction/Approved Meet Application

Once permission is granted the application for sanction/approval, as published by MSI, with payment must be submitted to the MSI Sanction Coordinator.

## Forms

The host club must utilize the MSI meet sanction/approval form, athlete deck registration form, meet announcement form, and post-meet fee forms as published by MSI.

## Fees

### SANCTION FEE

The host club’s home LSC sanction application fee OR the published MSI sanction fee will be assessed, whichever is greater. MSI will research home LSC sanction fee to determine the correct payment. All sanction/approval fees are payable to MSI

### SURCHARGE TO DECK REGISTER ATHLETES

The host club’s home LSC surcharge to deck register athletes OR the published MSI surcharge will be assessed, whichever is higher. MSI will research the home LSC deck registration surcharge to determine the correct payment. All registration and surcharges are payable to MSI and the athlete registration fee will be paid to the home LSC by MSI.

### POST-MEET FEES

The host’s home LSC post-meet fees will be assessed OR the published MSI post-meet fees, whichever is higher. MSI will research the home LSC post-meet fees to determine the correct payment. All post meet fees and are payable to MSI.



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### Other

#### Registration recons:

Pre-meet and post-meet registration recons will be conducted by the MSI office.

#### Officials:

- The host must secure assigned officials including stroke & turn officials in sufficient numbers to ensure compliance with USA Swimming rules.
- The assigned officials: Referee, Starter, and Administrative Official/Referee must be approved prior to the meet by MSI Officials Committee Chair.
- The Referee enters sessions worked by all officials into USA Swimming's OTS.
- Honoraria and any travel arrangements for officials is the responsibility of the host.

#### Meet Information & Meet Results Files will be posted on the MSI Website

MSI Webmaster

#### Results loaded into SWIMS

MSI National Times Coordinator

#### Border meets must comply with meet schedule protocol:

- The Sanction Coordinator will consider meet date, location, and format to determine if any conflict exists with meets scheduled by members of MSI in the region.
- It is not required but recommended that border meets are open to members of MSI.

#### Border meet host must be in good standing with their home LSC

This includes but is not limited to:

- Any fees and fines reported as unpaid by the home LSC are paid in full prior to the sanction being granted
- All club charter documents, non-athlete memberships, and coaching certifications are current according to the home LSC prior to the sanction being granted

#### Jurisdiction

The border meet host is subject to any fines assessed by MSI for violation of MSI policies as well as Petitions to the Board of Review in conjunction with a border meet competition.