 **NATIONAL TRAVEL REIMBURSEMENT for COACHES**

# MINNESOTA SWIMMING REIMBURSES A PORTION OF TRAVEL TO DESIGNATED SWIM MEETS

**Reimbursement Amounts: Fall/Winter 2022-2023**

2022 Toyota US Open Nov 30-Dec 3, 2022 Greensboro, NC $600.00

2022 Speedo Winter Junior Championships West December 7-10, 2022 Austin, TX $400.00

TYR Pro Swim Series January 11-14, 2023 Knoxville, TN $400.00

TYR Pro Swim Series March 1-4, 2023 Ft Lauderdale $400.00

2023 NCSA Spring Championships March 14-18, 2023 Orlando, FL $200.00

2023 ISCA TYR International Senior Championship Cup March 21-25, 2023 St Petersburg, FL $200.00

2023 Winter Speedo Sectional Meets Various dates Feb-March Various Locations $200.00 -

($0 if in MN)

**Reimbursement Amounts: Spring/Summer 2023**

TYR Pro Swim Series April 12-15, 2023 Westmont, IL $400.00

2023 Open Water National + Junior Championships April 21-23, 2023 Sarasota, FL $700.00

TYR Pro Swim Series May 17-20, 2023 Mission Viejo, CA $400.00

Phillips 66 National Championships June 27-July 1, 2023 Indianapolis, IN $700.00

2023 NCSA Summer Championships July 26-30, 2023 Indianapolis, IN $200.00

2023 ISCA Summer Senior Blast July 25-29, 2023 St Petersburg, FL $200.00

2023 USA Swimming Futures Championships July 26-29, 2023 Various Locations $200.00 - ($0 if in MN)

2023 Speedo Junior Nationals Championships July 31-Aug 4, 2023 Irvine, CA $600.00

2023 Spring/Summer Speedo Sectional Meets Various dates May-Aug Various Locations $200.00 - ($0 if in MN)

MINNESOTA SWIMMING REQUIREMENTS FOR COACH REIMBURSEMENT TO NATIONAL MEETS

MSI Legislation Passed 11/16/2010: To allow one coach per club to apply for a single share of reimbursement equal to that of an athlete’s reimbursement for a given meet.

1. The applying Coach must be a member in good standing with a current Minnesota Swim Club.

2. The applying coach must have attended the meet for which he/she applies for reimbursement.

3. This coach must have coached athletes from his/her team at the meet for which he/she requests reimbursement.

4. A club may request reimbursement for one **(1) coach per season**.

5. For verification purposes, the **coach must submit a copy of their flight or hotel receipt** (with name and dates) pertaining for the meet requested.

(Send as an email attachment, along with this reimbursement form.)

**Fall/Winter 2022-2023 Request Forms Must Be Received by April 15, 2023**

**Summer 2023 Request Forms Must Be Received by August 31, 2023**

**Reimbursement Request Form Directions**:

* Download this form to your computer desktop. Tab through the document to complete. Save.
* Send an email to MNSI Office ([tmeece@mnswim.org](mailto:tmeece@mnswim.org) and [dwentzel@mnswim.org](mailto:dwentzel@mnswim.org)), with this completed request form as an attachment.
* Attached your coach hotel or flight “proof” on the same email.

**MINNESOTA SWIMMING COACH NATIONAL TRAVEL REIMBURSEMENT REQUEST FORM**

**Swim Club Requesting Funds:** **Club Code:**

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| **COACH'S NAME** | **SWIM MEET NAME** | **AMOUNT REQUESTED** |
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|
| **SWIM MEET LOCATION** | **SWIM MEET DATES** |  |
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|  |  | $ |
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Coach’s Day Phone #:       E-Mail Address:

Address to mail the check to:

Total Amount Requested: $       Date Requested:

(Checks are payable to clubs only)

Date Email Request Rec’d by MNSI:

Proof of Meet Attendance Received:  YES  NO Type of Proof:  Hotel Receipt  Flight Receipt

TOTAL AMT APPROVED: **$**

Date Paid:       Amount Paid: $