

	POLICY & PROCEDURE	POLICY NUMBER: 264
	Subject: State Records	EFFECTIVE DATE: 11-15-11 Appended: 11-15-11 Retired:

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Minnesota Swimming Inc. age group records should mirror USA Swimming's age group records in regards to the events offered.

Appended 11-15-11

1.1 Responsibilities of the Records Chairperson

The Records Chairperson shall be responsible for maintaining an up-to-date record of all Minnesota Swimming age group and senior records.

1.2 Criteria for Records Consideration

A time achieved by a Minnesota Swimming registered athlete in a USA Swimming sanctioned or approved competition; or during a USA Swimming observed swim or observed meet shall be eligible for an LSC record. The following criteria apply:

- A. An LSC record time may be achieved in: any heat; swim-off; lead-off leg of a relay, provided the swimmer completes the lead-off portion in compliance with the applicable rules; time trial; initial distance with a legal finish within a longer event provided the swimmer completes the event in compliance with the applicable rules.
- B. A record time for an event or a stroke can be achieved only in that event or stroke, or in an initial distance of such event or stroke (e.g. a backstroke time must be achieved in a backstroke event or the backstroke leg of a medley relay). Regardless of the stroke(s) used, records achieved in freestyle events can be recorded only as freestyle times.
- C. The athlete shall meet applicable eligibility requirements as established in section 205.2(.1,.2,.4).
- D. The time shall be recorded in the USA Swimming SWIMS database.

1.3 Request for Records Consideration

A swimmer or swimmer's representative may request record consideration by:

- A. If the swim was accomplished at a USA Swimming sanctioned meet, the swimmer or swimmer's representative shall advise the LSC Records Chairperson in writing by filling out the record form on the record page of the Minnesota Swimming website. The LSC Records Chairperson will confirm the time with the USA Swimming SWIMS database.
- B. If the swim was accomplished in a USA Swimming approved meet, the same procedure

as outlined in 1.3 (A) shall be used to request consideration for the record.

- C. If the swim was accomplished as an LSC observed swim or at an LSC observed meet, the same procedure as outlined in 1.3(A) shall be used to request consideration for the record.

1.4 Athlete Recognition

The Records Chairperson, after confirming that a swimmer has set or tied an LSC Record, shall arrange for the record to be published by Minnesota Swimming Inc.