

 	<b>POLICY &amp; PROCEDURE</b>	<b>POLICY NUMBER: 242E</b>
	<b>Subject: Proof of Times Requirement for Championship Meets</b>	<b>EFFECTIVE DATE: 11-15-16</b>  Approved: 11-15-16  Amended:  Retired:

A qualifying time may be achieved at USA Swimming sanctioned, approved, or observed competition. These times are verified through the USA Swimming SWIMS database.

A qualifying time may also be achieved at a bona fide meet sanctioned and conducted by a recognized organization (i.e. high school, college, YMCA) with verifiable and independently obtainable results published by the meet host or that organization. This proof of time must come from the actual published results of the meet. Each team or individual is responsible for providing their proof of times.

A swimmer failing to achieve an event's qualifying time standard at the meet must provide proof of their qualifying time if it is not in the SWIMS database. If a time is not proven the entering party will incur a \$100 fine. Fines are to be paid to the host club except for swimmers attached to the host club. In that case, those fines will be payable to ASCA-MN. All fines must be paid by the end of the meet. After the conclusion of the meet, swimmers/clubs have one week to prove their times and have their fine refunded. Failure of the team to pay the fine by the first meet of the following season's entry deadline will result in the team's charter being suspended until the fine is paid.

When an event does not have a qualifying time standard but requires a verifiable entry time, the swimmer must provide proof of that time if it is not in the SWIMS database. If the entry time cannot be verified the swimmer will be withdrawn from the event and any times they may have achieved in that event at the meet will not be included in the official results.

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**HISTORICAL NOTES:** The content of Policy #242E was rewritten above and adopted as an amendment. Prior content is listed below as historical information.

APPROVED: 6-2003

Entries must include proof of times or they will not be accepted. Acceptable formats are:

- Hy-Tek (or compatible) Team Manager
- Hand entries may include a note indicating where the time was achieved

Teams would have to wait until the Monday Deadline to send in the proven copy of entry.

APPROVED: 6-2003

All times have to be verified for all Finals meets.

APPROVED: 2002

Proof of times required for all Finals meets entries including ABC Finals and State Championships effective with the 2002 Long Course season. Any time from official High School results may be used for entry into any LSC level meet including the State Championships.