MISSOURI VALLEY SWIMMING

2012 DIVISION II LONG COURSE WEST CHAMPIONSHIPS

DATES:
July 20-22, 2012

SANCTIONED BY:
Held under the Sanction of Missouri Valley Swimming, Inc. on behalf of USA Swimming, Inc., Sanction Number: MV-12-80
Time Trials Sanction No: MV-12-81TT

HOST:
Hutchison Y Swim Club

LOCATION:
Salt City Splash Aquatic Center
1601 South Plum Street
Hutchinson, KS 67501

COURSE:
Heated outdoor 50 meter 8 lane pool. Colorado Timing System with touch pads, horn start and single line scoreboard. Depth of the course at the North end is 13’; depth at south end is 4’. The competition course has not been certified in accordance with 104.2.2C (4).

RULE AUTHORITY:
Current USA Swimming and Missouri Valley Swimming Rules and Regulations will govern the conduct of these Championships and will serve as the official guide for technical and procedural rules.

TEAMS PARTICIPATING:
ANDR ANDOVER YMCA
ARK ARKANSAS CITY
ATCH ATCHINSON YMCA SWIM CLUB
DSC DERBY SWIM CLUB
EDSC EL DORADO SWIM CLUB
EAC EMPORIA SWIM CLUB
HVSC HAYSVILLE SWIM CLUB
HYSC HUTCHINSON Y SWIM CLUB
KVS KAW VALLEY SWIMMERS
MM MANHATTAN MARLINS
MSC MCPHERSON SWIM CLUB
NWSC NEWTON SWIM CLUB
PARS PARSONS SWIM CLUB
RISS RISS
SAC SALINA AQUATICS CLUB
TCC TOPEKA COUNTRY CLUB
TSA TOPEKA SWIM ASSOCIATION
TRC TWIN RIVER SWIM CLUB
VCSC VALLEY CENTER SWIM CLUB
WELL WELLINGTON SWIM CLUB
WKSC WESTERN KANSAS SWIM CLUB
WAS WICHITA AQUA SHOCKS
WNYN WICHITA NORTHWEST YMCA
WSC WICHITA SWIM CLUB
WIN WINFIELD SWIM CLUB

MEET FORMAT:
The meet will consist of Timed Finals. The 800-meter freestyle and the 1500-meter freestyle will be swum alternating women then men, fastest seed to slowest seed. The 13-14 and Senior events at these distances will be seeded and swum together, but scored separately.

START TIMES:
Friday
13-14 and Senior Timed Finals
Session 1 Warm-ups: 9:00 – 9:35 AM
Session 2 Warm-ups: 9:35 – 10:10 AM
Meet starts: 10:15 AM

11-12 and 10 & Under
Warm up times will be determined after the entries have been received.
Session 1 Warm-ups: Approx 1:00 – 1:35 PM
Session 2 Warm-ups: Approx 1:35 – 2:10 PM
Meet starts: 75 minutes after the conclusion of the AM Session Approx 2:15pm
Saturday and Sunday
13-14 and Senior Timed Finals
Session 1 Warm-ups: 8:00 – 8:35 AM
Session 2 Warm-ups: 8:35 – 9:10 AM
Meet starts: 9:15 AM

11-12 and 10 & Under Timed Finals
Warm up times will be determined after the entries have been received.
Session 1 Warm-ups: Approx 12:00 – 12:35 PM
Session 2 Warm-ups: Approx 12:35 – 1:10 PM
Meet starts: Approx 1:15 PM

Starting times for the 10 & Under and 11-12 sessions may be adjusted due to the length of the Senior and 13-14 sessions, but will not be earlier than the published times.

Once entries are received, a warm-up schedule will be sent to each club entering the meet.

MEMBERSHIP REQUIREMENT:
All athletes must be 2012-registered athlete members of Missouri Valley Swimming and USA Swimming and must be associated with one of the teams assigned to this championship meet site. All registrations will be verified by the MVS Registration Chair prior to the meet.

Any swimmer entered in the meet unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

ELIGIBILITY & SPECIAL ENTRY RULES:

Qualifying Times/Eligibility
No time conversions are allowed; however, swimmers may qualify with short course yard qualifying times. Seeding order will be LCM, then SCY. Swimmers using short course times to qualify should circle the appropriate course (25y) on the entry sheet and provide the actual short course time achieved, date, and location of the qualifying swim for purposes of proof-of-time. Teams using Hy-Tek disk entries shall include hard copies of the Hy-Tek Entry Summary Sheets and Team Manager Best Times Reports with entries.

Bonus Swims
Each swimmer achieving a minimum of one Division II qualifying time shall be allowed to enter a maximum of two (2) additional bonus events in which he/she has not achieved the Division II qualifying time. No bonus swims will be allowed in events longer than 200 meters, and no bonus swims will be allowed in Senior events unless the swimmer is 15 years or older. Bonus swims must be clearly noted in the following manner:

1) The entry time shall be “No Time” (NT).
2) Hard copies (pink & blue entry forms or Hy-Tek printouts) must be clearly marked with a “B” following the entry time for such entries (e.g., “NT B”).
3) When using MVS Division Entry and Proof Forms, the term “BONUS” shall be clearly written in the space allotted for proof. When using Hy-Tek Team Manager printouts for proof-of-time, the term “Bonus” must be handwritten beside the appropriate record. When no such record exists (i.e. the swimmer has never swum the event in question), this must be noted on the printout.
4) All Bonus entries will be seeded behind all other entries, including non-conforming courses, by virtue of the “NT” designation.
5) Proof-of-Time rules will apply to all entries not specifically designated as “Bonus”. The “Bonus” designation is non-transferable.

For the 1500-meter freestyle, entries will be accepted using either the 1500- or the 800-meter freestyle qualifying time. Seeding will be done using the 1500-meter time with those entries using the 800 time being seeded in the slowest heats. For the 800-meter freestyle, entries will be accepted using either the 800- or the 1500-meter freestyle.
qualifying time. Seeding will be done using the 800-meter time with those entered with the 1500-meter proof-of-time being seeded in the slowest heats. Such entries must be adequately explained on the entry sheet.

**Over-Qualified Swimmers**

A swimmer who swims in a Division II event in which he/she has previously achieved a Division I qualifying time in that specific stroke, distance, and course shall be barred from the remainder of the meet and the swim shall not be recognized. This shall also apply to those swimmers achieving Division I qualifying times after entering the Division II meet.

**Relay Rule**

To participate in a relay, a swimmer must be entered in an individual event in the meet. The swimmer must not have achieved a Division I qualifying time in the same stroke, distance and course for that age division. For 13-14 and Senior 200 Medley Relay, swimmers must not have achieved a Division I qualifying time in the same stroke at 100 meters. Swimmers of all ages may compete in Senior relays, but must not have achieved a Division I time in their age group for that stroke, distance and course.

All swimmers’ names and order of swim must be recorded on the entry card or sheet prior to the first heat of the last individual event preceding the relay cycle in question, or 15 minutes prior to the start of the meet, if the relay cycle precedes the individual events.

**Age-Up Rule**

If a swimmer whose 11th, 13th, or 15th birthday falls on or after the Division II Meet but before the Division I Meet, and has Division I times in his/her younger age group but does not qualify for Division I in the next older age group, he/she may enter Division II in the next older age group classification in any event in which he/she meets the qualifying time.

The swimmer must, however, compete in only one age group in the Division II meet. The entry report must clearly note any such entries.

**Entry Forms**

Entries will only be accepted from Missouri Valley registered teams and unattached swimmers. Entries from units within a Missouri Valley team or entries from individuals within a team are not permitted. All entries must be on either MVS Division Championship Entry and Proof Sheets or Hy-Tek disk accompanied by hard-copy printout of entries and Team Manager Best Times reports. Date and location of qualifying swims should be clearly indicated on all entries.

Hy-Tek hard-copy of Team Manager Best Times Reports must be in alphabetical order and separated into single sheets.

**ENTRY LIMIT:**

A swimmer may enter all events for which he/she qualifies. Swimmers may swim a maximum of five (5) individual events per day. Swimmers may swim each relay event (200/400 Free; 200/400 Medley) only one time during the course of the entire meet.

**ENTRY DEADLINE:**

All entries must be received by the Entries Chair no later than Monday July 16, 2012 at 5:00 PM

**ENTRY FEES:**

Entry fees are $4.50 per individual event. Relay fees are $7.00 per relay. Time trial fees are $9.00 per individual event. Fees must be paid with the entry and are non-refundable.

**ENTRY CHAIR:**

Send fees and entry file/report to:

Brenda Hampton
hysc@hutchymca.org
620-662-1203

**MAIL FEES TO:**

Make checks for entries and MVS fees payable to Hutchison Y Swim Club.
Mail hard copies and check to:

Hutchison YMCA Swim Club Division II West Championships
c/o Brenda Hampton
716 E. 13th Ave.
Hutchinson, Ks. 67501

Entries are to be sent electronically using a Hy-Tek compatible file to hysc@hutchymca.org in addition to the disk and hard copies as described above. Please indicate a phone number for collect calls and an email address for contact concerning problems with entries.

**PROOF OF TIME:**

Date and location of qualifying swims must be clearly indicated on all entries, either in the space provided on the MVS Entry & Proof sheet or on the Hy-Tek Team Manager Best Times Report accompanying the team entry report and disk. For each entry received without a proof-of-time, it will be presumed that “No Proof” is available. Refer to proof-of-time *Penalties below. The meet host will be responsible for verification of times as provided by the MVS Records Chair in a database. Fines shall be payable to Hutchison Y Swim Club.

Official meet results for all meets sanctioned by MVS during the 2012 long course season, 2011-2012 short course season, and the 2011 long course season, with the exception of meets held under league blanket sanctions and permitted observed high school swims, will be available at the proof-of-time table for use in proving times. Swimmers and clubs using qualifying swims from meets held outside of Missouri Valley or in meets held under league blanket sanctions or in any meet held prior to the 2012 long course season must bring the applicable meet results for use as proof-of-time.

**PENALTIES:** In individual events, if the swimmer does not achieve the slowest qualifying time and cannot prove the entry time, penalties will be assessed as follows:

1) For the first missed qualifying time, the swimmer’s club shall pay a $25 fine to Hutchison Y Swim Club. This fine must be paid prior to the beginning of the next day’s events.
2) For the second missed qualifying time, the swimmer’s club shall pay an additional fine of $50 and he/she shall be barred from the remainder of the meet.
3) Swimmers barred from the remainder of the meet are ineligible to participate in all subsequent swims, both individual and relay.

The MVS Records Chair may, at his/her discretion, rescind fines upon receiving adequate proof of qualifying swim after the conclusion of the meet. This discretion does not extend to allowing a swimmer to continue to compete who has failed to prove qualifying swims for two (2) events that did not achieve the slowest qualifying time. MVS clubs are responsible for all proof-of-time fines incurred by swimmers representing their group and must pay such fines prior to entering future championship competitions sponsored by Missouri Valley.

**SEEDING:**

The meet will be deck-seeded prior to the start of each session.

**CHECK-IN and SCRATCH RULE:**

Except for the 800- and 1500-meter freestyle events, swimmers are considered to be checked-in for their events when their entries are received. If a swimmer elects not to swim an event, either the swimmer or his/her coach or representative must scratch the event a minimum of 45 minutes prior to the start of the session in which the event is scheduled. If a swimmer fails to either swim or scratch, he/she shall be barred from his/her next event. In the event a swimmer enters more events per day than permitted (see entry limit) and does not scratch, the swimmer will be scratched from their final event of that day.

Positive check-in will be required for the 800-meter and 1500-meter freestyle. This rule will be strictly enforced. Failure to check-in will result in a scratch from the event. Age of the swimmer on the first day of the meet determines the age group classification for the entire meet.

**SCRATCH PROCEDURE:** Each coach and/or unattached swimmer will be provided with Hy-Tek printouts of team
entries by swimmer and scratch sheets for each session. It is the responsibility of each coach and/or swimmer to indicate which events are to be scratched by which swimmers and to return the sheets to the Clerk of the Course by the scratch deadline prior to each session.

**TIME TRIALS:**

Time trials will be available if time permits at the conclusion of each session each day. Time trials shall be restricted to those individuals who have a reasonable expectation of achieving a Division I Championship qualifying time or faster. A time trial swim counts as a swim toward the total number of swims permitted per day. Swimmers not entered in the meet are welcome to the time trials. However, in the discretion of the Meet Director and Meet Referee these swimmers will only be allowed to participate in time trial events following the afternoon sessions.

The order of events for the time trials shall be as follows:

- **Friday:** Friday events; Saturday events; Sunday events
- **Saturday:** Saturday events; Sunday events; Friday events
- **Sunday:** Sunday events; Friday events; Saturday events

**PROGRAMS:**

Heat Sheets will be available for sale.

**MEET REFEREE:**

David Bucholtz  
[mailto:bucky.ks@sbcglobal.net](mailto:bucky.ks@sbcglobal.net)  
785-410-4916

**OTHER OFFICIAL:**

Phil Metz  
[pmetz@emporia.edu](mailto:pmetz@emporia.edu)  
620-481-6347

**OFFICIALS:**

Officials at the meet will be determined and assigned by the MVS designated Meet Referee. All officials shall be present at the officials’ meeting 1 prior to the start of each session. Officials must display a 2012 USA Swimming membership card while acting in any official capacity on the deck of the pool.

**MEET DIRECTOR:**

Brenda Hampton  
[mailto:hysc@hutchymca.org](mailto:hysc@hutchymca.org)  
620-662-1203

**SAFETY MARSHAL:**

Chelsea Morey

**AWARDS:**

Medals for 1st through 3rd for individual events, and medals for 1st through 3rd for relay events. Ribbons for 4th-8th for individual 14-Under events. All awards must be picked up by the swimmer or coach by the end of the meet. No awards will be mailed.

**FINAL RESULTS:**

Final results will be posted on the Missouri Valley website and may include the swimmer’s name, age, times and USA Swimming number.

**TIMING ASSIGNMENTS:**

Each club attending is requested to help provide timers, based upon the number of entries from the team. *Swimmers must provide their own timers and counters for the 800 and 1500 freestyle events.*

**WARM-UP PROCEDURES & SAFETY GUIDELINES:**

The meet host will provide a complete schedule of warm-up procedures to include lane usage and times, which must be adhered to by all participants. This information will be distributed with the meet information at registration, posted throughout the venue, announced on a regular basis before and during the meet, and monitored jointly by the Meet Director and Meet Referee (or their special designees).

Marshals will remain on duty for the entire warm-up period. Marshals will be responsible for the control and supervision of the swimmers both in and out of the pool.
Encourage your swimmers to cooperate with marshals.

Warm-up procedures may, at the discretion of the host team and consent of the Meet Referee, be modified based on number of swimmers in the meet and other safety and logistical concerns.

Safety Guidelines

a. Participating teams shall be assigned to specific lanes for the warm-up period based on number of participants.

b. Swimmers without a coach at the meet must check in with the Referee and will be assigned to a coach during the warm-up portion of the meet.

c. The coaches of the teams assigned to each lane shall determine the warm-up procedure for that lane.

d. If coaches in a lane cannot agree on a warm-up procedure, the session referee should be consulted and shall define that lane’s procedure. The decision of the session referee will be final.

e. During general warm-up, swimmers must enter the pool by stepping in feet first, or sitting and sliding in, in a safe and cautious manner. Entering in any other manner may result in the disqualification from one or more of the swimmer’s events for that session.

f. Swimmers may perform racing starts as determined by the coaches monitoring warm-ups for that lane. Backstroke swimmers shall ensure that they are not starting at the time that a swimmer is on the blocks. Swimmers shall not step onto the starting blocks if a backstroke swimmer is waiting to start.

g. Coaches shall continually supervise their swimmers during all warm-up sessions.

h. Swimmers or coaches not following the prescribed warm-up procedures or directions of marshals or USA Swimming officials may be barred from the use of the warm-up area.

i. When using the side lanes for warming up or down during the meet, swimmers shall not perform racing starts and must circle swim.

j. Warm-up areas are for the use of USA Swimming registered swimmers only and are not to be used as a cooling off area by spectators.

k. Use of audio or visual recording devises, including a cell phone, is not permitted in changing areas, rest rooms, or locker rooms.

SPECTATORS:
To assure coaches and officials adequate visibility of the swimming venue, all spectators, including athletes, are requested to remain four (4) feet or more from the edge of the pool.

SERVICES/VENDORS:
Hospitality will be available for coaches and officials; there will be a concession stand on site. Swim apparel will be available on site.

ACCOMODATIONS:
Holiday Inn Express & Suites
1601 Super Plaza
620-669-5200

Quality Inn South Hutchinson
11 Des Moines Ave
South Hutchinson, Ks 67505
620-663-4444/1-800-530-5426
www.qualityinnsouthhutchinson.com

DIRECTIONS:
Please Google directions to: SALT CITY SPLASH AQUATIC CENTER
1601 South Plum, Hutchinson, Ks. 67501
# ORDER OF EVENTS

## DIVISION II LC WEST CHAMPIONSHIPS

### Friday Morning

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<thead>
<tr>
<th>Event</th>
<th>Women</th>
<th>Men</th>
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<tbody>
<tr>
<td>13-14 400 IM</td>
<td>1</td>
<td>2</td>
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<tr>
<td>15 &amp; Over 400 IM</td>
<td>3</td>
<td>4</td>
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<tr>
<td>13-14 100 Breast</td>
<td>5</td>
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<td>15 &amp; Over 100 Breast</td>
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<td>13-14 200 Freestyle</td>
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<td>13-14 400 Free Relay</td>
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<td>13-14 800 Free</td>
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Meet Start: 10:15 AM

### Friday Afternoon

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<tbody>
<tr>
<td>11-12 400 Free</td>
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<tr>
<td>10 &amp; Under 50 Breast</td>
<td>27</td>
<td>28</td>
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<tr>
<td>11-12 50 Breast</td>
<td>29</td>
<td>30</td>
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<td>10 &amp; Under 100 Free</td>
<td>31</td>
<td>32</td>
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<td>11-12 100 Free</td>
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<td>10 &amp; Under 50 Fly</td>
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<td>11-12 50 Fly</td>
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<td>11-12 200 Free Relay</td>
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Meet Start: Approx. 2:15 PM

### Saturday Morning

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<td>13-14 50 Free</td>
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<td>15 &amp; Over 50 Free</td>
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<td>13-14 200 Breast</td>
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<td>15 &amp; Over 200 Breast</td>
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<td>13-14 100 Back</td>
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<td>15 &amp; Over 100 Back</td>
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<td>13-14 400 Free</td>
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<td>13-14 400 Medley Relay</td>
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<td>Open 400 Medley Relay</td>
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Meet Start: 9:15 AM

### Saturday Afternoon

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Meet Start: Approx. 1:15 PM
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<td>11-12 200 IM</td>
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<td>69</td>
<td>10 &amp; Under 200 IM</td>
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<td>83</td>
<td>11-12 400 Free Relay</td>
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**Warm-Ups:** 8:00 AM

1. **Sunday Morning**

   **Meet Start:** 9:15 AM

2. **Warm-Ups:** Approx. 12:00 PM

   **Sunday Afternoon**

   **Meet Start:** Approx. 1:15 PM

For qualifying times, see the MVS website at [http://www.missourivalleyswimming.com/standards/index.asp#mvs](http://www.missourivalleyswimming.com/standards/index.asp#mvs)