



**House of Delegates
October 31, 2004
Fargo YMCA**

General Chair Gerry Pfau called the meeting to order at 12:30PM. Roll call was taken and voting cards were distributed. Board members present were: Gerry Pfau, Marilyn Stumpf, Keith Maetzold, Amy Schmidt, Scott Barry, Mark VanLishout, Jerry Hahn, Andy Wolf, and Dylan Nitzkowski. Board members absent were: Dan Cerkoney, Ione Sautner, and Jeff Steele. Club representatives absent were: Center, Jamestown, NDST, and Thief River Falls.

There were no corrections or additions to the minutes of the last meeting. Scott Barry made a motion to approve the minutes. Mark VanLishout seconded the motion. The motion was approved. Additional items of new business added to the Agenda was the discussion of the Budget under the Treasurer's report and the website under New Business.

Treasurer's Report:

The financial reports are now set up in Quickbooks. Keith Maetzold distributed and reviewed the financial reports. The first statement was the Balance Sheet as of September 30, 2004. Keith had received additional funds not stated on the balance sheet which increased the LSC net income by \$1063. Keith also presented the Profit & Loss statement. He indicated that the LSC had a very good year with net income close to \$7000. Keith reviewed the budget for 2005 which was distributed. The coaches travel fund was not budgeted for 2005. Interest income was an excessively large amount that was not accurate but is used to balance the statement with prior years. The meet fees budget will be changed to \$8600 and the state meet registration fine would be deleted to \$0. Scott Barry made a motion to approve the financials as presented. Mark VanLishout seconded the motion. The motion was approved. Keith Maetzold then presented the Budget Overview for Oct. 2004 through Sept. 2005. The main topic discussed was the Coaches travel expense, which is accumulating as a large amount. Coaches use this as reimbursement when they attend a national meet. This helps the coach to attend these meets without a club having to pick up all the cost. Instead of funding it as a set amount, it was proposed to change it to a budget line item. **A motion was approved to delete the entire paragraph IV from Section 9 under Miscellaneous Information in the LSC Policy Manual.** Ernie Strube made a motion to approve the budget which was seconded by Scott Barry. The motion was approved.

The amount left in the Coaches Travel Fund will be looked at for possible use by coaches for education.

General Chair Report and Report of Correspondence:

Gerry has meet information for the US Open if someone would like to receive it. He also mentioned the upcoming USA Swimming Golden Goggle Awards in New York during November. At \$8000 per table, he felt the LSC would not send anyone.

Board Member Reports:

Administrative Vice Chair: The administrative vice-chair was not present at the meeting. Gerry distributed information received from the former Administrative Vice Chair (Julie Lefever). This information included the list of currently registered officials and some statistical information on the past seasons meets. Clubs were reminded to have enough officials on deck for meets. Last season 5 clubs incurred penalties for not having sufficient officials.

Senior Vice Chair:

Zones will be held August 5-8, 2005 in Grand Forks. RRVY will be the host team. Lodging has been tentatively planned at the dorms of the University. Mark is looking at busing to transport swimmers around Grand Forks so they will stay together as a team. If clubs have suggestions about things they'd like to see done differently than the last time Zones was held in Grand Forks they should contact Mark.

Mark VanLishout had reimbursement requests from swimmers for \$1477.20. These were for 5 athletes who attended national meets. The LSC had budgeted \$750.00 for meet expenses for sectionals and up. Part eight of the LSC policy stipulates that we pay for entry fees and transportation for swimmers with maximum payment not to exceed \$300 per swimmer per season. Mark VanLishout made a motion to pay the entire amount of \$1477.20 requested since the LSC had the available money this year rather than the budgeted amount of \$750. Scott Barry seconded the motion. The motion was approved. It was also noted that the LSC would still go by the budgeted amount in future years since the travel expenses may not always be able to be fully funded by the LSC depending on its financial condition.

There was also one coach's reimbursement request for Sectionals totaling \$284.20. A motion was approved to fund that request as well.

Age Group Vice Chair:

Scott Barry reported that we are one of three out of 56 LSCs that do not follow a preliminaries/finals format at our state meet. The board & delegates discussed some aspects of this format. Cons would be that it would make a longer day for coaches and finding enough officials could also be a problem. There would also be more restriction on the number of events that swimmers could compete in. Pros are that swimmers would get used to the format used at higher level meets and sessions would be shorter. There was discussion about what age groups it would be offered for. Some states are starting at 11-12 and up. There would be certain events that only would be offered as a time final. Also, there was discussion as to whether 13 & Over would still be offered the non-conforming events if we went to a Prelims/ Finals format. Scott also reported that North

Dakota was one of the few states that do not offer the 500/400 for 10 & Unders. Also, many states offer the longer events to the 11-12 age group that are now offered to the older age groups. Scott is going to lay out an example of what this format will look like with the addition of the 400/500 for 10 & Unders. It will be sent to all board members and LSC representatives for them to review and then a vote will be made at a later date. Scott will also send out the current format that we are following for State Meets.

Scott Barry is also encouraging clubs to file their sanctions for meets electronically. It is not mandatory for clubs who would still like to send their meet information by mail but is an option for clubs who would like to do so.

Scott Barry also addressed the topic of moving Records to a separate position. The motion was not approved by the Board during the morning session. The Age Group Vice-Chair does have the authority to recruit a committee or volunteer to help with this task if needed. If any clubs are aware of someone who might like to help with this position, please contact Scott Barry.

State Qualifying time standards will stay the same for 2004-2005. Zone times are updated and are posted on the Hy-tek website.

There were 23 new State records and 21 Overall new records from the past season. Certificates were passed out to coaches to distribute to their swimmers. If any club has trouble downloading time standards or records from the North Dakota website, contact Scott Barry and he will e-mail or mail them directly.

Registration Chair:

Amy Schmidt would like to implement electronically registering athletes using team manager software. This would cut down the number of errors caused by manually entering the swimmers information by more than one person. Registration chairs will send the file to Amy when all of their swimmers have been registered. Also, before each meet the meet manager will be responsible for sending the meet backup file to the registration chair so she can verify that they are actually registered by USA Swimming. Meet managers are responsible for letting only registered swimmers participate in their meet. The registration chair would let the meet manager know of any swimmers that are not eligible to swim that particular meet. Registration chairs are encouraged to handle registrations in a timely manner and submit them to Amy Schmidt as soon as possible. This would reduce the occurrence of fines at the State Meet.

Technical Chair:

The technical chair was not present at the meeting. Ione Sautner will mail out all non-athlete registrations.

Safety Chair:

Jerry Hahn stressed the importance of filing an Incident report even for a minor accident. In some states legal action can be brought up to two years after an accident. Safety marshals should be USA registered and should be on deck whenever the pool is open.

Pool depth will not be changed at this time. Swimmers should be taught proper diving techniques so accidents can be avoided. All clubs should follow the information that is listed in their meet information. Anyone involved in running a meet that is on deck should be taking the proper tests and should be USA registered. All Board members that are eligible to vote from each club must be USA registered as well.

Secretary:

Marilyn Stumpf reminded clubs to send their updated directory information to her. All correspondence will be sent via e-mail unless specifically requested to mail. Also, please check current information for changes or misprints.

Coaches Representative:

The coaches representative was not present at the meeting.

Athlete Representatives:

Athletes had voted on swimming eight events at Short Course rather than seven. This was not passed. Swimmers had also discussed having individual High Point trophies or awards for Mens or Womens team High Point trophies at the State Meets. This also was not passed. It was decided that State Championship meets would continue to be rotated to different pools throughout the state for both Short and Long Course.

Meet Reports:

2004 Long Course State: 175 athletes participated with 14 teams represented. There were problems with meet managers still receiving converted short course entries that should have been entered in yard times. Also, lead relay swimmers who want to use their relay split for a qualifying time must use certain guidelines. This must be declared before the session starts to the meet referee. The timing personnel must also know of the swimmers intent and there must be three independent timers to confirm the split time. These can not be used for record times!

2004 Zone Championships: There were 36 swimmers that qualified for Zones in Topeka, KS. They represented North Dakota very well. Total expenses were \$12854.96 and total income was \$12750.75. Mark wanted to thank the chaperones who assisted with the trip for the excellent job they did. Gerry Pfau also thanked Terry Zieglemann and Mark VanLishout for their help with the Zone meet. Many positive comments were heard back from parents and swimmers.

Meet Schedules:

Scott Barry noted that there is a lot of duplication in meets. This results in less attendance at many meets. Clubs were advised to be careful of this when scheduling meets and to try to support other teams meets across the state.

2004-2005 Short Course Schedule: The schedule was reviewed and changes were made. A final date for the swimposium has not been set.

2005 Long Course Season: The schedule was reviewed and changes were made. It was proposed that Long Course State be moved to Grand Forks in 2005 so Zone qualifiers would be able to stay in Grand Forks. Concerns were that parents from the west would be making two trips to Grand Forks for both State and Zones. Other options discussed

were having parents from Grand Forks host swimmers coming to Zones so they would still be able to take advantage of having extra days of practice together as a Zones team. It was voted to keep the State Long Course meet in Mandan in 2005. Mark VanLishout will work with the RRVY club to work out ideas to help the swimmers get to Grand Forks after the State meet.

2005-2006 Short Course Season: The schedule is being reviewed.

USA Swimming Convention Report:

One issue brought up at the National Convention was background checks on coaches and swimming volunteers. Problems with this issue were establishing criteria for determining eligibility of coaches and volunteers and who would be bearing the cost for this program. Amy Schmidt thanked the LSC for the opportunity to attend the Convention.

Reauthorization right to expend LSC Funds in Interim:

Ernie Strube made a motion to reauthorize the right to expend LSC funds in the interim. Mark VanLishout seconded the motion. The motion was approved.

Nomination Committee for Election of Board of Review Members for Spring 2005:

The committee for election of Board of Review Members will be Nancy Haunz, Sara Hills, Rod Bachmeier, and Juli Nissen. Board members not eligible to run again are Richard Lefever, Kim Wangler, Bill Borchert and alternate Craig Johnson.

Nomination Committee for Election of Board of Directors Offices for Spring 2005:

Positions open for election are:

General Chair – Gerry Pfau, eligible to run again (1st term was to finish out MaryAnne Lustgraaf's term), Treasurer – Keith Maetzold, eligible to run again, Technical Chair – Ione Sautner, eligible to run again (1st term was to finish out Gerry Pfau's term), Age-Group Vice Chair – Scott Barry, not eligible to run again, and Safety Chair – Jerry Hahn, eligible to run again. The committee for election of Board of Directors will be Mark VanLishout, Marilyn Stumpf, Amy Schmidt, and Dan Cerkoney. Mark VanLishout will chair this committee. Anyone knowing of interested candidates may contact any of these individuals.

Old Business:

Gerry Pfau has still not received any response from USA swimming on the bylaw changes he has submitted.

Ernie Strube reported from the Scholarship Committee. Although they thought the idea of a scholarship was a good one, it was decided it was logistically hard to implement. Ernie made a motion that the \$500 allotted for this fund be returned back to the general fund. Scott Barry seconded the motion. The motion was approved to eliminate the Scholarship Fund. This will also change the budget for 2005.

New Business:

Scott Barry has been working with a representative from Wyoming to establish a Quad Meet with Wyoming, Montana, and South Dakota. A possible location would be Gillette, WY. Tentative dates would be the last weekend in March or first weekend in April. The top 4-5 swimmers in each event from the State Meet would qualify to attend this meet. This would give swimmers the opportunity to compete against swimmers they normally wouldn't compete against. Details are still being worked out. The LSC would like clubs to let Gerry or Scott know if this is a meet their swimmers would be interested in. Athlete representatives will also contact swimmers to determine their interest in this type of meet.

The Spring 2005 meeting will be held in Mandan in conjunction with the swimposium. A final date has not been scheduled at this time.

There were some concerns about the LSC website not getting updated very often. Everyone was reminded that the site is currently taken care of on a volunteer basis. If we want it maintained better, we would probably have to pay a nominal fee. Gerry will look for someone who might be interested in helping with the site.

The meeting was adjourned at 3:15PM.