



House of Delegates  
October 22, 2011  
Jamestown, ND  
1:00 PM  
Jamestown Middle School

General Chair Bryan Walls called the meeting to order. He thanked April for organizing the food and facility.

Roll call was taken. Board members present were Bryan Walls, Charysse Everson, Leith Devier, Becky LeDoux, April Lange, Jim Ballantyne, Loic Joseph, Larry Hubbard, Dani Bergeson, and Ethan Doll. Absent were Tom Engberg, Talia Butery, Lisa Kramer, and Ali Church.

Delegates in attendance were Brian Bergeson of Aquastorm, Kathy Aspaas of A.S.K. (Via teleconference), Jeanne Miranowski of Breckenridge-Wahpeton, Marion Ringwall and Christie Roller of Dickinson (via teleconference), Scott Mengelkoch of Fargo, Tonya Murphy of Grand Forks (via teleconference), April Lange for Jamestown, Morgan Doll and Kim Kuntz of Mandan, Jessica Hill of Minot (via teleconference), John Wagar of Valley City, Dana Peterson of West Fargo, and Charysse Everson for Williston.

Bryan indicated he has been working on an All-Star Meet with South Dakota. While it is still in the early stages, he is hopeful it will come about after the Short Course State Meet. He also expressed his gratitude to Becky and Leith for attendance at the USA Convention.

**Age Group Vice Chair:**

April reported that there were 24 new state records, including 6 overall state records and 1 relay. Certificates were distributed. New standards were voted in and she distributed copies of the newly approved state qualification time standards. She will be posting these on the website as well. There was one situation that arose where an individual questioned the Top Times report when a swimmer moved up an age group. It was noted that once you become part of a new age group, your name is dropped from the previous group. Nothing new to report beyond this.

**Senior Vice Chair:**

Jim indicated that Junior Zones went very well this year for Team North Dakota. Tracy Roche attended on his behalf. The entries were done differently this year and registration ran much smoother than in past years. Senior Zones was poorly attended. As far as sectionals, our state has been participating successfully with competitive times. Jim reminded clubs to seek reimbursement.

**Treasurer:**

Leith presented a *Four Year Comparison* spanning the period from October 2007 until September 2011. In the balance sheet as of 9/30/11, she noted our expenses have been level and the end of the year marked a loss of \$3,707.56, due to the purchase of medals, with a total income of \$26,730.88, and a total ending balance of \$57,581.84. It was mentioned that earlier the Board passed a reimbursement for athletes in the amount of up to \$500 per year (September 1 - August 31). Becky moved to approve the budget with a 2<sup>nd</sup> by Bryan. All in favor. Motion carried.

**Secretary:**

Charysse reminded clubs to get current board information in as she is working on a spread sheet with directory information to import to Team Unify. It is hoped this will simplify communication amongst clubs in the state.

Minutes from the meetings on 5-1-11 were emailed and one clarification was noted by Leith and will be changed. The minutes from the House of Delegates indicated under **New Business** that Leith reported "the policy manual overrides the by-laws", when in actuality, *the by-laws override the policy manual*. A motion was made by Bryan and 2<sup>nd</sup> by Becky to approve the minutes with the one correction as earlier stated. All in favor. Minutes approved with one change.

**Registration Chair:**

Becky presented year to date statistics for the past two years. Athlete registrations have increased by 107 swimmers in the past year. There were 14 outreach families (financially challenged). Becky is available to explain the outreach program with anyone interested. The fees are going up in 2013 with USA fees and ND fees each increasing by \$1.00 for an athlete fee of \$57.00. The forms are available on the website. It was also mentioned that unattached swimmers will be charged \$1 per swimmer at State per this morning's approved motion.

**Technical Chair:**

Lisa was unable to be reached by teleconference so Bryan reported that the club packets have been sent out. The non-athlete fee has gone up to \$50. He indicated that all non-athletes must take an Athlete Protection Training similar to the background check. This is free and can be accessed on the site. If you are not a USA member, you can't take the test, however. *Club Fee Schedule* is as follows: Less than 50 = \$100; 51-80 = \$120; 81+ = \$150 if received by 12/15/11. Double the amount from 12/15 to 12/31. Triple the amount if 1/1 to 1/31. If after 2/1/11, \$500. Especially noted: *In order for a club to renew, the Head Coach must have met all safety requirements, completed the background check, and have their athlete protection training current. In addition, each coach must be 18 years old and be registered with USA Swimming.* Finally, he reminded us that for State Meet awards, Technical Chair is responsible for 1<sup>st</sup> through 3<sup>rd</sup> place medals and various plaque awards (Coach of the Year, etc.) and State Meet Host is responsible for ribbons. It was discussed that a motion was made and passed this morning that if a head coach isn't completely registered, the club can't be current even if the money has been received. The club becomes current when the coach gets all requirements completed.

**Safety Chair:**

Larry stated that there were 305 reported incidents nationally in the first quarter of the year, while North Dakota had twelve, with only one in the second quarter. He thanked the individual who went in his

place to the convention this past July in Minneapolis on behalf of the club. He will be putting insurance information onto the website through a link that can be accessed.

**Disability/Diversity Chair:**

Talia was absent but in the morning session of the Board of Directors, the *Disability Chair* was changed to *Disability/Diversity Chair*. She had indicated there was nothing to report at this time except that she will be adding a page to the website updating us on issues regarding disabilities.

**Coach's Report:**

Loic reported that at the 2012 Short Course State Meet the coaches will be electing a new LSC rep.

**Jr. Athlete Representative/ Appointed Athlete Representative:**

An Athlete Page on the website will be added as a means of communication for swimmers. Loic will work with the athlete reps to create an outline of ideas for posts sometime prior to the state meet. Ethan Doll of West Fargo was introduced and welcomed as a third (appointed) athlete member at large in accordance with the LEAP process.

**Board of Review:**

Grant Richardson reported (via email) no complaints or protests. A subsequent board was appointed at this meeting to meet only on as needed basis. The following volunteered or were recommended: Ashley Doll of Mandan as Athlete Rep, Pete Kuntz of Mandan as adult from the West, Dave Isaac from Fargo as adult rep from the East, and Emily Weeks as alternate adult.

**Nomination Committee:**

The following agreed to serve on the Nominating Committee: Bryan Walls, Jim Ballantyne (Chair), Dana Peterson, Kathy Aspaas, and Jessica Hill. Up for nominations are the Senior Vice Chair, the Registration Chair, the Administrative Vice Chair, and the Disability/Diversity Chair positions.

**USA Swimming Convention:**

It is felt that attendance at the convention is beneficial for our LSC. We plan on continuing to send two members each year and hope to send athlete representatives if possible. It is good exposure and much is gained from participation. Leith and Becky will post a summary on the website.

**Old Business:**

Jim agreed to follow up with Tom as far as the officials shirts and it is hoped that an order form will be out on the website or emailed to teams.

**New Business:**

It was announced that the order of distance events was changed in a motion made this morning as follows: the 1500 meters to Friday, the 400 meters to Saturday, and the 800 meters to Sunday of the Long Course State Meet.

With regard to dropping the 50 fly, 50 back, 50 breast, and the 100 IM for 13 and over swimmers, after discussion expressing favor both ways, a motion was made by Bryan to drop the 50 back, 50 fly, 50 breast

and 100 IM for 13 and over swimmers at the State Short Course Meet only. 2<sup>nd</sup> by April. Votes included six nays but the yes votes prevailed and the motion carried.

Another motion was made by Bryan to add the 400 Medley relay, the 400 Free relay, the 200 Medley relay, and the 200 Free relay for 13 and over swimmers. 2<sup>nd</sup> by Scott. Unanimous approval. Motion carried.

Bryan moved that all relays will go 13 and over with a 2<sup>nd</sup> by Loic, which was then clarified to include a second motion by Bryan that relays run 10 and under, 11-12, and 13 - 18 with open records governing. 2<sup>nd</sup> by Bryan. All in favor. Motion carried.

Another motion was made by Bryan that each swimmer may participate in 2 relays per day, for a total of 5 relays at State and 6 individual events, with no more than 3 per day. 2<sup>nd</sup> by Jim. All in favor. Motion carried.

It was discussed that the events will run in the open format, by gender, for the sake of time lines instead of age groups, but will be broken down for scoring. The 200 will run at the start of the day and the 400 relay at the end.

Motion was made by Bryan that the format will be changed to open seeding for the short and long course State Meets, with the motion to take effect this Short Course State in 2012 in Grand Forks. 2<sup>nd</sup> by Jim. All in favor. Motion carried.

Motion was made by Scott M. to include the 200 fly, 200 back, and 200 breast for 11-12 age group. 2<sup>nd</sup> by Bryan. All in favor. Motion carried.

Mandan's request to be added to the State Meet rotation was tabled for now as Bryan indicated it is in progress.

Zone Qualifications for 14 and under swimmers was also discussed and whether to use top two at State or A, AA, or AAA times. Jim stated it is the meet information that dictates who goes and that keeps changing. It is felt that consistency from year to year is desired and more discussion on this will follow. We will look at streamlining the wording. Jim agreed to write two proposals: 1) How it was done this year; 2) How it was handled in the past.

#### **Other Business:**

LEAP Process: Bryan thanked Becky and Leith for their part in getting done what was needed to pass as required by USA Swimming.

Discussion was held on electing athlete reps. By-law Article 604.1.3 'Athlete Representatives' was changed per USA Swimming requirements (no vote required) from Two (2) to Three (3)..., one each year for a two year term, and one each year for a one-year term or until their respective successors are elected....Coaches should nominate athletes prior to the State Meet. A motion was made by Bryan to approve the proposed Athlete Representative Policy manual change to Section 1.2, Item 1, 1 and 4. Proposed change to item 1 adds 'At Large Rep elected by swimmers to serve one year term'; Item 4 'Jr.

and Sr. Reps encouraged to attend National Convention...At Large Rep to serve as alternate. 2<sup>nd</sup> by Loic. All in favor. Motion carried.

Meet scheduling will take place at the Spring meeting so clubs are asked to determine dates to secure at that time.

The Co-op group that has been meeting to plan the State Meet is progressing nicely. Those members include Becky, Connie, Julie, April, and Leith. They encouraged families to check into securing rooms.

Next meeting is to be held in Fargo, subsequent to the Coaches' Training on Sunday, May 6<sup>th</sup>, with the Board of Directors at 9:00 AM, followed by the House of Delegates at 1:00 PM. Specific location to be announced.

Meeting adjourned.

Respectfully submitted,

Charysse Everson  
Secretary