



Board of Directors

May 5, 2013

Fargo, ND

9:00 AM

Butler Machine Building

General Chair Bryan Walls called the meeting to order at 9:00 AM. Roll call was taken. Board members present were Bryan Walls, Scott Mengelkoch, Pat Anderson, Jim Ballantyne, Leith Devier, April Lange, Lisa Kramer, Morgan Doll, Ben Smith, Larry Hubbard, Charysse Everson, Ellie Roche, and Ethan Doll. Absent was Annie Hart, newly elected Junior Athlete Rep. Others in attendance were Kathy Aspaas, Ted Alme, Talia Butery, Anne Retzlaff, Deb Slack, Jeanne Miranowski, Tracy Roche, Lisa Montplaisir, Grant Richardson, and Shawn Lange.

**General Chair Report:**

Bryan welcomed those in attendance, thanked our host, and directly addressed the issue of coaches recruiting athletes. He indicated that the recruiting was alleged to occur during the State Meet in March, 2013. Teams involved were Northern Lights, Gators, and West Fargo. Letters were received and forwarded to the Board of Review. Subsequent to a subcommittee 3 to 4 vote, a letter was sent to the Northern Lights Swim Club asking that any such recruiting cease. Northern Lights parents sent letters saying it hadn't happened. No further discussion.

The 2013 Short Course State Meet went well and the co-op has been working favorably. Crookston was added into the rotation. A discussion was held regarding the State Meet Rotation and it was decided to leave as is, with Mandan to host this summer. Motion was made by Scott and second by Pat to accept proposal as presented. Motion was unanimously approved. (See attached documentation for SC and LC co-ops through 2018.) A new committee will be appointed from the Board of Directors.

**Administrative Vice / Officials Chair Report:**

Scott reported the Officials Clinic this past weekend has gone well with approximately 30 people in attendance at each session. ND, SD, and MN had representatives and expressed positive feedback. In the future, the North Dakota and South Dakota LSCs may alternate hosting.

Scott had numerous proposed changes to LSC Policy as follows:

\*Raise LSC fee from \$3.50. Discussion by board was that it was just raised 2 years ago. For clarification, money raised is for the purchase of medals and other State Meet awards.

\*Change event fees from \$1.50 to \$2.00 individual (option for clubs) This would allow for differentiation as opposed to one flat fee per swimmer. Motion was made by Scott that clubs could charge \$1.50 to \$2 per event (their discretion) but motion died due to lack of a second.

\*Change all time standards for state qualification from 13-14, 15-16, and 17-18 to one standard (slowest of the three) but scored by age groups still. Discussion was favorable by athletes and others in attendance. Motion made by Scott to change as stated above and 2nd by Jim Ballantyne with unanimous approval by the Board. Pat amended the motion to start immediately and it was seconded by Jim. Motion carried and Scott agreed to set it up right away and get it to April by the 2013 Long Course State Meet.

\*Athletes must swim one individual event (not a relay) at one LSC Meet and not time trials during the current season for state qualification. Discussion by the board noted that this primarily applies to boys' high school swimmers. Members felt there no longer seems to be a purpose and the point was raised per it being a registration issue. It was tabled until the next meeting.

\*If a split(s) is to be used for a state qualifying time it must be in swims or it must be declared before the event is swam and recorded as such. And must be officiated as needed (I.e., 50 back split from the 100 back). Board felt that more paperwork is not the best idea and decided to table this for now.

\*Any times swam when a swimmer is unregistered will not count for state meet qualifying. Must be currently registered with USA Swimming when the time is achieved. and USA number must be provided in meet back-up or a manual entry charge will occur. This is mainly relating to boys' high school and they can register right up until the state meet. USA ID must be entered by high school coaches and it is really out of the jurisdiction of the LSC who is unable to direct actions of high school coaches. No action taken.

\*During Long Course, times achieved in a short course pool may be converted and seeded as conforming (must be swam during Long Course season - May 1 thru August 31 - any Short Course time achieved during any time other than above will be seeded as non-conforming. No action taken. Conversions will be used in Hytek for short course to long course.

\*Must list your Meet Referee, Starter, and Administrative Official in all meet information (no sanction until provided). Motion made by Scott and 2nd by Bryan to do as stated above. Motion carried following discussion that it may create more paperwork for April but that teams need to be organized. She will create a template to expedite/simplify/clarify the process.

\*Effective 9/1/13, all teams that request a sanction will need to have one certified administrative official in order to obtain a NDLSC Sanction. Board felt this was the same as the above. \*If a club hosts a time trial not part of a regular meet each swimmer will incur the LSC swimmer fee charged per swimmer of \$3.50 and also forfeit the sanction fee of \$75.00. Motion made by Scott that a Time Trial is a meet and not just a time trial and this will be effective immediately. 2nd by Bryan. Motion unanimously approved.

\*A full meet back-up must be sent to the NDLSC Officials Chair after the meet. Motion made by Pat with 2nd by Lisa that clubs must follow directive as stated above. Unanimous approval.

\*Removal of the mandatory break after the relays. It was noted that coaches may request a timeline break so this mandatory break is not necessary. Motion made as such by Scott with 2<sup>nd</sup> by Jim and unanimous approval by voting board. \*No awards given at state if state time is not achieved. No motion. To remain status quo.

\*Relays need to be revised (you get 2 relays only if you don't have a qualified team). Discussion was tabled to this afternoon's meeting as the group felt this needs revision.

\*No changes to the state meet event, relays age grouping, or any other major change at the state meet. No action taken.

\*We need to keep high point award and make 1 or 2 new ones, going by the number of swimmers the team has registered with the LSC at the start of the meet. Discussion surrounded "big team"

and "small team" trophies and was tabled to this afternoon's House of Delegate's meeting.

**Senior Vice Chair Report:**

Pat offered an option for anyone to meet and discuss the direction of our LSC concerning zones, the budget, or any other related issues. A committee will be formed to handle logistics. He noted that there will be no bus offered for Zones travel to Topeka, Kansas this fall and that Ben and Sam will stay on as coaches but another coach is still needed. A motion was made by Jim with a second by Scott that the 2013 budget for zones will not exceed \$10,000 and must be submitted no later than July 1 and approved by the executive committee. Motion carried. Regarding who gets to go to zones, a lengthy discussion was held and it was noted by Jim that the same thing has been brought up every year for the past nine years. Points included we should try and bring as many athletes as possible and that the LSC needs to determine the purpose and mission in sending a team. Considerations to follow in order 1 - Zones information; 2 - AAA time achieved; 3 - order of finish in events. Pat agreed to write and submit specifications to be put in the State Meet program indicating who may go. Bryan made a motion, seconded by Scott stating that Pat will write an amendment to the zone qualification policy by June 1 as to who goes to zones. Motion carried with Mandan abstaining.

**Age Group Chair Report:**

April reported 7 new state records with 13 individual records and 3 new overall records and 24 overall individual records.

**Treasurer Report:**

Leith deferred to this afternoon's meeting.

**Secretary Report:**

No report.

**Registration Chair Report:**

Morgan reported that our numbers are down slightly from a year ago with a total of 1136 athletes and 167 non-athletes. There remains 15 clubs in the NDLSC. He indicated that from now on, all registration forms will only be available online.

**Technical Chair:**

Lisa reported also that all forms will be online from now on out.

**Safety Chair Report:**

Larry indicated that there were a total of 5 reports in 2012 and one so far in 2013.

**Diversity/Disability Chair Report:**

Jim is hopeful that the 2014 Can-Am Paralympic Games will be held in Bismarck. Locations under consideration are Bismarck, and South Florida.

Presently we have 3 registered disabled swimmers. Jim suggested we reach out to them and he will be putting up a link on the state LSC site.

**Coach's Rep Report:**

No report.

**Athlete Rep Report:**

Ethan stated that he has received several positive comments from athletes regarding the 50's being put back.

**Board of Review Report:**

Grant stated there have been no petitions for review.

**New Business:**

\*SC State Timeline issues: None reported. All went well.

\*State Qualifying relay times: Deferred to House of Delegates.

\*Coaching at Zones: Ben is head coach with Sam assisting. Still looking for another assistant.

\*Spring Elections: To be held at House of Delegates meeting.

\*State Meet Pool Requirements: Cool down/warm up pools must be separate according to current policy. Will table until House of Delegates.

\*Mike Stromberg stopped in and Bryan thanked him.

\*Time trials: resolved earlier in meeting.

\*High School coaches entering swimmers' ID numbers: In progress. Clubs to encourage coaches to enter times.

\*Recruiting of swimmers: Code of Conducts are signed and coaches need to work with their own clubs.

\*Separate sanction numbers for time trials following a sanctioned meet: April requested that teams please let her know if they are having a time trial as part of a meet. Two sanction numbers are needed but clubs only have to pay once.

\*Athlete Meeting for 13 and over only: To save time it was decided that only 13 and over athletes will attend the Athlete Meeting at the State Meet. (Only their votes count anyway per by-laws.) This process is in need of change to make it more streamlined and organized for all.

Ideas brought to the group included to meet during the younger swimmers' warm-ups and prior to the parade of athletes. Terms for Jr. and Sr. Reps are for 2 years to be elected at Spring Short Course with the Athlete Rep at Large to be elected for a 1 year term. Election will take place during 2013 Long Course during warm-ups for younger swimmers. \*Template for all sanctioned meets: Scott will create a general template for all teams to fill in the blanks accordingly.

\*Timely manner with meet paperwork: No meet will be sanctioned unless all paperwork and check are turned in to April. Deadline is 8 weeks in advance of a scheduled meet or a late fee of \$50 will be assessed. No meet will be sanctioned with 2 weeks or less prior to the scheduled meet date. Larry made a motion that clubs will be charged \$50 per week starting 8 weeks prior to a meet date to take effect on September 1, 2013. Second by April. Motion passed unanimously.

\*Hytek Software: April purchased the \$59 upgrade and needs reimbursement. She will be paid.

\*New policy 4.3.1 New Team Registration Process and Timing was introduced indicating the following:

- A. Plan several weeks to get your paperwork organized. All applications and all paperwork go through ND LSC Technical Chair who, in turn, submits the application to USA Swimming.
- B. Refer to the USA Swimming Member Resources section of their website for the applicable forms, requirements and guidelines.
- C. Team registration must be granted by USA Swimming at least 30 days prior to any state championship meet for the new team to compete as a team at said meet.

Motion to accept this was made by April with 2nd by Lisa. Motion passed. A fourth subsection to the policy was suggested regarding new team names and unique mascots. It would not have allowed for any new teams to have the same mascot/name as a previously established team. Following discussion, a motion was made by Leith and 2nd by April but the motion was not passed due to 8 opposing votes.

\*State Meet discussion: A discussion was held surrounding issues faced by the lengthy short course state meet. Options to streamline the process included to split the meet into two separate meets; each one a different weekend (13 and over / and 12 and under); and do preliminary/finals. A committee was formed including Bryan, Jeff, Jim, and 1 parent from the east and 1 parent from the west. This committee will come with a recommendation to the Fall LSC meeting. A motion was made by Jim and 2nd by Pat indicating that this task force be formed for the purpose of determining a workable state meet format and qualification standards. Motion approved.

\*LSC Meeting locations. A motion was made by Bryan and 2nd by Pat that due to the officials' clinic the Spring LSC meeting will be held in Fargo and the Fall LSC meeting will be somewhere in the western part of ND. Motion carried.

\*Fall 2013 LSC Meeting. Motion made by Bryan and 2nd by Morgan to hold the Fall 2013 Meeting in Bismarck on Sunday, October 27. Specific location to be determined. Motion carried.

Meeting adjourned.  
Respectfully submitted,  
Charysse Everson,  
Secretary

Modified September 2013  
Stacy Olson  
Interim Secretary