

# Ohio Swimming, Inc. Board of Directors Meeting

Kenyon College KAC 223

July 28, 2012 1 pm

MINUTES

1. Attendance:
  - a. Present: John Reynolds, Steve Nye, Carolyn Strunk, David Back, Kristi Princell, Bill Houk, Jason Roberts, Todd Billhimer, Ed Bachman, Erin Schwab, Lins Alt (phone), Brent Peaden (phone)
  - b. Absent: Chris Wolford, Mitch Paul, Temarie Tomley, John Pristash, Peggy Ewald, Mike Bockstiegel
2. OSI Business – records of meetings/actions
3. Financial Issues – Need to find ways to provide more income to OSI. Operating at a loss the past 2 years. Loss mainly due to senior circuit funding/reimbursement. This year because of Olympic Trial reimbursement. Reimbursements are based on the previous policy. OSU is a majority of OT reimbursement, however because university is subsidizing, they are not eligible.
  - a. Funding of Permanent Office?
    - Need to look into. Personnel committee to meet.
  - b. Increase of membership dues?
    - Prefer not to burden the membership, especially the non-athlete members.
    - Club fees: raise dues incrementally or registration be based on size of club?
    - **MOTION: To increase club dues to \$200 beginning the 2014 season. PASSED**
  - c. Increase of Meet Entry fees?
    - Post-meet financial analysis form proposed to collect financial information from meets across the LSC. This would help understand LSC financial landscape of sanctions. BOD did not approve distributing the form.
    - Suggest: Raise max limits by \$1 and increasing revenue to OSI from 3% to 5%
    - Suggest: Raise max limits by \$1 and increasing revenue to OSI by a \$0.50/splash return on the \$1.00
    - Try and minimize impacting competition base, so it doesn't get too expensive to attend meets.
    - **MOTION: To change the meet sanction return to OSI from 3% of meet entry fees to a per splash basis. PASSED**
    - **MOTION: To increase all OSI maximum entry fee limits by \$1.00 with a \$0.50/splash return to OSI. PASSED**
    - The new meet fee structure will go into effect April 1<sup>st</sup>, 2013 for the 2013 LC season.
    - Any LC bids received between July 28, 2012 and April 1, 2013 are subject to the new guidelines.
    - A letter will be sent out to the clubs announcing the new policy and when it goes into effect.
  - d. Officials: reimbursement of background screen renewals in 2013?
    - Discussion tabled until the background renewal fees are published from USA Swimming.
    - BOD to be notified for discussion.
  - e. Senior Committee:
    - Travel Reimbursement policy – need to tighten guidelines? New policy was approved at the May 2012 HOD. Jason would like to analyze the reimbursements with the new policy over the next year to see if adjustments need to be made.
    - Senior Circuit funding – current entry fees are \$8 Individual and \$16 relays with a 25% return to OSI. The 2013 LC senior circuit will be exempt from the new per splash policy.
  - f. Zone Team: funding allocation? Age Group Committee and Brent Peaden will do a zone analysis and appropriate funding.
  - g. Swim Connection – continuation of funding?
    - **MOTION: To discontinue OSI subsidy for Swim Connection. PASSED.**
  - h. Suggested other means for generating income to OSI?
    - OSI sponsorship? – David Back knows someone to ask to help with this. He will look into this.
    - Advertisements on website?
4. Permanent Office
  - a. Job descriptions – Feedback on the job descriptions to be sent back to Erin Schwab by Aug 15, 2012. Collated feedback will be sent to the personnel committee.

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5. Website
  - a. Redesign – OSI website will be switched to the optional chameleon view to accommodate the online registration for non-athletes through the OSI website.
  - b. Management – current swimohio.com domain does not have Ohio Swimming listed as the owner. Steve Nye will ask Chris Pierson to change into the Ohio Swimming account
  - c. Addition of online registration for non-athletes (Erin) – online registration through the OSI Team Unify website will be set up by Erin and turned on Sept 1, 2012.
6. OSI policy handbook (Erin)
  - Table of contents presented at meeting. Erin will be working on assembling the new handbook over the course of the next swim year. Information will be published on the OSI website as approved by the BOD/HOD.
7. OSI travel policy
  - **MOTION: To adopt the new Ohio LSC travel policy as presented. PASSED.**

**MOTION: To table Agenda items 8-12 until the next BOD meeting. PASSED.**

8. Sanctioning process (proposed change in process for 2014 swim year) - Erin
  - a. Process/deadlines for sanctioning, process for adds once schedule set – sent out in email to membership
  - b. Meet books: Checklist, LSC meet book template, where to keep current championship books?
  - c. Fees: Closed dual meets – increase app fees since only head tax goes back to OSI?
    - Propose increase sanction application fees for 2014 from \$10 to \$25
9. Sanctioned meets (Erin & David)
  - a. Document retention policy for meet hosts
  - b. Times: Process for verifying integrity of meet backups – require a clinic for meet hosts? Require sign-off of meet ref before SWIMS loading? (suggestions)
  - c. Post meet financials – to be based on post meet data
  - d. Championship meets (David): Pulling sanctions if no admin ref at championship meets, no meets between championship meets
10. Define HOD rep criteria. Are the meetings open meetings? Can anyone attend?
  - a. Athlete attendance?
  - b. Update to club attendance rep definition – to be placed in policy manual.
11. Age Group Committee (David):
  - a. Awards through the office
12. Outreach development
13. New Business
  - a. Adaptive Chair appointment
    - Jim Peterfish is the new Adaptive Swimming Chair. Appointment will begin Oct 2012.
  - b. Setting a BOD and executive meeting schedule
    - **MOTION: For the BOD to meet 2x/year at JO/senior meet and the Exec Board to meet 2x/year outside championship meets. PASSED.**
14. Old Business
  - Request to add to the next BOD meeting agenda (Lins Alt) via email: Using Swim connection for zone team meet registration.

Adjournment: 3:30 pm

Respectfully submitted,  
Erin Schwab  
Permanent Office