

Ohio Swimming, Inc. Board of Directors Meeting

Conference Call – February 25, 2018 8:00 pm

513-275-6543 (no PIN) or via computer: www.uberconference.com/ohioswim

APPROVED MINUTES

1. Call to Order and Roll Call

BOD members:		BOD Members:		BOD Members:	
General Chair – David Back	x	Senior Athlete Rep – Kierstyn Cassidy	x	Safety Coordinator – John Pristash	x
Admin Vice Chair – Anne Lawley		Junior Athlete Rep – Katrina Kanzari	x	Sanctioning Chair – Anissa Kanzari	
Senior Vice Chair - Norman Wright	x	Ath Rep (C) – Annie McNenny		Disability Swimming Chair – Jim Peterfish	x
Age Group Vice Chair – Chad Rehkamp		Ath Rep (NW) – Chloe Kaminski		Officials Chair – Pam Birnbrich	x
Secretary – Mark Johnson	x	Ath Rep (SW-D) – Luke Knopf		Technical Planning Chair – Todd Billhimer	x
Treasurer – Joe Waller	x	Ath Rep (SW-C) – Lucy Callard		Safe Sport Chair – Mike Yeager	
Coaches Chair – Kris Moellenberg	x			Diversity/Inclusion – Terry Anchrum	x
Coaches Rep – tbd					
Committee members:					
Chip Carrigan – Open Water	x	Erin Schwab - Office -	x	Kristi Princell - Finances	
Brent Peaden - Zone		Jr NW - Brady Ireland		Jr Central - Bridget Parker	
Jr Dayton - Peyton Farrell		Jr Cincinnati - Angelika Georgostathis			

2. Approve Agenda - **APPROVED**

3. Consent agenda - **APPROVED**

- a. Adoption of January 2018 minutes
- b. Adoption of February 2018 Executive session minutes

4. Board Reports

- a. Athlete Representatives – No Report
- b. General Chair – No Report
- c. Admin Vice Chair – No Report
- d. Senior Vice Chair – No Report
- e. Age Group Vice Chair – No Report
- f. Treasurer – Attached
- g. Coach Representatives – No Report
- h. Operational Risk Coordinator – No Report
- i. Sanctioning – No Report
- j. Disability Coordinator – Withdrawing para swimmers from the upcoming JO meet. Will re-propose para group for this Summers JO meet. Jim to coordinate with Sanctioning, Technical Planning, Age Group chairs for this Summer.
- k. Officials Chair – Attached
- l. Technical Planning Chair – Attached
- m. Safe Sport – No Report
- n. Diversity and Inclusion – Attached

5. Committee Reports

- a. Membership/Registration – No Report
- b. Times/Records – No Report
- c. Open Water – No Report
- d. Outreach Coordinator – No Report
- e. Zone Team Coordinator – No Report

6. Old Business

7. New Business

- a. Proposal to Combine Diversity, Inclusion & Outreach into a single committee

8. Announcements

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APPROVED MINUTES

9. Next BOD Meetings – Sunday March 11 2018 8 pm.
10. Adjournment ADJOURNED at 8:26 pm

Officials Chair Report

Board of Directors Meeting

February 2018

1. Sub-committee Updates

- a. *Admin Referee* documents are being finalized, with introduction planned for Spring Clinics.
- b. *Starter* sub-committee certification standards are complete. First two Starter clinics held in Dayton/Columbus. Additional clinics will be offered in Bowling Green (Senior Circuit meet) and Oxford (JO's).
- c. *NEW: Social Media* and *Recruiting* sub-committee Chairs have been identified (Missy Tew and David Short, respectively). Social Media campaign launched last month. We will be Tweeting/Instagramming to prospective officials in the stands at meets going forward.
- d. *Recognition* sub-committee membership has developed staggered three-year terms for all members. Working on awards for Spring Banquet.
- e. *NEW: Open Water* sub-committee has drafted certification documents.
- f. *NEW: YMCA Crossover* team has been formed; certifications for S&T and Starter have been drafted.
- g. Apprentice feedback survey is being developed for all positions. Data will enable continuous improvement over our certification process.

2. National Championship meet attendance:

- a. Atlanta Pro Series: Birnbrich (TLCJ), Waller (DR), Lawley (SR), Raker, Johnson
- b. Mesa Pro Series: Raker
- c. Indy Pro Series: Kanzari (DR), Meagher (DR), Houk, Mantkowski, Lawley, Raker, Johnson
- d. Santa Clara Pro Series: Meagher

3. OSI Championship Meet Referee appointments

- a. 2018 SC JO's: Tom Mantkowski
- b. 2018 LC Senior Champs: Tom Trace
- c. 2018 LC JO's: Joe Waller

4. Upcoming Sectional meet assignments

- a. 2018 SC Sectionals (Akron) – Johnson (AR), Kanzari (TLCJ), Yeager (SR), Meagher (SR), Indest (CJ)
- b. 2018 LC Sectionals (Cleve State) – Anissa Kanzari (MR), Birnbrich (TLCJ)

Respectfully submitted,

Pamela Birnbrich

Pamela Birnbrich
OSI Officials Chair

Ohio Swimming, Inc.
February 2018 Board of Directors Meeting
Technical Planning Vice Chair Report
February 17, 2018

The committee has begun to discuss three items this past month and will work towards solutions for our March meeting. The first item we began discussions on is the meet hierarchy form that Steve Nye created several years ago. We have been asked to review it to see if it is still applicable today or if it needs to be updated or completely revamped.

The second item we have begun to investigate is the enforcement of the 4 hour rule for 12 and unders. It was brought to my attention at a BOD meeting that there are some hosts in various locations running sessions over 4 hours long and what the penalty was for this if any.

The third item for discussion is a 2020 Long Course Championships - Combined age group and senior champ meet. Bidding for LC meets will be coming soon so we want to address the logistics of running this type of meet prior to bringing it to the BOD and HOD for approval.

Respectfully Submitted,

Todd Billhimer
Technical Planning Chair



Diversity, Inclusion & Outreach Report
Ohio Swimming February 2018 BOD Meeting

To: Ohio Swimming Board of Directors
From: Terry Anchrum
Date: February 21, 2018
Re: OSI Diversity, Inclusion & Outreach Report

Diversity

I submitted the proposed language to Anne Lawley for combining the Diversity & Inclusion Committee with the Outreach Committee. I will formally introduce the proposal as New Business at the upcoming HOD meeting.

The emails were sent to OSI members seeking volunteers for the Diversity & Inclusion Committee. There is interest from the SW (coach) and NW (parent) so far. Two athletes were already on the committee – Mike Griffith (Raiders) and Harvey Culbert (GCST) – from their experiences @ 2016 CZ Diversity Swim Camp.

The 2018 Central Zone Diversity Camp & Summit info was also on the email. The camp is scheduled for June 21-24th and will be at Cleveland State University. OSI & the Rays are hosting the camp. The 2016 Camp was in Omaha @ Brown Summit High School. We're planning on sending two male and two female camp participants. The camp is for swimmers aged 13-15 who fit the diversity criteria as outlined by USA Swimming.

OSI is continuing to build bridges with the 1922 Program and Sigma Gamma Rho. I have met with the Cincinnati local representatives and provided free tickets to the FINA World Championships in Indianapolis this past summer to approximately 10 athletes from the inner city as an introduction to swimming. The sorority is very interested in continuing their program and expanding into our other larger cities in OSI – Dayton, Columbus and Toledo. I'll be rolling that program out to start pushing for more enhanced Learn To Swim (LTS) programs in the four core cities of OSI.

Outreach

YTD, 104 athletes are participating in the Ohio Swimming Outreach program. For comparison, we completed FY17 with 104 athletes in the program. I am expecting a slight uptick in the program participation over the balance of this SC and upcoming LC season.

Looking forward to next year, USA Swimming is recommending that all LSC's modify the acceptance criteria, removing Free Lunch from the criteria. The rationale is many school districts are providing free lunch to all school kids, making it very difficult to use it as a criteria for Outreach as it no longer is tied to need in some areas. I will make that change at the beginning of the new fiscal year.

An error in the meet financial form was noted and am working with OSI Treasurer, Joe Waller, to modify the existing form to eliminate possible confusion on how to account for total swimmers and fees net outreach participation and fees. Many thanks to CAC for raising the awareness on the confusing parts of the form.

Respectfully Submitted,

Terry Anchrum

OSI Diversity, Inclusion & Outreach Chair



Treasurer's Report
Ohio Swimming BOD February 2018 Meeting

To: Ohio Swimming BOD

From: Joseph Waller

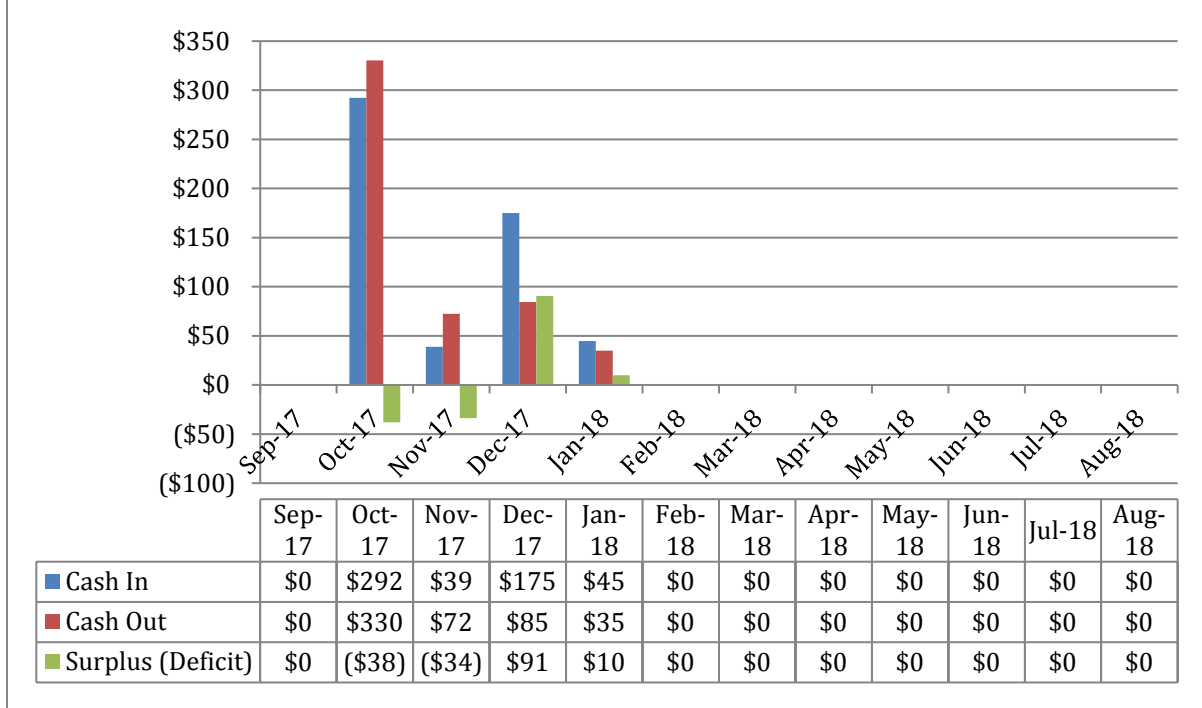
Date: February 15, 2018

Re: OSI Treasurer's Report

1. YTD Financials as of fiscal January (P5)

- a. Inflows = \$551K vs our \$898K budget, or 61% YTD
- b. Outflows = \$522K vs our \$909K budget, or 57% YTD
- c. YTD Net Surplus = \$29K

YTD Cash Inflows (Outflows) in USD \$Thousands



2. P&L Actual versus Budget = **+\$29K YTD Favorable Variance versus -\$11K Budget = \$40K Favorable Variance**

Main Drivers of Surplus (Deficit)			
Membership/Dues NET			\$ (55,205.00)
FY17 Membership/Dues recovered in FY18			\$ 36,000.00
Planned Use of Reserves			\$ (11,515.28)
Credit Card Fees YTD			\$ (1,173.44)
Senior Travel Fund Underspend			\$ 10,831.67
All Other			\$ 61,243.40
Surplus (Deficit) YTD			<u>\$ 40,181.35</u>



Treasurer's Report
Ohio Swimming BOD February 2018 Meeting

3. Other matters

- a. IRS Filing Status: Form 990 has been filed with the IRS.
- b. Team Unify update: We continue to see progress during January in drawing down the Membership/Dues Receivable. With regard to FY18 Registrations, we have approximately \$55K receivables, mostly related to Athlete registrations. Of the \$55K, less than \$20K is greater than 60 days outstanding. The Treasurer is following up on significant receivables in the > 60 day category.

Respectfully Submitted,

Joseph Waller

OSI Treasurer

Ohio Swimming Profit & Loss Budget vs. Actual September 2017 through August 2018

	<u>Sep '17 - Aug 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Memberships/Dues(USA Swim)			
2017 Income Recieved in 2018	36,000.00		
Athlete	388,671.52	468,600.00	-79,928.48
Club Membership Dues	8,665.00	13,000.00	-4,335.00
Non Athl	49,193.00	61,415.00	-12,222.00
Outreach	335.00	375.00	-40.00
Seasonal Swimmers	9,600.00	35,700.00	-26,100.00
Total Memberships/Dues(USA Swim)	<u>492,464.52</u>	<u>579,090.00</u>	<u>-86,625.48</u>
Other Income			
Approved/Meet Observvation Fees	900.00	3,300.00	-2,400.00
Banquet Income (C1)	0.00	4,500.00	-4,500.00
CZ Diversity Select Camp	0.00	40,000.00	-40,000.00
Interest Income(Ckg/Saving)			
Dividends	92.17	65.00	27.17
Total Interest Income(Ckg/Saving)	<u>92.17</u>	<u>65.00</u>	<u>27.17</u>
Misc.	137.00	0.00	137.00
Official Dues (\$6.00) (C3)	1,332.00	2,000.00	-668.00
Officials (T-shirts,Badges) C3	0.00	0.00	0.00
Zone Team (C4)	0.00	72,000.00	-72,000.00
Total Other Income	<u>2,461.17</u>	<u>121,865.00</u>	<u>-119,403.83</u>
Sanctions & Meet Revenue			
Entry Fees	30,880.50	105,000.00	-74,119.50
Facility Fund (Reserved Fund)	17,481.00	59,250.00	-41,769.00
Sanctions	1,760.50	4,200.00	-2,439.50
Senior Circuit Entry Fees (C5)	0.00	5,400.00	-5,400.00
Travel Fund (Reserved Fund)	5,955.50	19,750.00	-13,794.50
Total Sanctions & Meet Revenue	<u>56,077.50</u>	<u>193,600.00</u>	<u>-137,522.50</u>
Total Income	<u>551,003.19</u>	<u>894,555.00</u>	<u>-343,551.81</u>
Expense			
Memberships/Dues Exp.(USA Swim)			
Athlete	356,264.58	382,800.00	-26,535.42
Club Membership Dues	3,550.00	4,550.00	-1,000.00
Individual Non Ath	40,830.00	50,170.00	-9,340.00
Outreach	400.00	375.00	25.00
Seasonal Swimmers	10,050.00	30,600.00	-20,550.00
Total Memberships/Dues Exp.(USA Swim)	<u>411,094.58</u>	<u>468,495.00</u>	<u>-57,400.42</u>
Operations			
Administrative Review Board	0.00	96.00	-96.00
Administrative Vice Chairman	0.00	480.00	-480.00
Age Group Chairman	0.00	96.00	-96.00
Athlete Representative	487.00	960.00	-473.00
Coach Representatives			

Ohio Swimming Profit & Loss Budget vs. Actual September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget
Coach Education/Training	310.00	2,880.00	-2,570.00
Coach of Yr Clinic, Scholarshp	1,000.00	2,000.00	-1,000.00
Coach of Yr Plaques	0.00	200.00	-200.00
Total Coach Representatives	1,310.00	5,080.00	-3,770.00
Disability Swimming Coodinator	0.00	1,152.00	-1,152.00
Donations	0.00	1,440.00	-1,440.00
General Chairman(Discretionary)	0.00	9,600.00	-9,600.00
LSC Conventions/Clinics/Dues			
Central Zone Dues	0.00	96.00	-96.00
D&O Insurance	0.00	500.00	-500.00
House of Delegates Meeting	-2,021.60	1,920.00	-3,941.60
Recognition Banquet Exp (C1)	0.00	13,920.00	-13,920.00
USAS Convention	21,618.84	19,680.00	1,938.84
Workshops	921.13	1,440.00	-518.87
Total LSC Conventions/Clinics/Dues	20,518.37	37,556.00	-17,037.63
Officials Chair (C3)			
Background Check	190.00	1,021.44	-831.44
Background Check Renewals	1,082.00	4,104.00	-3,022.00
Officials Chair(Tshirts&Badges)	203.37	599.04	-395.67
Officials Travel	4,748.01	15,360.00	-10,611.99
Wkshps,Meetings,Recog,Training	1,790.00	2,788.80	-998.80
Total Officials Chair (C3)	8,013.38	23,873.28	-15,859.90
Open Water			
Camps	0.00	3,360.00	-3,360.00
Total Open Water	0.00	3,360.00	-3,360.00
Outreach/Diversity			
CZ Diversity Select Camp	0.00	40,000.00	-40,000.00
Diversity	0.00	2,880.00	-2,880.00
Diversity/Inclusion Clinic	0.00	480.00	-480.00
Outreach-Gear	11,179.89	12,000.00	-820.11
Outreach Travel	0.00	2,880.00	-2,880.00
Total Outreach/Diversity	11,179.89	58,240.00	-47,060.11
Permanent Office			
Bank Charges	82.11		
CC & Electronic Fees	1,173.44	0.00	1,173.44
Office Expense	5,675.30	9,500.00	-3,824.70
Payroll Expenses	36,586.93	89,745.00	-53,158.07
Subcontractor Work	2,400.00		
Worker's Compensation	0.00	310.00	-310.00
Total Permanent Office	45,917.78	99,555.00	-53,637.22
Safe Sport Coordinator	0.00	2,400.00	-2,400.00
Safety Coordinator	0.00	576.00	-576.00
Secretary	0.00	100.00	-100.00
Senior Vice-Chairman	0.00	96.00	-96.00

Ohio Swimming Profit & Loss Budget vs. Actual September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget
Treasurer			
Audit	4,995.00	4,995.00	0.00
Tax Prep	2,510.00	2,795.00	-285.00
Taxes	100.00	100.00	0.00
Total Treasurer	7,605.00	7,890.00	-285.00
Total Operations	95,031.42	252,550.28	-157,518.86
Swimmer Support			
Awards			
Age Group	261.35	15,000.00	-14,738.65
Open Water	0.00	397.00	-397.00
Seniors	513.94	500.00	13.94
Total Awards	775.29	15,897.00	-15,121.71
Championship (Facility Reserved)			
LC Jr. Olympics	0.00	6,517.50	-6,517.50
LC Regionals	0.00	14,812.50	-14,812.50
LC Seniors	0.00	6,517.50	-6,517.50
Open Water Championship	0.00	3,555.00	-3,555.00
SC Jr. Olympics	0.00	6,517.50	-6,517.50
SC Regionals	0.00	14,812.50	-14,812.50
SC Sr Championships	6,517.50	6,517.50	0.00
Championship (Facility Reserved - Other)	0.00	0.00	0.00
Total Championship (Facility Reserved)	6,517.50	59,250.00	-52,732.50
Meets			
Distance Meets	0.00	5,000.00	-5,000.00
Senior Circuit Meets (C5)	0.00	9,000.00	-9,000.00
Total Meets	0.00	14,000.00	-14,000.00
Open Water			
Ohio Open Water Cup	0.00	0.00	0.00
Total Open Water	0.00	0.00	0.00
Senior Travel Fund (Reserved)			
Futures	1,450.00		
Long Course	3,613.33		
Open Water	150.00		
Short Course	3,705.00		
Senior Travel Fund (Reserved) - Other	0.00	19,750.00	-19,750.00
Total Senior Travel Fund (Reserved)	8,918.33	19,750.00	-10,831.67
Zone Team			
Zone Team-Open Water	0.00	1,152.00	-1,152.00
Zone Team Coaches(C4)	0.00	1,056.00	-1,056.00
Zone Team Expenses (C4)	0.00	73,920.00	-73,920.00
Total Zone Team	0.00	76,128.00	-76,128.00
Total Swimmer Support	16,211.12	185,025.00	-168,813.88
Total Expense	522,337.12	906,070.28	-383,733.16
Net Ordinary Income	28,666.07	-11,515.28	40,181.35

Ohio Swimming
Profit & Loss Budget vs. Actual
September 2017 through August 2018

	<u>Sep '17 - Aug 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Net Income	<u>28,666.07</u>	<u>-11,515.28</u>	<u>40,181.35</u>

Ohio Swimming
Balance Sheet
As of February 1, 2018

Ohio Swimming Balance Sheet

Feb 1, 18

ASSETS

Current Assets

Checking/Savings

Edward Jones

Olympic Trail Funds (Reserved) 28,000.00

Edward Jones - Other 293,007.13

Total Edward Jones 321,007.13

Edward Jones Money Market 42,826.76

FMB Checking 23,148.23

Total Checking/Savings 386,982.12

Accounts Receivable

Accounts Receivable -64.00

Total Accounts Receivable -64.00

Total Current Assets 386,918.12

TOTAL ASSETS 386,918.12

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Direct Deposit Liabilities -2,155.68

Payroll Liabilities 257.61

Total Other Current Liabilities -1,898.07

Total Current Liabilities -1,898.07

Total Liabilities -1,898.07

Equity

Opening Bal Equity 220,316.78

Retained Earnings 136,755.71

Net Income 31,743.70

Total Equity 388,816.19

TOTAL LIABILITIES & EQUITY 386,918.12