

Ohio Swimming, Inc. Board of Directors Meeting

Conference Call - May 26, 2015 7:30 pm

UNAPPROVED MINUTES

1. Call to Order and Roll Call - Meeting was called to order by John Reynolds at 7:58 PM

General Chair – John Reynolds	x	Senior Athlete Rep – Mac Lewis		Times Chair – Brent Peaden	
Admin Vice Chair – Anne Lawley		Junior Athlete Rep – Rina Laios	x	Disability Swimming Chair – Jim Peterfish	
Senior Vice Chair – Chris Hadden		Athlete At-Large		Officials Chair – Pam Birnbrich	x
Age Group Vice Chair – Todd Billhimer	x	Athlete At-Large		Technical Planning Chair – Steve Nye	x
Secretary – Carolyn Strunk	x	Athlete At-Large		Safe Sport Coordinator – Mike Yeager	
Treasurer – Kyle Goodrich		Athlete At-Large		General Chair Elect – David Back	x
Coaches Chair – Ed Bachman		Safety Coordinator – John Pristash		Past Officials Chair – Mike Bockstiegel	
Coaches Rep – Phil Moran		Sanctioning Chair		Open Water – Chip Carrigan	x
Perm Office – Erin Schwab	x				

2. Announcements

- a. 19 minutes

3. Consent Agenda - Motion to accept April 2015 minutes, 2nd and approved

4. Committee Reports/Updates

- a. General Chair Division (John Reynolds) – no report
- b. Administrative Division (Anne Lawley – absent, Erin/John reporting)
 - (Erin) Anne tracking Inventory status – office equipment (Kristi/Erin), radios, bells, Pat Lunsford has some things
 - (John) Headsets – we need new ones;
 - (Pam) What is the process to buy them and whose budget do they come out of? Some were purchased by GC discretionary fund. John suggests it is an LSC asset and recommends purchasing headsets from GC account if no money in Officials budget. **ACTION:** Pam to find out if there is budget for purchase.
 - Radio headset status (after 3 years of use):
 - Over head - 6 of 6 still working (\$76.00 apiece)
 - Over ear - 4 of 12 still working (\$20.00 apiece)
 - Behind ear - 6 of 6 still working (\$20.00 apiece)
 - Recommendation - not replace “over ear” model since their poor design doesn’t stand up well. Currently have 16 headsets for 12 radios. Re-evaluate at end of LC season on re-ordering.
 - Athlete elections – Athletes have a proposal for elections. Later in agenda.
- c. Senior Division (Steve Nye for Chris Hadden)
 - Travel reimbursement – keep tiered approach to funding. Recommend a per event stipend also. **ACTION:** Chris Hadden needs to put ideas together and present a final document.
- d. Age Group Division (Todd Billhimer) – no report
- e. Athlete Committee (Rina Laios)
 - Athlete Election Proposal (Appendix 1) – proposing to make an election for the athletes at the senior meet at Kenyon. Would like nominations in advance of the meet (July 6) and also from the floor. Would also like to get candidates for commission reps. Erin can help Rina create a form to collect nominations online. Athlete candidates will introduce themselves before the election. Election will be held on the 3rd day of the meet. **MOTION:** to hold the junior athlete representative election at the senior meet on the 3rd day (Tues). **APPROVED.** Rina will be out of town early June for 2 weeks.
- f. Sanctioning (Pam Birnbrich)
 - Still need bid for 2016 LC senior champs – BGSC may be interested. Needs date.
 - FAST has the North Regional meet bid for 2016 LC. Site to be determined. John Reynolds wants a time frame put on location. PHST and UASC might be interested in helping.

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- Addition of meets to OSI schedule (Chris Hadden) – proposal of adding three 1-day meets to the SC schedule in Central commission. Golden Bear, Triple Crown, Thanks for Giving, Spring for Summer, Mike Peppe are oversubscribed meets.
 - Minimum criteria for LSC Championship meets (task force Officials chair, Sanctioning Chair, Age Group/Senior Chairs) – survey to be sent? Needs follow-up.
 - Distance meets – still need dates and facilities. CAC (SW-C), WAC/GCST going to share the pool for the Distance meet on Dec 18-20, 2015. 2 different meets, same pool. GCST taking distance events out of GCST meet and run in the WAC Distance meet. KCST (SW-D) and BGSC will ask Board if they can combine at their Dec meet. Same meet book for all meets, using CAC's meet information. Virtual meet.
 - Weather contingency policy (Anne) – findings on allowable options for weather-related changes (format changes and awards)
- g. Officials Chair (Pam Birnbrich)
- Wants a pass down sheet for admin ref /AOs that document issues from the meet. Currently don't get feedback from admin side of the meet to include in meet summaries.
 - Officials Recognition update – still be to be determined, still in the works. For officials committee
 - Name badge update (Erin on behalf of Anne): bids in from 3 vendors. Still waiting on pricing from 1 vendor. Group will review bids and make recos to Officials Committee regarding selection and approval process. Officials committee needs to handle. Mike B ok'd Anne to look into bids per email. John recommending that name badges be handled by Officials Chair.
- h. Technical Planning (Steve Nye)
- Championship Announcer script – putting together. Would like to collect information on swimmers so announcer can use information while announcing.
- i. Diversity (Erin for Bernard) – 9 signed up for Multi-cultural Meet

5. Discussion Items

- a. Permanent Office (Erin)
- Travel Agency – Will the LSC use a travel agency for travel? Oxford agency charges \$25 per ticket. **ACTION:** Erin to find out if there's a preferred airline with the agency. Reco to use for Convention to "test drive" the service.
- b. LEAP (Erin) – job descriptions feedback – no objections. Needed for job description manual and can use for available positions.
- c. Open Committee positions (Erin)
- Sanctioning Chair, Outreach Chair – Proposing an application process for getting candidates for the positions on the website. Executive committee would make selection for positions. Deadline for applications should be mid-June. **MOTION:** to formalize the application process

6. New Business :

- Houk is circulating a reimbursement proposal for officials. John recommended that be send to Officials Chair.
- Transition: Go to David Back for GC issues. The way the bylaws are written, makes an immediate transition complicated, so John is available if needed, but David can be consulted for GC issues from this point forward.

7. Adjournment – MOTION to adjourn APPROVED. Conference call adjourned at 9:02 PM

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APPENDIX 1

Proposal to hold Junior Athlete Election at Senior Meet

The athletes were unable to have an election at fall HOD because no one came to the meeting. Per the bylaws (604.1.3), Athlete elections may be held at a "regularly scheduled meet" instead of fall HOD. In order to avoid the same issue in 2015, the Athlete Committee proposes the following:

- Athlete Committee meeting called during the Senior Meet at Kenyon specifically for the purpose of electing a new Junior Rep
- Announcing the meeting in the following ways:
 - E-mail to all registered athlete members of OSI
 - Tweeting announcement
 - Posting on OSI web site
- Nominations through Mac Lewis (senior athlete rep) or from the floor after slate is published
- Publishing slate Monday, July 6

For your reference, here is the pertinent bylaw language:

604.1.3 ATHLETE REPRESENTATIVES - Two (2) Athlete Representatives shall be elected, one each year for a two-year term, or until their respective successors are elected. At the time of election, the Athlete Representative must (a) be an Athlete Member or a Seasonal Athlete Member in good standing; (b) be at least sixteen (16) years of age or at least a sophomore in high school; (c) be currently competing, or have competed during the three (3) immediately preceding years, in the program of swimming conducted by OSI or another LSC; and (d) have his or her place of permanent residence in the Territory and expect to reside therein throughout at least the first half of the term (other than periods of enrollment in an institution of higher education). The election of the Athlete Representatives shall be conducted annually at OSI's Fall House of Delegates meeting, or other regularly scheduled meet designated by the Board of Directors. The balloting shall take place at a meeting called for that purpose by the Senior Athlete Representative or the Athletes Committee, or failing that, at a time and in a manner designated by the Board of Directors.