

# Ohio Swimming, Inc. Board of Directors Meeting

Conference Call – June 18, 2018 8:30 pm

513-275-6543 (no PIN) or via computer: [www.uberconference.com/ohioswim](http://www.uberconference.com/ohioswim)

UNAPPROVED MINUTES

## 1. Call to Order and Roll Call

<b>BOD members:</b>		<b>BOD Members:</b>		<b>BOD Members:</b>	
General Chair – Todd Billhimer	X	Senior Athlete Rep – Braydon Kime	X	Operational Risk Coord. – John Pristash	X
Admin Vice Chair – Michael Yeager	X	Junior Ath Rep – Jack Banks	X	Sanctioning Chair – Anissa Kanzari	X
Senior Vice Chair – Chris McKinney	X			Disability Swimming Chair – Jim Peterfish	X
Age Group Vice Chair – Kevin Rachal	X			Officials Chair – Pam Birnbrich	X
Secretary – Mark Johnson				Technical Planning Chair – Kyle Goodrich	X
Treasurer – Joe Waller	X			Safe Sport Co Chair – Lew Timberman	X
Coaches Chair – Kris Moellenberg	X			Diversity/Inclusion Chair – Terry Anchrum	X
Asst. Coaches Chair – Dan Cherok	X				
<b>Committee and Coordinators:</b>					
Camps – Craig Schoenlein	X	Ath Rep – Bridget Parker		Office – Erin Schwab	X
Open Water – Chip Carrigan	X	Ath Rep – Peyton Farrell		Office – Kristi Princell	
Zone Team – Brent Peaden		Ath Rep – Caroline Holmes	X		
High School – Rich Morris	X			Mark Koors – governance committee	X

## 2. Approve Agenda - **APPROVED**

### 3. Consent agenda

- a. Adoption of May 2019 Minutes - **APPROVED**
- b. Diversity, Inclusion & Outreach Report for June 2019

### 4. Old Business

- a. Senior Travel Policy Update – Chris discussed proposed changes regarding the Senior Travel Policy. Major changes are 3 seasons vs 2 seasons. Open Water nationals were having to wait 4-5 months to wait for reimbursement. Asking for \$80k total. \$55k for Summer, \$20k for Winter and \$5k for Spring. This would be an accountable expense request and not subject to taxable income. Board makes an amendment that PRO Series meets count as a maximum of one towards the 5. Board also passes policy with the above amendment.

### 5. New Business

### 6. Announcements

### 7. Next BOD Meetings – Tuesday July 16, 2019 8:30 pm.

### 8. Adjournment at 9:20pm

# OSI Senior Athlete and Club Travel Fund Assistance Guidelines



Ohio Swimming provides limited financial assistance to any registered OSI athlete who has met the required meet attendance requirement during the season for which reimbursement is being requested. The applicable Meets eligible for Travel support will be published by **April 1** of each year.

## GENERAL

1. OSI will provide travel assistance to athletes participating in USA Swimming (USA-S) championship level meets, including Olympic Trials, USA-S Senior National Championships, USA-S Junior National Championships and other comparable meets which are designated by the Travel Fund Committee (TFC) and approved by the OSI Board of Directors.
2. Funding is also available for participants at designated USA-S and International Open Water and Disability competitions, as approved by the TFC and approved by the OSI Board.
3. The Travel Assistance program is managed by the OSI Travel Fund Committee (TFC). The TFC shall be appointed annually as provided in OSI Rules & Regs Manual. The responsibilities of the TFC are defined in the OSI Rules and Regs Manual.
4. For Travel Assistance purposes, the 'year' shall be from **June 1 through May 30**. Meets will be designated as 'Summer' and 'Winter' Seasons. 'Summer Season' will include Summer LC Champs from the previous OSI fiscal year. 'Winter Season' will include Winter Championships in the current OSI fiscal year. Season meets and dates will be determined by TFC.
5. Travel Assistance for meets not published by the TFC, will be considered by the OSI Board only. Such requests must include a complete description of the meet and justification for why it should be supported.
6. A swimmer will be eligible to receive Travel Assistance for only one Meet during each 'Season', with the exception that in an Olympic year, an athlete may receive additional travel assistance for participating in the USA Swimming Olympic Trials.

## ATHLETE ELIGIBILITY

1. Athlete must be a registered member of Ohio Swimming.
2. Athlete must have competed in at least one individual event at the funded meet. Participation only in a Bonus event at the meet shall NOT satisfy this participation requirement. Swimmers who take a DFS or are DQ'd for failure to swim a deck-seeded event after they have checked in, or who fail to swim at Finals in an event for which they have qualified except if for a medical or other reason that has been excused by the Meet Referee, may not count that event toward participation.
3. Relay-only swimmers will not be eligible for reimbursement.
4. Time Trial events at the eligible meets are not eligible events for funding.
5. Athletes on international or fully reimbursed USA Swimming sponsored trips are ineligible for reimbursement.
6. Athlete must have completed at least one (1) individual event at each of the following OSI sanctioned meets during the same swimming season of the meet for which reimbursement is requested<sup>^</sup>:
  - Three (3) OSI Sanctioned\* Meets during the Short Course Season
  - Two (2) OSI Sanctioned\* Meets during the Long Course Season
7. Non-collegiate Swimmers registered prior to their 18<sup>th</sup> birthday, and holding consecutive annual Ohio Swimming membership, shall be eligible to receive the respective maximum amount of reimbursement.
8. The Travel Assistance provided to each swimmer shall be based on the number of years the swimmer has held continuous Ohio Swimming registration:
  - a. First registration year with OSI – not eligible for travel assistance.

- b. Second registration year with OSI – 25% of the published funding assistance.
  - c. Third registration year with OSI – 50% of the published funding assistance.
  - d. Fourth registration year with OSI – 75% of the published funding assistance.
  - e. Fifth and subsequent years with OSI – 100% of the published funding assistance.
  - f. Collegiate Athletes who were registered 5 years or more in Ohio Swimming prior to attending college are eligible for the maximum reimbursement amount, as long as they are not funded by other sources. They must also represent (or dual represent) the Ohio team at the meet where reimbursement is being requested.
9. Enrolled Collegiate Athletes are not eligible for funding during the short course season (NCAA restriction).
  10. Must not be fully funded by other sources.

^Up to two (2) Arena Pro Swim Series Meets may be used annually for participation requirement – one each during the short course and long course seasons respectively. (Sectionals, Jr Nationals, Senior Nationals are not eligible as a ‘participating meet’ if hosted within OSI boundaries)

\*‘Sanctioned’ meets do not include: Approved or Observed meets and Time Trial sanctions. Dual meets and intra-squad meets (closed competition) are limited to one (1) each.

### **NCAA COMPLIANCE**

The total of any monies received in addition to Ohio Swimming assistance shall not exceed the athlete's out-of-pocket trip expenses. Athletes funded for more than trip expenses risk amateur status and NCAA eligibility. *NCAA Division I bylaw 12.1.2.1.4.3* allows for an LSC to provide competition related expense assistance to athletes without jeopardizing NCAA eligibility. However, for those athletes looking to participate at the Division I level, it is critical that the athletes keep detailed receipts documenting their expenses throughout the calendar year and are aware of all sources that can cover competition related expenses (USA Swimming, LSC, prize money, USA Swimming team). Actual and necessary expenses shall not include the expenses or fees of anyone other than the individual who is participating in the event.

### **ATHLETE TRAVEL ASSISTANCE FUNDING AND APPLICATION**

1. The Travel Assistance Budget is funded by a portion of the OSI Meet Surcharge collected from all OSI sanctioned competitions. Assistance will be distributed only up to the amount collected from the previous year’s surcharge.
2. The amount of Travel Assistance provided to swimmers is based on the meet that they attend.
3. Athletes will be eligible for assistance for ‘up to’ the amount allocated for that meet.
4. Each ‘Season’ will have an established budget amount determined by the Travel Fund Committee.
5. Deadlines for submission of a Travel Assistance request:
  - a. Summer Season – Sept 30
  - b. Winter Season – May 30
6. During each season, Travel Assistance Awards shall be paid first to all swimmers attending a Level 1 meet; then to those swimmers attending a Level 2 meet; then to those swimmers attending a Level 3 meet.
  - a. If there are not sufficient budgeted funds within any season to grant the full **Award** to all eligible swimmers at each respective level, then the available budgeted funds shall be equally distributed to those eligible swimmers at that Level, taking into account any reductions as noted in the ATHLETE ELIGIBILITY section above. Any remaining funds after granting the **Awards** in each season shall be added to and be available for **Awards** during the next season. However, such un-awarded funds shall not be carried over from one year to the next (i.e., from Winter to the following Summer ‘season’.) Un-awarded funds will be allocated to the Olympic Trials fund.
7. Olympic Trials Assistance is subject to the same deadlines as the Summer Season Meets.

8. Travel Request Applications will be processed when all applications have been received for that season. All Travel Assistance awards will be reviewed and approved by the TFC, Treasurer and/or Finance Vice Chair.

### **ATHLETE REIMBURSEMENT GUIDELINES:**

To qualify for reimbursement from Ohio Swimming, the following process shall be followed:

1. Athletes will need to request funding, in the form of a reimbursement. The burden of providing the required information resides with the Athlete.
2. The reimbursement will be for the athlete portion of expenses only. In certain cases (e.g. College Athletes) special consideration will be given to provide reimbursements to the club to comply with requirements of other organizations such as NCAA. See Chapter 12.2.1 for reimbursement process.
3. Travel reimbursement for the eligible reimbursable USA Swimming meets shall be given only to the team or unattached swimmers whose base practice pool (team) or permanent residence (unaffiliated swimmer) is located 45 miles or more from the meet site as determined by current MapQuest routing and mileage.
4. The Travel Fund Committee will establish funding levels each year by April 1. OSI reserves the right to change future reimbursement levels as dictated by available budget.

### **REIMBURSEABLE EXPENSES**

1. Flights
  - A. Only the athlete ticket will be reimbursed. Ticket receipt must include athlete's name.
  - B. Flights, where possible, should be booked 14-days in advance.
  - C. Tickets purchased with a frequent points program will NOT be reimbursed. Payment receipt for ticket must also be included to be eligible for reimbursement.
2. Lodging
  - A. No reimbursement will be issued for hotels secured with frequent points programs.
  - B. Lodging reimbursement will not exceed beyond the dates of the meet other than day-before meet check-in and day-after last swim check-out (subject to Senior Chair approval).
  - C. Receipts must be provided. Where the individuals' family has attended, only the costs pertaining to the athlete will be reimbursed.
  - D. If multiple athletes are traveling to the same event and lodging is shared among families, reimbursement will be based on percentage of occupants.
2. Allowance for Meals & Incidental Expenses
  - A. Athlete shall be reimbursed at a rate of up to \$30.00 per day while at the meet and up to \$20.00 on travel days, for meals and incidentals. Reimbursement will only be for the dates the traveler attended the meet plus travel days. Receipts must be submitted for reimbursement and the athlete portion must be clearly marked. If not marked, they will not be reimbursed.
  - B. Receipt dates of the meals must be within the dates/location of the meet, including travel days.
  - C. Grocery items will not be reimbursed (subject to Senior Chair approval).
3. Travel by Vehicle (personal vehicle)
  - A. If standard mileage is taken, fuel is not reimbursed. If both fuel and mileage are submitted, the lesser of the expense will be reimbursed.
  - B. Reimbursed mileage will be from home team pool to meet pool attended. Mileage to restaurants, hotels, etc. during the stay are not reimbursed.
  - C. Standard mileage reimbursement will be up to the amount of a standard round-trip 14-day advance flight to the meet location.
  - D. If multiple families share a ride to the meet, only the percentage of occupation will be reimbursed. Same family, only the athlete portion will be reimbursed.
4. Travel by vehicle (rental car)

- A. Rental car reimbursement will not exceed the standard 14-day advance purchase flight to meet location.
  - B. Reimbursement will be for meet dates only, plus 1 day either side (subject to senior chair approval)
  - C. Fuel receipts are only reimbursed if within the dates of the meet.
  - D. Car rental receipt must include dates and mileage travelled during rental.
  - E. Car rental reimbursement is the athlete portion only.
  - F. Reimbursement for shared expenses will be a percentage of the space occupied by the athlete(s).
5. Miscellaneous Expenses
- A. Parking: Parking will be reimbursed only for the dates the athlete attended the meet at a rate for up to \$10.00/day. Receipts must be submitted for reimbursement.
  - B. Shuttle to/from airport: Shuttle fees will be reimbursed at a reasonable rate. The traveler should exercise diligence in using reasonable economic options for shuttles. Receipts will be needed for reimbursement.
  - C. Checked bags: the traveler will be reimbursed for 1 checked bag each way to/from the event for the amount charged by the airline for standard (non-oversized) luggage. Receipts will be needed for reimbursement.

**ITEMS NOT REIMBURSEABLE**

Items specifically not reimbursable include:

- 1. Meet Entry Fees
- 2. Personal items
- 3. Alcoholic beverages
- 4. Non-business-related entertainment
- 5. Expenses incurred by family members
- 6. Change Fees/penalties

**2019 OHIO SWIMMING TRAVEL FUND – ATHLETES**

Swimmers must meet all criteria for travel assistance per the current OSI travel fund policy. Eligible Level 1 meets will be awarded a share of the budget up to the maximum amount as a first priority. Eligible Level 2 meets will be awarded a share of the remaining funds up to the amount of full funding for that level; this is priority two. Eligible Level 3 meets will be awarded a share of the remaining funds up to the amount of full funding for that level.

2019 SUMMER SEASON FUNDING LEVEL	AWARD*
Budget	\$60,000
Level 1: Senior National Championships	\$800
Level 2: Junior Nationals	\$600
Level 3: Futures	\$300
National Disability & Paralympic Championships?	\$500
Open Water Nationals?	\$300
*Up to amounts	

2019-2020 WINTER SEASON FUNDING LEVEL	AWARD*
Budget	\$20,000
Level 1: Winter Senior Nationals	\$600
Level 2: Winter Junior Nationals	\$400
National Disability & Paralympic Championships?	\$500
Open Water Nationals?	\$300
*Up to amounts	

## 2019 OHIO SWIMMING TRAVEL FUND - CLUBS

Ohio Swimming provides travel assistance to clubs who send swimmers and coaches to USA Swimming Summer LC National Championships, including Olympic Trials, LC US Open, or LC Junior National Championships. This funding is separate from the travel assistance allotted for swimmers and will help Ohio Swimming clubs defray the costs of sending coaches to these meets.

The assistance will be awarded based on the level the club has achieved in the USA Swimming Club Recognition Program as of June 1 of the current calendar year funding is requested:

Level 1: \$400

Level 2: \$500

Level 3: \$600

Level 4: \$700

### **Club Travel assistance is contingent on the following:**

1. The club must have completed at least Level 1 of the USA Swimming Club Recognition Program.
2. Coach(es) attending the meet must be in good standing with USA Swimming and attached to your club. This proof can come in the form of airline boarding passes or receipts indicating the coach as a passenger on the flight, hotel receipt, credit card bills, etc., anything that can indicate the coach was in fact at the location of the meet during the time of the meet.
3. The club must prove, in the form of meet results or a print out from the USA Swimming database, that a swimmer from the team attended and competed in an eligible individual event in the meet (not time trial events). THE SAME STIPULATIONS REGARDING MEET PARTICIPATION FOR SWIMMER TRAVEL ASSISTANCE HOLD TRUE FOR CLUB TRAVEL ASSISTANCE (i.e. club must have attended required # of OSI meets, etc.).
  - a. University affiliated clubs are eligible for assistance provided the club did not receive ANY funding from the University/College for the trip; the coach is the primary coach for at least one swimmer meeting the participation requirements for the program and that swimmer MUST be representing the Ohio LSC at the meet. This may include dual representation when permitted by the meet however OSI must be the "primary" LSC represented.
4. The Travel Assistance application must be submitted with supporting documentation by the stated deadline for the Season. Late applications will not be considered.
5. Travel Assistance shall be given to teams whose base practice pool (team) is located 45 miles or more from the meet site as determined by current MapQuest routing and mileage.

The **USA Swimming Club Recognition Program** can be found on the USA Swimming website.

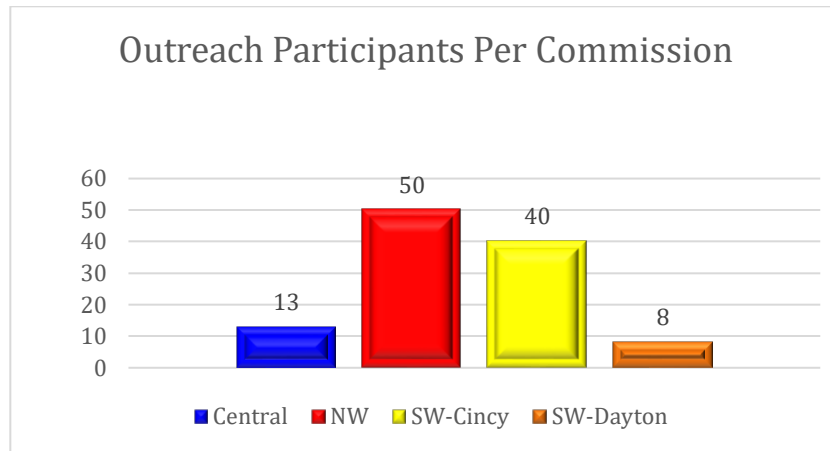


Diversity, Inclusion & Outreach Report  
Ohio Swimming June 2019 BOD Meeting

To: Ohio Swimming Board of Directors  
From: Terry Anchrum  
Date: June 15, 2019  
Re: OSI Diversity, Inclusion & Outreach Report

**Outreach**

There are 111 Outreach athletes as of June 15th, up slightly from FY17-18's total of 104. The number of club teams represented in Outreach also decreased slightly from 19 to 14. The membership also represents all four commissions within the LSC.



**2019 Central Zone Multicultural Meet Recap**

The 2019 Central Zone Multicultural Meet was June 8-9<sup>th</sup> in Edwardsville, IL. Team Ohio did a wonderful job all weekend, coming in 8<sup>th</sup> place with 288 points.

Individual Top 16 Finishers include:

Sloane Antonetz: **1st, 100 Back, 100 Fly**; 3rd, 50 Free, 200 Fly; 4th, 100 Free; 6th, 200 Back, 200 Free Relay

Amira Bzdafka: 6th, 100 Back; 8th, 50 Back, 50 Free; 10th, 100 Free

Abby Di-Nardo: **1st, 200 Breast**; 2nd, 100 Breast; 6th, 200 Free Relay; 7th, 200 IM

Sophie Garrett: 6th, 200 Free Relay

Michael Griffith: **1st, 200 Free, 100 Fly**; 5th, 50 Free

Dakota Hamilton: 10th, 100 Breast; 16th, 50 Breast

Hannah Vollrath: 6th, 200 Free Relay; 12th, 100 Breast; 13th, 200 Breast

We will make some changes going forward to ensure we better market, promote and coordinate internally for the 2021 meet. It's been a steep challenge in getting the word out to the coaches and will seek stronger cooperation going forward to encourage the athletes to participate and compete in such a wonderful meet.

Respectfully Submitted,

**Terry Anchrum**

OSI Diversity, Inclusion & Outreach Chair



Diversity, Inclusion & Outreach Report  
Ohio Swimming June 2019 BOD Meeting

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