



Ohio Swimming Inc. Chief Judge (CJ) Mentoring Form



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|-----------------------------|-------------------|
| CJ Trainee: | CJ Mentor: |
| Meet: | Location: |
| Session of Training: | Date: |

Mentor Rating: C=Completed; M=More Mentoring or Practice Recommended; NA=Not Available at the Meet

| CJ Skill Description | Rating |
|---|------------------|
| Pre-Session | |
| 1. Arrived prior to warmups and is prepared to perform pre-session tasks. | |
| 2. Delivered an appropriate USA Swimming Stroke briefing. | |
| 3. Delivered thorough protocol and jurisdictional instructions. | |
| 4. Procured deck equipment as appropriate for the meet (radios, clip boards, counters, chairs, DQ slips, RTO slips, etc.) as assigned. | |
| 5. Successfully completed and communicated deck assignments. | |
| 6. Determined RTO judges and distributed RTO slips. | |
| 7. Overall, successfully completed pre-session assignments? | Yes or No |
| During the Session | |
| 1. Adequately observed officials in CJ's jurisdiction, ensuring that proper protocol was maintained and officials were attentive. | |
| 2. Responded promptly to hands raised within CJ's jurisdiction. | |
| 3. Upon reaching the official, i) promptly identified what lane, ii) questioned the official as to what he/she observed, iii) confirmed what rule was violated, and iv) ensured the official was confident of the call. | |
| 4. Provided succinct explanation of potential DQs to the referee with recommendation to accept or that further discussion was necessary. | |
| 5. Completed DQ slips accurately and forwarded them promptly to the referee. | |
| 6. Appropriately notified the swimmer/coach of the DQ after the referee confirmed the call and requested the notification. | |
| 7. Cooperated with other CJs, referees, administrative officials, and other officials during the conduct of the meet. | |
| 8. Used a mentoring attitude when talking to a ST official. | |
| 9. Ensured RTO judges were in place at the appropriate time. | |
| 10. Ensured officials and/or replacements were in place at the appropriate time at the start of the session, after a stroke transition, or when returning from breaks. | |
| 11. Attended to the care, comfort, and morale of the officiating team, including proactively coordinating relief, water, refreshment, or other accommodations as appropriate. | |
| 12. Overall, successfully completed during the session assignments? | Yes or No |



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| Post-Session | |
| 1. Helped to collect assigned team heat sheets, delivered paperwork to the administration table, and confirmed receipt of the appropriate and complete paperwork. | |
| 2. Thanked officials for their participation. | |
| 3. Helped collect and return deck supplies. | |
| 4. Overall, successfully completed post-session assignments? | Yes or No |
| Other Items | |
| 1. Accepted suggestions and modified performance when requested. | |
| 2. Maintained flexibility and adapted to unusual or unexpected circumstances. | |
| 3. Showed firm knowledge of USA Swimming rules, meet structure, and protocols applicable to the meet. | |
| 4. Showed cooperative and upbeat demeanor during the meet. | |
| 5. Overall, was this a favorable observation? | Yes or No |

Please elaborate on additional mentoring or practice to increase the Trainee's skills as a CJ:

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Other comments:

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CJ Mentor's Signature: _____ **CJ Trainee's Signature:** _____

CJ Mentor's email or phone: _____ **Return Form to:** pbirnbrich@gmail.com