

## **OHIO LSC OFFICIALS CERTIFICATION AND RECERTIFICATION REQUIREMENTS**

### *NEW CERTIFICATION – STROKE & TURN JUDGE (LEVEL 5)*

- Must be a non-athlete member of USA Swimming, pass the Level 2 Background Screening Check and complete the Athlete Protection Training
- Must pay the annual clinic fee
- Must attend a certification clinic (Spring or Fall). Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must complete the current open book test on USA Swimming's website with a score of 80% on the sections covering: STROKE & TURN/TIMER, CLERK OF COURSE AND TIMING JUDGE

Upon satisfactory completion of the tests and payment of dues, an apprentice certification will be issued for LEVEL 5. The LEVEL 5 apprentice must work six sessions at two separate sanctioned meets in the capacity of STROKE & TURN while under the direct supervision of a LEVEL 1 REFEREE (or designee). The first three sessions will be observation only (with no authority to disqualify). The fourth, fifth and sixth sessions will be under the direct supervision of a LEVEL 1 REFEREE (or designee). The apprentice, during the fourth, fifth and sixth sessions, will have the authority to disqualify with the REFEREE'S (or designee's) concurrence. The REFEREE (or designee) will only be able to confirm or nullify what the apprentice is calling. The REFEREE (or designee) will not be able to disqualify if the apprentice has not first indicated a disqualification. After completion of the apprentice requirements, full certification will be granted. The newly certified LEVEL 5 must then work six sessions at two separate sanctioned meets in order to qualify for recertification within one year after certification is granted.

### *RECERTIFICATION – LEVEL 5*

- Must renew the non-athlete USA Swimming membership annually and pass the Level 2 Background Screening Check bi-annually
- Must pay the annual clinic fee
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must work six sessions at two separate meets as a LEVEL 5

### *NEW CERTIFICATION LEVEL 3 (STARTER)*

- Must be a non-athlete member of USA Swimming and pass the Level 2 Background Screening Check bi-annually
- Must pay the annual clinic fee
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must be certified as a LEVEL 5 for a minimum of one year
- Must complete the current open book test on USA Swimming's website with a score of 80% on the section covering: STARTER

Upon satisfactory completion of the STARTER test, an apprentice certificate will be issued for LEVEL 3. The LEVEL 3 apprentice must work six sessions at two separate sanctioned meets in the capacity of STARTER while under the direct supervision of a LEVEL 1 REFEREE (or designee – which must be a currently certified LEVEL 3). The REFEREE (or designee) must provide a written evaluation for each observation and submit the evaluation to the appropriate

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Commission Chairperson. After completion of the apprentice requirements and favorable written evaluations, full certification will be granted. The newly certified LEVEL 3 must then work six sessions as a STARTER at two separate sanctioned meets in order to qualify for recertification within one year after certification is granted. The LEVEL 3 official will then be certified in all positions covered by LEVEL 3 AND LEVEL 5.

### *RECERTIFICATION – LEVEL 3*

- Must renew the non-athlete USA Swimming membership annually and pass the Level 2 Background Screening Check bi-annually
- Must pay the annual clinic fee
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must work six sessions at two separate meets as a LEVEL 3

### *NEW CERTIFICATION – LEVEL 1(REFEREE)*

- Must be a non-athlete member of USA Swimming and pass the Level 2 Background Screening Check
- Must pay the annual clinic fee
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must be certified as a LEVEL 5 for a minimum of two years
- Must complete the current open book test on USA Swimming's website with a score of 80% on the sections covering: REFEREE, ADMINISTRATIVE AND STARTER (unless already a Level 3)

Upon satisfactory completion of the appropriate tests, an apprentice certificate will be issued for LEVEL 1. The LEVEL 1 apprentice must work six sessions at two separate sanctioned meets in the capacity of REFEREE (one session in the capacity of administrative referee) and six sessions at two separate meets in the capacity of STARTER (unless already a Level 3) while under the direct supervision of a LEVEL 1 REFEREE. The Referee must submit a written evaluation to the appropriate Commission Chairperson. After completion of the apprentice requirements and favorable observations, full certification will be granted. The newly certified LEVEL 1 must work six sessions (three sessions as a starter) at two separate sanctioned meets in order to qualify for recertification within one year after certification is granted. The LEVEL 1 official will then be certified in all positions covered by LEVELS 1, 3 and 5.

### *RECERTIFICATION – LEVEL 1*

- Must renew the non-athlete USA Swimming membership annually and pass the Level 2 Background Screening check bi-annually
- Must pay the annual clinic fee
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must work six sessions (three as a STARTER) at two separate meets as a LEVEL 1

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### *NEW CERTIFICATION – ADMINISTRATIVE OFFICIAL 1 AND 2 AND ADMINISTRATIVE REFEREE*

- Must be a non-athlete member of USA Swimming, pass the Level 2 Background Screening Check and complete the Athlete Protection Training
- Must pay the annual clinic fee
- Must attend a certification clinic (Spring or Fall). Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must complete the current open book test on USA Swimming's website (unless a certified REFEREE) with a score of 80% on the sections covering: TIMER, TIMING JUDGE, CLERK OF COURSE AND ADMINISTRATIVE

Upon satisfactory completion of the tests and payment of dues, an apprentice certification will be issued for ADMINISTRATIVE OFFICIAL or ADMINISTRATIVE REFEREE. The ADMINISTRATIVE OFFICIAL apprentice must work six sessions at two separate sanctioned meets. An ADMINISTRATIVE OFFICIAL 1 will be qualified for timed finals only. An ADMINISTRATIVE OFFICIAL that works three prelims in a prelim/final meet and shows proficiency will be certified in the capacity of ADMINISTRATIVE OFFICIAL 2. The ADMINISTRATIVE REFEREE must be currently certified as a REFEREE and must work six sessions (three in prelims at a prelim/final meet) at two separate meets. The ADMINISTRATIVE OFFICIAL or REFEREE must be under the direct supervision of a REFEREE (or designee). The observer must provide a written evaluation for each observation and submit the evaluation to the appropriate Commission Chairperson. After completion of the apprentice requirements and favorable written evaluations, full certification will be granted. The newly certified ADMINISTRATIVE OFFICIAL 1 or 2 or the ADMINISTRATIVE REFEREE must then work six sessions at two separate sanctioned meets in order to qualify for recertification within one year after certification is granted.

### *RECERTIFICATION – ADMINISTRATIVE OFFICIAL 1 AND 2 AND ADMINISTRATIVE REFEREE*

- Must renew the non-athlete USA Swimming membership annually and pass the Level 2 Background Screening Check bi-annually
- Must complete the Athlete Protection Training bi-annually
- Must pay the annual clinic fee
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must work six sessions at two separate meets as an ADMINISTRATIVE OFFICIAL 1 or 2 or ADMINISTRATIVE REFEREE

### *NEW CERTIFICATION – OPEN WATER*

- Must be a non-athlete member of USA Swimming and pass the Level 2 Background Screening Check
- Must pay all necessary fees
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must be certified as a USA Swimming official at any level
- Must complete the current open book test on USA Swimming's website with a score of 80% on the section covering: OPEN WATER

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Upon satisfactory completion of the test, the Official must attend an Open Water Officials' Clinic (Pre-session Official Briefing) and work one sanctioned Open Water Meet in order to qualify for certification.

### *RECERTIFICATION – OPEN WATER*

- Must renew the non-athlete USA Swimming membership annually and pass the Level 2 Background Screening Check bi-annually
- Must pay the annual clinic fee
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must work at least one meet as an Open Water Official once every two years

### *RECERTIFICATION FOR A USA SWIMMING OFFICIAL THAT HAS ALLOWED THEIR CREDENTIALS TO LAPSE*

### *NEW CERTIFICATION*

- Must be a non-athlete member of USA Swimming, pass the Level 2 Background Screening Check and complete the Athlete Protection Training if not already completed
- Must pay the annual clinic fee
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must complete the current open book recertification test on USA Swimming's website with a score of 80% at the level desired. For stroke & turn, complete recertification tests for **STROKE & TURN/TIMER, CLERK OF COURSE AND TIMING JUDGE**. For starter, complete recertification test for **STARTER**. For referee, complete recertification test for **REFEREE**.

Upon satisfactory completion of the appropriate test(s), an apprentice certificate will be issued for the desired certification. The apprentice must work two sessions in that capacity while under the direct supervision of a certified official approved by the session referee. For stroke & turn judge, the apprentice will have the authority to disqualify with the REFEREE'S (or designee's) concurrence. The REFEREE (or designee) will only be able to confirm or nullify what the apprentice is calling. The REFEREE (or designee) will not be able to disqualify if the apprentice has not first indicated a disqualification. The observer must submit a written evaluation to the appropriate Commission Chairperson. After completion of the apprentice requirements and favorable observations, full certification will be granted. The newly certified official must work six sessions at two separate sanctioned meets in order to qualify for recertification within one year after certification is granted.

### *RECERTIFICATION – ANY LEVEL*

Must complete the recertification requirements for the level for which they are certified.

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*YMCA, HS, FINA, COLLEGIATE OFFICIAL WITH AT LEAST TWO YEARS EXPERIENCE AT THEIR POSITION*

### *NEW CERTIFICATION*

- Must be a non-athlete member of USA Swimming, pass the Level 2 Background Screening Check and complete the Athlete Protection Training
- Must pay the annual clinic fee
- Must attend a certification clinic annually. Schedule of clinics are posted on the Ohio Swimming website calendar and will also be emailed to all registered officials.
- Must complete the current open book recertification test on USA Swimming's website with a score of 80% at the level desired. For stroke & turn, complete recertification tests for **STROKE & TURN/TIMER, CLERK OF COURSE AND TIMING JUDGE**. For starter, complete recertification test for **STARTER**. For referee, complete recertification test for **REFEREE**.

Upon satisfactory completion of the appropriate tests, an apprentice certificate will be issued for the desired certification. The apprentice must work two sessions in that capacity while under the direct supervision of a certified official approved by the session referee. For stroke & turn judge, the apprentice will have the authority to disqualify with the REFEREE'S (or designee's) concurrence. The REFEREE (or designee) will only be able to confirm or nullify what the apprentice is calling. The REFEREE (or designee) will not be able to disqualify if the apprentice has not first indicated a disqualification. The observer must submit a written evaluation to the appropriate Commission Chairperson. After completion of the apprentice requirements and favorable observations, full certification will be granted. The newly certified official must work six sessions at two separate sanctioned meets in order to qualify for recertification within one year after certification is granted.

### *RECERTIFICATION – ANY LEVEL*

Must complete the recertification requirements for the level for which they are certified.