



Ohio Swimming Inc.

Deck Referee (DR) Evaluation Checklist



DR Apprentice:	DR Evaluator:
Meet:	Location:
Session of Training:	Date:

Evaluator Rating: C=Completed; M=More Mentoring or Practice Recommended; NA=Not Available at the Meet

DR Skill Description	Rating
Pre-Meet Responsibilities	
1. Arrives prior to warm-ups, has reviewed meet information, and is prepared to perform assigned duties. Checks with Meet Referee for updates and any other assistance needed.	
2. Delivers a thorough and accurate USA Swimming stroke briefing (waived if OSI certified CJ).	
3. Delivers a thorough protocol and jurisdiction briefing (waived if OSI certified CJ).	
4. Successfully completes and communicates thoughtful and effective deck assignments (waived if OSI certified CJ).	
5. Checks pool deck for safety concerns: stable blocks, flags in proper location, with pennants over each lane, etc.	
6. Discuss whistle protocol and starting sequence with Announcer.	
7. Meets with Starter to discuss false start protocols and determine Starter's preferred deck positioning.	
8. Overall, successfully completed pre-meet assignments?	Yes or No
During-the-Meet Responsibilities	
1. Starts meet on time. If not, were delays acceptable or unavoidable?	
2. Ensures Officials are in position prior to the start of each heat.	
3. Appropriate use of the whistle/starting protocol, using fly-over or chase starts.	
4. Verifies number of swimmers on the blocks is no more than is seeded per heat sheet, prior to handing the heat over to the Starter.	
5. Verifies timing system is functioning after each start, checks Officials for raised hands, notes Event start time on heat sheet.	
6. Notifies Timing Console Operator of empty lanes after start of each heat.	
7. Demonstrates proper deck positioning, awareness and maintains "eyes on the pool".	
8. Promptly notices raised hands and records information in heat sheet.	
9. When needed, questions the official making the call as to what he/she observed and what rule was violated and ensures the official is confident of the infraction observed.	
10. If interacting with a CJ: asks appropriate questions as needed to understand the rule violation and where it occurred, repeats the call over the radio and makes a decision about whether to accept the call or not.	
11. Understands and demonstrates proper radio protocol.	
12. Reviews DQ slips for accuracy and forwards them promptly to the Admin table.	
13. Cooperates with other Referees, CJ's, Admin, and other Officials during the conduct of the meet. Stays in his/her box, and lets others do their jobs without unsolicited interference.	
14. Effectively manages timeline by adjusting whistle cadence, as needed.	
15. Understand timing adjustments and when they are necessary (waived if OSI certified AO).	
16. Demonstrates thorough understanding of the rules and interpretations.	
17. Uses proper documentation (use of forms, meet certifications, pass-down sheet, etc.)	
18. Accurately tracks no shows, DQ's and changes on heat sheet and closes out event timely.	
19. Interacts well with Starter, accommodating Starter's preference on deck position.	
20. Demonstrates (or explains verbally) coordination of swim-offs at P/F meets.	
21. Demonstrates proper False Start protocol, with Starter initiating the call and DR confirming.	
22. Understands protocol for use of alternates at Finals.	



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23. Remains calm when DQs are challenged by Coaches, investigates the call thoroughly and reports decision and reasoning to Coach in a timely manner.	
24. Portrays confidence, isn't afraid to make decisions and runs the deck (the deck doesn't run the Referee).	
25. Is aware of making decisions that have unintended consequences (i.e., setting precedent) and remains athlete-focused.	
26. Is organized and processes paperwork timely while keeping the meet running.	
27. Overall, successfully completed during-the-meet assignments?	Yes or No
Post-Session Responsibilities	
1. Thanks officials and releases them after the session ends.	
2. Helps to collect deck supplies, returning them to where they belong.	
3. Ensures all Coaches' concerns are addressed before leaving the deck.	
4. Completes Pass Down form to document notable events that occurred during the session.	
5. Overall, successfully completed the post-session assignments?	Yes or No
Other Items	
1. Accepted suggestions and modified performance when requested.	
2. Adjusted well and appropriately to unusual or unexpected circumstances.	
3. Remained calm, professional, and approachable.	
4. Maintained a sense of humor balanced with professionalism.	
5. Overall, was this a favorable observation?	Yes or No

Please elaborate on additional mentoring needed to increase the Apprentice's skills as a DR:

Other comments:

DR Evaluator's Signature: _____ DR Apprentice's Signature: _____

DR Evaluator's email or phone: _____ (Return completed form to Commission Officials Chair or Designee)