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**MISSION STATEMENT OKS:** To develop excellence, character, and growth in swimming for all.

**VISION STATEMENT OKS:** To advance our core values of selflessness, excellence, leadership, integrity, inclusion, and development by increasing competitive swimming opportunities and developing relationships that promotes excellence and growth.

***OKS Board of Directors  
Meeting Minutes***

***Monday, August 15, 2022 - 6:00 PM***

**Location:** Jenks Trojan Aquatic Center

called to order at 6:15 PM

no conflicts

attendance:

Present: Dennis; Scott; Jenn; Lynne; Sam; Carol; Kate; Andreas; Terrie; Tyler; Bob; Craig

**Additions to Agenda**

- SE – Added to Section H
  - Update to Governance Committee
  - Guidance on Conflict of Interest
- JS – Added at the end of Meeting
  - Closed Section
- BS – Added to the end of Section F
  - Mighty 2500
  
- No Objections to additions

**Minutes from previous meeting:**

- No Changes
- Motion to approve Minutes
  - Motioned by Sam
  - Seconded by Carol
    - Motion passed by unanimous vote

**Diversity, Equity & Inclusion Chair - BH**

- Memo considered Submitted

**Registration/Safe Sport Chair – CL**

- New Registration System
  - Swims 3.0



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- Goes Live September 1<sup>st</sup>
- Information was merged, most was fine but some was very old and something will need to be changed.
- Setting up club fees.
  - Club registration fees for USA Swimming is \$100.00.
  - OK Swimming was charging clubs \$100.00 if the attended the HOD.
  - If clubs do not attend the HOD, they are charged \$300.00.
    - Motion by SS -That the LSC will collect \$300.00, then give the clubs a \$200.00 rebate once attendance at the HOD has been confirmed.
      - Motioned by SS
      - Seconded by JS
        - Motion passed by unanimous vote
- Fining Clubs \$100.00 if they register a swimmer less than 7 days prior to the beginning of a meet.
  - CL will still be pull recon reports before meets to show who is compliant.
  - Since parents are responsible for registering the swimmer, which they can do up until Friday night and will still show up on the recon report.
  - Are we still going to fine the athlete?
  - Motion to remove the LSC \$100.00 fine for late registration, since it is now the responsibility of the parents to make sure the swimmer are registered before a meet?
    - Motion by CL
    - Seconded by SE
  - Discussion regarding the Motion:
    - BS – Thinks it will put some pressure on the clubs. They will not be able to register a swimmer if they are not registered. Because they will be able to wait until the last minute, it will cause CL and the club hosting the meet to do last minute recons and follow up on the registration of swimmers.
    - JS – As someone who has been Admin and been through the Friday night preparation of getting everyone checked in, deck entries and positive check in a short time. She believes that it would we still need encouragement for parents to get their swimmer registered.



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- CL – Coaches will still receive a recon list of swimmers who are not registered or need to be updated.
- BS – P&P 105 talks about the late registration fees and explains the \$100.00 expediting fees. Believe the language need to be revised.
- Motion vote
  - In favor of Motion – None
  - Unanimous Nye vote
  - Motion does not carry
- Motion by SE
  - To allow CL and JS to revise the language of in P&P 105 regarding the expediting fee and turning it into a \$100.00 true fee. Intent of the Board is to make sure everything is done before a meet begins.
- Seconded by JS
- Motion passed by unanimous vote
  
- Flex
  - Now only for the 12 & U
  - 12 & O have to be full members or they are out
  - Admin for LSC is a \$30.00 that goes directly to USA Swimming
- Swims 3.0
  - All clubs must enter the meet information into the Swims 3.0 system.
    - Has different categories that can be choose, which include Tri, Dual and Regular Meets.
  - CL cannot enter swim times if the meet is not set up in Swims 3.0.
  - All times have to be entered by CL.
  - At this time, each club will only have 1 Admin on the account with a option to add more at a later date.
  - New mobile add will be launched on September 1<sup>st</sup>.

#### Financials - JS

- Financial Update as of July 31, 2022
  - Income - \$12,110.00
    - Still have some outstanding reimbursements for Sections, Futures and Zones. Along with some Coach reimbursements.
  - Investment Account
    - Has a loss of \$27,306
    - Balance of \$29,785
  - Total Assets - \$487,201.58
  - July update is on the Website
    - We are under budget in a lot of areas.



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- Financial Committee Meeting
  - New sanctioning process
    - Jotform with 6 forms
      - Request Sanctioning
      - Approval of Sanctioning
      - Request of Meet book
      - Enter meet into Swims 3.0
      - Collect Post meet reports, along with Meet Refs. Signature.
      - CL can then upload times in the Swims 3.0
    - Goals from financial point is to start invoicing where we can.
      - Sanctioning fees
      - Splash Fees
      - Expediting Fees
    - Possibly additional cards with different limits.
  - P&P 411
    - Revisions in the works, but not ready to be voted on.
      - Add competition event types. (definitions were taken directly from the rule book with exception of invitational. There is no definition for invitational in the rule book.)
      - Added 4.1 – All competitions are to follow the pre and post meet reporting guidelines.
    - Will come back will final revisions at next board meeting.
  - P&P 311
    - Revisions made by JS per authority from BOD meeting 9 months ago.
      - Travel and Expense reimbursement policy.
        - Added an approval of procedures section that summarizes the athlete, coach and official reimbursement in an expense reporting and who has to approve.
        - Also added, Expenditures Approval
          - LSC Staff payments and general approval information.
      - DM – suggests that the changes made were allowed from the previous meeting rulings.
      - JS – will create a new P&P for the Expenditures for the next meeting.

#### Athlete Chair - AC

- Practice Day
  - September 17, 2022
  - Still working on getting coaches



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- Will be reaching out to swimmers from each club team regarding the Athlete Committee and hoping once it has been set at the HOD, they can have a sit down meeting

#### General Manager - BS

- HOD
  - Agenda will be sent out by September 16<sup>th</sup>
    - Board Meeting from 9am to 1pm
    - Registration workshop from 1pm-2pm
    - Coaches meeting from 2:15pm-3:15pm
    - Officials meeting from 2:15pm-3:15pm
    - Athletes meeting from 2:15pm-3:15pm
- Bylaws
  - American Business Meeting (ABM)
    - USA Swimming is proposing 2 things that will affect our bylaws. We may want to go ahead and do this regardless of what USA Swimming decides.
      - Will require the athlete member representative be a member of USA Swimming.
      - DM – is in favor but what if the ABM does not approve the changes? Will USA Swimming support our amendment or should we wait for USA Swimming to give final approval?
      - BS – All changes we make to bylaws have to be sent to USA Swimming for approval.
      - DM – USA Swimming wants to have template bylaws for all LSCs.
      - BS – Will ask USA Swimming if they think we should make changes or wait for USA Swimming to meet about it.
- 2022-2023 Planning Calendar
  - Green highlight – Clubs have confirmed the meet.
  - Yellow highlight – tentative meets
    - Sent out a reminder and is waiting for answers.
  - BS has been asked by Clubs why their meets have not been posted yet.
    - BS will post what he has and add to it as others confirm.
- 2022-2023 Funded Meets
  - Will pretty much stay the same.
  - JS- Can Craig provide a list that the officials can be funded for?
    - CH – will get together and send over.
  - DM – P&P 312 Action
    - Define who has the authority to set the changes or the funding in the P&P by Tier.
    - Should bring update to next meeting. Need to clarify how the funding levels are set and where that is reported.
- Meet Registration System
  - No OME or Club recognition until November 1<sup>st</sup>.
- Note from Rohan thanking the board.
- Mighty 2500 Workshop
  - November 4-6 in Colorado Springs.
    - attendees will be CE and SE



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- Championship Meet Committee
  - Met August 9th
  - Meets have been confirmed through March 2024
  - Added Para Standards for 14&U, DII and Senior State
  - CE-LG-SS are working on developing the following:
    - new event order for the 10&U session and State meet
    - time standards for 8&U, there will still be a 10&U session, but there will be standards for the 8&U that will be somewhere between the current 10&U times and DII times for the 10&U. This will hopefully get more 8&U's involved.
    - Will make sure that the qualifying times all end in 9.
    - 200 Medley relay time for 13&14 and 15&O for the 14&U and Senior State Meet.
  - DII start time was moved up an hour
    - Summer DII meet can be bid in any course with a preference of LCM. Seeding will done by using the LCM times regardless of course.
    - Qualifying periods – cleaned up some of the working.
- Governance Committee – SE
  - Reminder that BS sent out an email for nominations.
  - Deadline for nominations is August 26<sup>th</sup>
  - Do your current committee members need to submit a nomination if they would like to stay on?
  - DM – Yes, it is an election so votes will go off nominations.
  - SE- Conflict of Interest
    - One of the positions being voted on is his position. How should it be voted on? He plans on recusing himself during this vote.
    - DM – Yes, that is the correct way to do the voting.
- adjourned board meeting – 7:16PM
- Next meeting: Monday 9/16/2022, 6pm, Jenks Aquatic center

#### Executive Meeting

Called to Order at 7:18PM

Adjourned at 7:45 PM