



MISSION STATEMENT OKS: To develop excellence, character, and growth in swimming for all.

VISION STATEMENT OKS: To advance our core values of selflessness, excellence, leadership, integrity, inclusion, and development by increasing competitive swimming opportunities and developing relationships that promotes excellence and growth.

OKS Board of Directors

Meeting Minutes

Monday, May 17th 2021, 6:00

A. Call To Order

- a. GC-DM: Meeting called to order at 6:08 PM
- b. GC-DM: Read Mission/Vision Statements
- c. S-JC: called Role
 - i. Officers:
 1. General Chair - DM; present
 2. Admin Vice Chair - SE: present
 3. Finance Vice Chair - MB: present (zoom)
 4. Coach Representative - LG: present
 5. Senior Vice Chair - CE: present (zoom)
 6. Age Group Vice Chair - AB: present (zoom)
 7. Safe Sport Chair - CL: present
 8. Sr Athlete Representatives - KV & PW: present
 9. Jr Athlete Representatives - KB & AO: present
 10. Incoming JR Athlete Representatives - KU & AC: present
 11. Secretary - JS: present
 - ii. Others:
 1. Treasurer - PV: absent
 2. OKS General Manager - BS: present
 3. LSC Governance Chair - PT: present (zoom)
 4. LSC Officials Chair - CH: present
 5. LSC DE&I / Diversity Chair - GG: present (zoom)
- d. GC-DM: Additional to Agenda
 - i. Approved with two changes
 1. add "Approval of Minutes"
 2. Add "Report from Age Group Vice Chair"
- e. GC-DM: Approval of Minutes
 - i. **Motion: Approve Minutes of 4/17 minutes as published on website**
 1. **First: CL**
 2. **Second: KV**
 3. **Vote: All ayes, no nays; MOTION PASSED**

B. Finance Vice-Chair Report

- a. MB: Reviewed 4/21 committee meeting regarding electronic payments
 - i. Proposal is to increase 2022 OKS fee by \$1; reverse the fee increase for 2023
 - ii. Discussion (CE, BS, MB, DM) to clarify fee increases, when in place and when to rollback; fees include OKS and USAS so made sure to clarify what fees were going up when (OKS for 1 year then rolled back; USAS increase will not rollback; also discussed difference between monthly fee by Team Unify, per transaction fees and credit card convenience fees
 - iii. **Motion: Increase OKS fee by \$1 for 1 year**
 1. **First: JS**
 2. **Second: LG**
 3. **Vote: All ayes, no nays; MOTION PASSED**
 - iv. Further discussed on-going responsibility for transaction and CC convenience fees
 1. MB noted that if no transactions in a month then Team Unify does not charge the monthly fee; OKS will use budgeted dollars to pay monthly and per transaction fees; clubs would incur convenience fees if chose to use online payments
 - v. **Motion: Develop and Adopt a policy for the LSC (OKSi) that OKSi will incur and pay the TeamUnify monthly and per transaction fees. OKS member clubs will incur and pay credit card convenience fees.**
 1. **First: MB**
 2. **Second: AB**
 3. **Vote: All ayes; no nays; MOTION PASSED**

C. OKS General Manager

- a. BS: Update on 6/30 USA Special Meeting
 - i. If member was a delegate for last year; they will soon receive information regarding the special meeting and procedures for voting and participation; *members should notify BS if receive so we can ensure all that need to be aware are included*
 - ii. If OKS changes representatives; GC-DM will need to approve
 - iii. Changes required by congressional action on the Amater Sports act requires USAs to modify athlete representation so that at least ½ has to be athlete and 10 year members. 10 year members are based on designated events.
 - iv. BS showed the board the section on USAS website that discussed changes so members can review as necessary; note that only 3 will go to convention, not 5 as in past.
 - v. LG - questions on history of changes and why made
 - vi. CE - these changes were driven by congressional actions; not USAS
 - vii. BS - will also replace convention with a zone meeting every 2 years that will be open to a larger group
 - viii. BS - awareness at this point of how delegates are selected
 - ix. DM - do we select now or later; decided to wait until after 6/5 meeting and further updates/approval of rule changes
- b. BS: Website Update
 - i. Gave a quick update on the website updates; goal is to surface more critical information and update data
 - ii. Plan to launch new version by 6/1/2021
- c. BS: April Updates
 - i. Discussed creation of task forces (2) to review and propose any updates to the Mission and Vision statements
 1. timeline would be to have proposals in hand for fall HOD meeting discussion and possible vote
 - ii. Reviewing SWOT Analysis responses
 1. S: Unity
 2. W: Communications; infighting of clubs
 3. O: Creative and Educational
 4. T: Conflicting ideas; large vs. small clubs and lack of contributions by the masses
 - iii. Photo/Video Policy at LSC level

1. Discussed publication of photos/videos on LSC-level publications and social media channels
2. Do we have anything in place and do we need one?
3. AB - previously talked with GG regarding AESC on page security; they need to approve social media posts and will take down if someone requests
4. Possibly include something at club level and/or zones team (many already do a release during registration) that applied to the LSC level? Or does club level flow up to LSC by default?
5. DM - request BS research further and return to board with information - immediate exposure legally? and longer term what to we want to do?
6. OKS Athlete Instagram
 - a. No review; generally athletes send information to the AR to post on the site

D. Senior Vice Chair

- a. CE: Propose for coach/funding proposal
 - i. Requested that the TYR Spring Series meets be included as a Tier 3 meet for athletes/coaches
 - ii. **Motion: Accept/Adopt coach/funding proposal as presented**
 1. **First: CE**
 2. **Second: SE**
 3. **Vote: All ayes; no nays; MOTION PASSED**
- b. CE: Championship Meet Committee
 - i. AESC is no longer interested in hosting D2; they will help if OKS hosts meet
 - ii. Need to formalize agreement
 - iii. CH - officials for meets have been identified:
 1. D2: MR: Mitch Parks; AR: Michelle Brown
 2. State: MR: Tracey Garrett; AR: Craig Hanson
 - iv. **Motion: OKS will host the LSC D2 Championship meet at Mitch Park (Edmond)**
 1. **First: CE**
 2. **Second: AB**
 3. **Vote: All ayes; no nays; MOTION PASSED**
 - v. **Motion: OKS will host both the LSC D2 (Mitch Park) and State (Jenks) Championship meet**
 1. **First: CE**
 2. **Second: AB**
 3. **Vote: All ayes; no nays; MOTION PASSED**

E. Coaches Representative & Registrar

- a. LG and CL: Discussion regarding Coach Recon Reports
 - i. When reviewing for a meet; noticed lots of missing items
 - ii. Concerns regarding liability (Club and LSC level)
 - iii. What is OKSi liability (swim meet attendance vs on deck coaching at practices, etc.)?
 1. Does CL need additional support to get these cleared up?
 2. Are people working that shouldn't be?
 - a. Insurance nullification if someone on deck that is not certified
 - iv. CL - she sends application and information; but puts in a holding tank until all documents received
 - v. DM - Questions on who is listed but is no longer a coach?
 - vi. CE - Can OKSi send out email with current coaches recon report with missing items and information regarding liability insurance and include club charter?
 - vii. LG - that helps but still easy for a new coach to end up in a situation that they shouldn't be
 - viii. SE - we don't know who is/who isn't on deck (outside of meet situations with check-ins)
 - ix. BS - Liability is at the club level for practices; at the meet host for meets
 - x. BS/CL - will send communication out to clubs with current coaches information; push to get items cleared and/or people removed from list if no longer coaching
 - xi. CE - worried due to "out of site/out of mind"; public perception if something happens
 - xii. CH - reviewed what he does with officials; gets list of status/expiring items for all officials and notifies all to complete by 12/31

- xiii. SE: send annual letter to all coaches; Copy head coach at each club reminding they need to meet these or they cannot be on deck
- xiv. CL/BS - write a reminder email; review with SE and send it out to coaches
- xv. DM - Coaches committee can meet to discuss options on how to manage
- b. CL: Request from Tahlequah Stingrays to reinstate
 - i. Boys and Girls club does not want to pay the \$300 + coaches; since they paid last year and Covid shut them down
 - ii. CL - can they pay \$100 to re-register and the swimmers all need to re-register with OKS/USAS
 - iii. CE - they are wanting credit from last year;
 - 1. could wait 3 months and register at fall HOD
 - 2. Or could pay the \$100 (End May - December) for the club; all athletes and coaches would re-register for 2021
 - iv. **Motion: Prorate club membership of \$300 and allow TS to re-register for June-December at \$150**
 - 1. **First: AB**
 - 2. **Second: CE**
 - 3. **Vote: All ayes; no nays; MOTION PASSED**
- c. CL: Clubs send registrations; then sits in a holding tank for 1-3 months before check is sent
 - i. CE - if this situation should send email to club and the BOD for those not quickly sending in registration check

F. Retreat action and Updates

- a. **Motion: Send an email to Board members requesting update on BoD Retreat**
 - i. **First: SE**
 - ii. **Second: AB**
 - iii. **Vote: All ayes; no nays; MOTION PASSED**

G. Age Group Vice Chair Report

- a. AB: LSC has hosted an LSC camp
- b. AB: Applied for grant for a select camp with USAS; notified that we were approved on Friday 5/14
- c. AB: would like to plan/schedule for October timeframe; would be at the Jenks Aquatic Center; working on a budget and a plan.
 - i. Budget with OKS: \$1000
 - ii. Grant will cover up to \$2000
 - iii. AB would like to plan for \$3000 in camp costs as budgeted + grant
 - iv. No approval needed as already approved in budget

H. Adjournment

- a. DM/BS - quick update that 25% of clubs are DM now safe sport certified; LSC will receive some funds for that achievement
- b. Next BoD meeting: Monday, 6/21, 6pm at Jenks Aquatic Center
- c. **Motion: Adjourn meeting**
 - i. **First: PW**
 - ii. **Second: AB**
 - iii. **Vote: All ayes; no nays; MOTION PASSED**
- d. GC-DM: Meeting adjourned at 7:49 PM