

## Agenda/Meeting Notes

Subject: officials committee

Date: 1/16/2019

Attendees:			
Tracey Garrett	X	Mitch Parks	
Craig Hanson	X	Morne Wolmarans	
Marnie Kern		Future Ath Rep	
Denis Mink	X		



Revised  
OKS Certif...

Item No.	Agenda Item	Priorities	Responsible/ Assigned	Actions/Discussion
0	<ul style="list-style-type: none"> <li>MISSION STATEMENT OKS: To develop excellence, character, and growth in swimming for all.</li> <li>VISION STATEMENT OKS: To advance our core values of selflessness, excellence, leadership, integrity, inclusion, and development by increasing competitive swimming opportunities and developing relationships that promotes excellence and growth.</li> <li>Official's Committee Mission Statement: To provide and develop the appropriate resources, programs and training to effectively create highly proficient Swim Officials.</li> </ul>		Team	<ul style="list-style-type: none"> <li>Monday for meetings</li> <li>Changed to Wednesdays</li> </ul>
1	<ul style="list-style-type: none"> <li>Training                             <ul style="list-style-type: none"> <li>Clinics</li> <li>Designated Trainers</li> <li>Online Training</li> <li>On-Deck expectations</li> <li>Set minimum standards for training and clinics on content, also consider to include Train evaluation or feedback on instructor with every clinic. (Marnie)</li> <li></li> </ul> </li> </ul>	A		<ul style="list-style-type: none"> <li>Review clinics and assign instructor</li> <li>Add clinic to the Bison Turkey Meet, 11/17-18</li> <li>Standards for what is covered, Who can cover them.</li> <li>Establish curriculum</li> <li>Post clinic info on the website</li> <li>CJ Patrick, Admin,</li> <li>Look into USA swimming</li> <li>Do clinics at team level</li> <li>Establish officials code of conduct.</li> <li>Trainers by position, identified online if not in OTS.</li> <li>Trainers do recruiting as well.</li> <li>KMS opening a site in Stillwater.</li> <li>Jennifer Shaw asked Denis for clinics to be offered in Stillwater.</li> <li>Determine a list of trainers.</li> <li>Training schedule for 2019</li> </ul>
2	<ul style="list-style-type: none"> <li>Mentoring                             <ul style="list-style-type: none"> <li>Is recognition part of mentoring? (Tracey)</li> <li>Should advancement be as well? (Tracey)</li> <li>I'd like to add a closed Officials only FB Page for the purpose of mentoring, recognition and updates. When is training, load training videos, list the meet schedule. Can upload applications as they become available? Also white papers as they are sent. (Tracey)</li> </ul> </li> </ul>	A	Tracey	<ul style="list-style-type: none"> <li>Deck mentor, trainer qualifications</li> <li>Deck mentoring policy</li> <li>1 yr time before mentoring?</li> <li>4 of 6 sessions need to be with the people from the list.</li> </ul>
3	<ul style="list-style-type: none"> <li>Recognition</li> </ul>			<ul style="list-style-type: none"> <li>Ideas for recognition</li> </ul>

3	<ul style="list-style-type: none"> <li>• Recognition</li> </ul>		<ul style="list-style-type: none"> <li>• Ideas for recognition <ul style="list-style-type: none"> <li>• 5 yr pin</li> <li>• Trophy, 2 now; DVH and National Volunteer Excellence Award</li> <li>• Facebook page access for the select people</li> <li>• All N3 Gold badge</li> <li>• Newsletter</li> <li>• Number of meets outside Isc</li> <li>• Most sessions</li> <li>• New Ref's get whistle</li> <li>• Awards and channels</li> </ul> </li> <li>• Shirts <ul style="list-style-type: none"> <li>• \$30per shirt</li> </ul> </li> <li>• Announce tenure for officials rather than give.</li> <li>• GC announce new officials certified <ul style="list-style-type: none"> <li>• Announce tenure.</li> <li>• Post on website.</li> <li>• Reinforce with recognition at big meets, website.</li> </ul> </li> </ul>
4	<ul style="list-style-type: none"> <li>• Advancement</li> <li>•</li> </ul>		<ul style="list-style-type: none"> <li>• CJ should be required for DR (DRAFT)</li> <li>• Path should be: (Draft) <ul style="list-style-type: none"> <li>• S&amp;T, CJ-STR, DR</li> <li>• S&amp;T, CJ</li> <li>• AO</li> </ul> </li> <li>• Review Denis' CJ proposal from the Andrew days.</li> </ul>
5	<ul style="list-style-type: none"> <li>• New Positions/Certifications <ul style="list-style-type: none"> <li>• Meet Ref</li> <li>• Chief Judge</li> </ul> </li> </ul>	CJ A priority MR	<ul style="list-style-type: none"> <li>• See previously proposed MR</li> <li>• Need CJ</li> <li>• Denis has CJ from previous discussion</li> <li>• Denis has a CJ presentation for clinic</li> <li>• Patrick might have input.</li> <li>• CJ, Patrick and Marnie have input, Denis provided a clinic example.</li> <li>• Provide a clinic the night before a prelim/final meet to train.</li> <li>• Denis to compile CJ job description</li> <li>• MR, what level of sanction meet requires a certified MR certification. <ul style="list-style-type: none"> <li>• One day meet doesn't require a certified MR?????</li> <li>• What should the criterion be????</li> </ul> </li> <li>• Committee to review the MR job description to get issued?</li> <li>• Talk to BOD of what is expected of a Meet Ref knowing we want to provide a quality Meet Experience.</li> <li>• Need to add a coverletter with request to modify the sanction process.</li> <li>• Updated positions with AO/MR/CJ completed.</li> <li>• Send updates to Deanna to post on the website.</li> </ul>
6	<ul style="list-style-type: none"> <li>• Officials Meeting at HOD</li> </ul>	A	<ul style="list-style-type: none"> <li>• What gets more officials to come</li> <li>• 2 1/2 hours, 9- 11:30</li> <li>• Jim talk myths, experiences</li> <li>• Why small LSCs to support national deck</li> </ul>

				<ul style="list-style-type: none"> <li>• How he ended up as Nat'l officials chair.</li> <li>• How does OK official advance to that level.</li> <li>• Clinic ST</li> <li>• Extend from 11:30 to 12:30 with lunch</li> <li>• Myths and legends from 2-3</li> <li>• Oct 13</li> <li>• Reviewed Denis' memo, added a schedule.</li> <li>• Updates coming to the memo,</li> <li>• CAH to send out to the officials and track attendance.</li> <li>• Cancelled</li> </ul>
7	<ul style="list-style-type: none"> <li>• Retention/Recruiting <ul style="list-style-type: none"> <li>• Recruitment idea to offer teams a Q and A at their local meeting. (Marnie)</li> </ul> </li> </ul>	A	Tracey	<ul style="list-style-type: none"> <li>• Clubs need to support</li> <li>• Some requesting parent meeting</li> </ul>
8	<ul style="list-style-type: none"> <li>• Review Existing Documents Online</li> </ul>			<ul style="list-style-type: none"> <li>• Forms, note that for latest versions go to MM or USA swimming website.</li> </ul>
9	<ul style="list-style-type: none"> <li>• Update Officials Procedures</li> </ul>			<ul style="list-style-type: none"> <li>•</li> </ul>
10	<ul style="list-style-type: none"> <li>• Monthly newsletter (Tracey)</li> </ul>			<ul style="list-style-type: none"> <li>•</li> </ul>
11	<ul style="list-style-type: none"> <li>• I'd like to see a recommendation or consensus for MR to include some type of expectation for Dr and Str teams rotations to include slots for those looking for evaluations so they can fit in their 16 sessions, along with mentor ship during those sessions. To include rotation as off Dr it Str into S&amp;T when numbers are shy for staffing deck. Let's get creative to encourage advancement (Marnie)</li> </ul>			
12	<ul style="list-style-type: none"> <li>• Let's see if we can develop career path or plan to nominate local Evaluators. (Marnie)</li> </ul>			<ul style="list-style-type: none"> <li>•</li> </ul>
13	<ul style="list-style-type: none"> <li>• OKS Bylaws</li> </ul>			<ul style="list-style-type: none"> <li>• Add sanctions to not having enough officials per swimmer. Proceed with caution.</li> </ul>
14	<ul style="list-style-type: none"> <li>• OQM decisions</li> </ul>			<ul style="list-style-type: none"> <li>• OQM by local officials for LSC champs</li> <li>• OQM for Sectionals/Zones planned</li> <li>• g</li> <li>• Evaluators 2019 SC <ul style="list-style-type: none"> <li>• Patrick</li> <li>• Tracey</li> <li>• Denis</li> </ul> </li> </ul>
15	<ul style="list-style-type: none"> <li>• Leadership development on BOD paying attention to officials needs</li> </ul>			<ul style="list-style-type: none"> <li>•</li> </ul>
16	<ul style="list-style-type: none"> <li>• OTS</li> </ul>			<ul style="list-style-type: none"> <li>• MR entering meet information and officials</li> <li>• Assignments of other officials.</li> <li>• New year requests for updates to become recertified has been started.</li> <li>• If not DR starter and s&amp;T must be kept up. Clinics and testing.</li> </ul>
17	<ul style="list-style-type: none"> <li>• Establish a mission statement for the officials</li> </ul>	•	•	<ul style="list-style-type: none"> <li>• Each draft sentence for a mission statement for 10/8 meeting</li> <li>• Tracey example <ul style="list-style-type: none"> <li>• To provide and develop the appropriate resources, programs and training to effectively create highly proficient Swim officials.</li> </ul> </li> </ul>

				<ul style="list-style-type: none"> <li>• <b>Marnie's example:</b> <ul style="list-style-type: none"> <li>• To support OKS's mission through officiating.</li> </ul> </li> </ul>																				
18	<ul style="list-style-type: none"> <li>• Concussion</li> </ul>	•	•	<ul style="list-style-type: none"> <li>• Coach should be the person to take responsibility for this.</li> <li>• Could be coming in the future.</li> <li>• This needs to be addressed.</li> <li>• Email sent out to be addressed.</li> </ul>																				
19	<ul style="list-style-type: none"> <li>• Communications</li> </ul>	•	•	<ul style="list-style-type: none"> <li>• Assign a communications person.</li> <li>• Facebook Account is live.</li> <li>• 38 members</li> <li>• OKS Officials under groups.</li> </ul>																				
20	<ul style="list-style-type: none"> <li>• What positions should be tracked?</li> <li>• Do we need to track clerk of course. Does it need to be certified?</li> </ul>			<div style="border: 1px solid black; padding: 5px;"> <p>Select Position(s):</p> <table border="0"> <tr> <td><input type="checkbox"/> Stroke &amp; Turn</td> <td><input type="checkbox"/> Administrative Referee</td> <td><input type="checkbox"/> Open Water Judge</td> <td><input type="checkbox"/> Meet Director</td> <td><input type="checkbox"/> Computer Operator</td> </tr> <tr> <td><input type="checkbox"/> Chief Judge</td> <td><input type="checkbox"/> Administrative Official</td> <td><input type="checkbox"/> Open Water Finish Judge</td> <td><input type="checkbox"/> Clerk of Course</td> <td><input type="checkbox"/> Timing Equipment Operator</td> </tr> <tr> <td><input type="checkbox"/> Starter</td> <td><input type="checkbox"/> Meet Referee</td> <td><input type="checkbox"/> Open Water Timing Judge</td> <td><input type="checkbox"/> Announcer</td> <td><input type="checkbox"/> Timer</td> </tr> <tr> <td><input type="checkbox"/> Referee/Deck Referee</td> <td><input type="checkbox"/> Open Water Referee</td> <td><input type="checkbox"/> Open Water Clerk (Nails, Numbering)</td> <td><input type="checkbox"/> Timing Judge</td> <td></td> </tr> </table> </div>	<input type="checkbox"/> Stroke & Turn	<input type="checkbox"/> Administrative Referee	<input type="checkbox"/> Open Water Judge	<input type="checkbox"/> Meet Director	<input type="checkbox"/> Computer Operator	<input type="checkbox"/> Chief Judge	<input type="checkbox"/> Administrative Official	<input type="checkbox"/> Open Water Finish Judge	<input type="checkbox"/> Clerk of Course	<input type="checkbox"/> Timing Equipment Operator	<input type="checkbox"/> Starter	<input type="checkbox"/> Meet Referee	<input type="checkbox"/> Open Water Timing Judge	<input type="checkbox"/> Announcer	<input type="checkbox"/> Timer	<input type="checkbox"/> Referee/Deck Referee	<input type="checkbox"/> Open Water Referee	<input type="checkbox"/> Open Water Clerk (Nails, Numbering)	<input type="checkbox"/> Timing Judge	
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21	<ul style="list-style-type: none"> <li>• Officials on deck w/o BG, APT, Reg, Clinic, Testing, Shadow sessions.....</li> </ul>			<p>Clinic-How much latitude for not having a current clinic.</p> <p>For any missing issue for OKS guidelines:</p> <p>Clinic, Testing, or shadow sessions. Commitment to complete within 90 days.</p> <p>APT/Reg/BG chk, as long as they have completed the request they are ok to work on deck. Review a couple other LSC's approaches.</p> <p>Clinic</p> <ol style="list-style-type: none"> <li>1. New, no latitude.</li> <li>2. Renewal, commitment to get clinic done within xx days</li> <li>3. Transferring, commitment to get clinic done within xx days.</li> </ol>																				
22	<ul style="list-style-type: none"> <li>• Swimposium</li> </ul>			Melissa.																				
23	<ul style="list-style-type: none"> <li>• Shirts</li> </ul>			Is this part of recognition.																				