



MISSION STATEMENT OKS: To develop excellence, character, and growth in swimming for all.

VISION STATEMENT OKS: To advance our core values of selflessness, excellence, leadership, integrity, inclusion, and development by increasing competitive swimming opportunities and developing relationships that promotes excellence and growth.

OKS Board of Directors

Meeting Agenda Thursday November 15, 2018 8:30 p.m.

Phone Call: Email with call in information will be sent at a later date

Item #/ Time Estimate	Topic	Item
A. 10 min	Call to Order	<ul style="list-style-type: none"> • Call to order • Read Mission/Vision • Roll • Agenda Review • Declaration of Conflict of Interest: <i>Is any member aware of any conflict of interest (that is, of a personal interest or direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addresses under the USA-Swimming Conflict of Interest Policy". <u>If a board member determines there to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and or action is being taken, a declaration of a conflict of interest should be made at that time.</u></i>
B. 10 min	Budget & Finance Committee Recommendations	<ul style="list-style-type: none"> • Reimburse MB for \$2500 Foundation Donation at Convention • Roll the CW Award into the USAS Foundation, then decrease the Memorial Fund Expense from \$2500 to \$500, move \$1000 into the Foundation and the other \$100 would decrease the bottom line. By doing this OKS would be committed to donating \$2500 annually to the USAS

		Foundation and would make matching donation up to \$500 for any Memorials in the future
C. 20 min	Bylaws	<ul style="list-style-type: none"> • Where is everyone at in their review process. • Deadline November 22nd, 2018
D. 5 min	Spring Update	<ul style="list-style-type: none"> • Edmond Convention Center has been secured for the Spring Board Meeting Saturday April 6, 2019 time still TBD depending on agenda items but not before 8 am. Afternoon House of Delegates meeting will begin at 1:30 pm with check in commencing at 1 pm
E. 2 min	Adjourn	

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**OKLAHOMA
SWIMMING**



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9 **Oklahoma Swimming Mission Statement:** To develop excellence, character, and growth in
10 swimming for all.

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12 **Oklahoma Swimming Vision Statement:** To advance our core values of selflessness,
13 excellence, leadership, integrity, inclusion, and development by increasing competitive
14 opportunities and developing relationships that promote excellence and growth.

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16 **Budget & Finance Committee Mission Statement:** In order to support OKS in its mission to
17 serve the LSC, the Budget and Finance committee provides through committee meetings the
18 periodic financial reports containing the data driven financial analysis of the LSC. These
19 reports monitor the progress and compliance of the budget both annually and in the Quad
20 Plan.

21 ***These minutes are submitted as Information Only at this time. The***
22 ***Finance Committee will review and approve these minutes at the next***
23 ***regular scheduled committee meeting.***

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26 **OKLAHOMA SWIMMING, INC.**
27 **Budget & Finance Committee Meeting**

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29 **Call to Order: 11:07 AM MB**

30 **Welcome:** Michele Brown, Finance Vice Chair

31 **Reading of Declaration of Conflict of Interest Statement:** MB, FVC

32 **Roll call of committee members**

33
34 Finance Vice Chair MB- Present

35 General Chair PT-absent

36 Admin. Vice-Chair DO - Present

37 Age Group Vice – Chair BH - Present

38 Athlete Rep. CS - Present

39 Athlete Rep. LF - Present

40 Athlete Rep. KS - Present

41 Athlete Rep. EU- Present

42 Coaches Rep. JB - Present

43 At Large Member CE – Present
 44 Treasurer AM-Present
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Topic	Discussion	Action	Person Responsible
1. Financials through September 2018	Went over actuals through September 2018. Most of the expenses are showing but majority of the income will come in the last quarter due to 2019 USAS registration coming in. Convention will be close to 25K		
2. Quad Budget	CE made a motion for the Committee to recommend to the OKS Board to reimburse MB for the \$2500 check that was written at convention.	This was passed	Add to next Board agenda
3. Budget Recommendations	Roll the CW Award into the USAS Foundation, then decrease the Memorial Fund Expense from \$2500 to \$500, move \$1000 into the Foundation and the other \$100 would decrease the bottom line. By doing this OKS would be committed to donating \$2500 annually to the USAS Foundation and would make matching donation up to \$500 for any Memorials in the future. Also recommending adding a Memorial Fund Income line into the budget for any donations to be coded into if received.	This was passed	Add to next Board agenda
4. Other	JB requested that a current balance sheet be included with documents before the Finance Committee meetings		MB

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 47 **Meeting Adjourned at 12:21 PM**

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 49 Respectfully Submitted
 50 Deanna Oliphant
 51 Admin Vice Chair