



MEET TITLE
Type of Meet
Date

Hosted by
Team Name
(or Logo)

NOTE: All highlighted statements require a decision by the host team.

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| SPONSOR/HOST | <ul style="list-style-type: none"> Host Team Name or Sponsor Name | | |
| SANCTION: | <ul style="list-style-type: none"> Held under the sanction of USA Swimming/Ozark Swimming, Inc., SANCTION NO: OZ-_____ USA Swimming, Inc., Ozark Swimming, Inc., and _____ (venue) shall be held free and harmless from any and all liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event. An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the CDC, senior citizens and individuals with underlying medical conditions are especially vulnerable. USA Swimming, Inc., Ozark Swimming, Inc., and Chuck Fruit Aquatic Center cannot prevent you (or your children) from becoming exposed to, contracting, or spreading COVID-19 while participating in USA Swimming/Ozark Swimming sanctioned events. It is not possible to prevent against the presence of the disease. Therefore, if you choose to participate in a USA Swimming/Ozark Swimming sanctioned event, you may be exposing yourself to and/or increasing your risk of contracting or spreading COVID-19. BY ATTENDING OR PARTICIPATING IN THIS COMPETITION, YOU VOLUNTARILY ASSUME ALL RISKS ASSOCIATED WITH EXPOSURE TO COVID-19 AND FOREVER RELEASE AND HOLD HARMLESS USA SWIMMING AND OZARK SWIMMING AND EACH OF THEIR OFFICERS, DIRECTORS, AGENTS, EMPLOYEES OR OTHER REPRESENTATIVES FROM ANY AND ALL LIABILITY OR CLAIMS FOR PERSONAL INJURIES, DEATH, DISEASE OR PROPERTY LOSSES, OR ANY OTHER LOSS INCLUDING BUT NOT LIMITED TO CLAIMS OF NEGLIGENCE AND GIVE UP ANY CLAIMS YOU MAY HAVE TO SEEK DAMAGES, WHETHER KNOWN OR UNKNOWN, FORESEEN OR UNFORESEEN, IN CONNECTION THEREWITH. | | |
| LOCATION: | Facility Name, address, phone number | | |
| FACILITY: | <ul style="list-style-type: none"> Course, length of pool, <u>depth of pool</u>, number of lanes, with non-turbulent lane lines, and special pool characteristics. Timing system. Indoor or outdoor. The competition course has been certified in accordance with current <i>USA Swimming Rules and Regulations</i>, Article 104.2.2C(4). The copy of such certification is on file with USA Swimming <li align="center">OR The competition course has not been certified in accordance with current <i>USA Swimming Rules and Regulations</i>, Article 104.2.2C(4). | | |
| MEET DIRECTOR | Name | Email | Phone |
| ADMIN OFFICIAL | Name | Email | Phone |
| MEET REFEREE | Name | Email | Phone |
| MEET MARSHALS | Names | Emails | Phones |
| ELIGIBILITY: | <ul style="list-style-type: none"> No swimmer will be permitted to compete unless the swimmer is a member as provided in Article 302. No on deck Ozark Swimming athlete registration will be permitted. Swimmers entered in the meet who do not hold current membership will be dropped from the meet and entry fees will NOT be refunded. If a swimmer swims and is not registered, a \$100 fine per athlete will be imposed on the swimmer's club, made payable to Ozark Swimming. | | |

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| | <ul style="list-style-type: none"> • Open to all USA Swimming athletes registered before the first day of the meet. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Open to all Ozark Swimming athletes registered before the first day of the meet. • List any other discriminating factors for eligibility of the meet (qualifying times, qualifying periods, classifications, age restrictions, etc.) If qualifying times are being used, list procedures necessary for proof of entry times • Age on _____ (first day of the meet) will determine age for the entire meet. |
| DISABILITY SWIMMERS: | <ul style="list-style-type: none"> • Athletes with a disability are welcomed and shall provide advance notice of desired accommodations to the Meet Director. • The athlete (or the athlete's coach) is also responsible for notifying the session referee of any disability prior to the competition. |
| FORMAT: | <ul style="list-style-type: none"> • All _____ swimmers will swim in the _____ session. • All _____ swimmers will swim in the _____ session. • All events will be timed finals. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • All _____ swimmers will swim a preliminary session in the morning. The top _____ swimmers in _____ age groups will swim the final session each day. Specify which finals will be used (e.g., championship, consolation, bonus) <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • A combination of these two if a combined timed finals and prelim/final meet. • All 25 yard (meter) events will start from the turn end of the pool (used if some events are starting opposite the start end of the pool) |
| SCHEDULE: | <ul style="list-style-type: none"> • Morning sessions: Warm-ups at _____; competition starts at _____. • Afternoon sessions: Warm-ups not before _____; competition starts not before _____. • Distance sessions: The pool will be opened for _____ minutes of open warm-ups immediately following the finish of the _____ session(s), with the distance session competition starting _____ minutes thereafter. • The approximate start time for the distance sessions will be posted on the _____ (host name) website no later than _____ (date), and will also be emailed to the contact person of the participating clubs. The distance sessions will start no earlier than the estimated times. • Lane assignment and warm-up times for individual clubs will be posted on the _____ (club name) website no later than _____ (date), and will also be emailed to the contact person of the participating clubs. • If the morning session runs late, afternoon warm-ups will begin immediately after the morning session ends. |
| ENTRIES: | <p>DEADLINE FOR THE RECEIPT OF ENTRIES _____ (DAY, DATE, TIME)</p> <ul style="list-style-type: none"> • Entries must be submitted in _____ course times using Hy-Tek compatible format. • Teams must submit entries via email. • “No Time” (NT) entries will be accepted. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Coach Times (CT) will be accepted for events in which a swimmer does not have a time of record. CT must be slower than an “A” time. All entry times other than CT must have been achieved in USA Swimming sanctioned, approved, or observed competition. • “No Time” (NT) will not be accepted. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Coach Time (CT and “No Time” (NT) entries will be accepted for events in which a swimmer does not have a time of record. CT must be slower than an “A” time. All entry times other than CT must have been achieved in USA Swimming sanctioned, approved, or observed competition. • Swimmers may enter a maximum of _____ individual events and _____ relay events |

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| | <p>per ____.</p> <ul style="list-style-type: none"> Relay teams must be designated A, B, C, etc. if more than one per club is entered per event. Specify any other restrictions on relay entries (optional) If qualifying times are being used, specify requirements of any bonus events. Entries will be processed in the order received and accepted to the greatest extent possible without exceeding the 4-hour/session timeline limit. Deck entries will be accepted in the order received for swimmers already entered in the meet, to the extent that open lanes are available. No additional heats will be added. Deck entries must be submitted to the Administrative Official. (Optional if you choose to accept deck entries). The Meet Director reserves the right to limit entries in any events, if necessary, to prevent too lengthy a session. This may include combining heats and events, which may require reseeding. Email entries to: _____(name), _____(email address) |
| SEEDING: | <ul style="list-style-type: none"> All events, except # _____ will be pre-seeded. 8 & Younger swimmers in the morning sessions must report to the Clerk of Course and they will be escorted to the blocks from there (optional). Events _____ (specify name and number of the events) will require a positive check-in to swim (if using positive-check-in). Positive check-in will close at _____ (if using positive-check-in). SWIMMERS FAILING TO POSITIVELY CHECK-IN WILL NOT BE ALLOWED TO SWIM THE EVENT (optional) <li style="text-align: center;">OR SWIMMERS MUST POSITIVELY CHECK-IN TO BE SEEDED IN THE EVENT (optional) All events will be swum slow to fast <li style="text-align: center;">OR All events will be swum fast to slow. <li style="text-align: center;">OR Any alternative seeding, such as if distance events will be swum fastest to slowest and alternating heats of girls and boys. Limited Events: List name and number of any limited events and top _____ swimmers for each event; describe the scratch procedure for these events and any penalty for not scratching. MUST state deadline (within 30 days of meet end) for clubs to request refund of swimmers not making limited events who scratch those events (optional if using limited events) Scratch Procedures: Detail scratch procedures for any limited events or prelim/final events and any penalties for failing to scratch (optional if using limited events or prelim/final events) |
| FEES: | <ul style="list-style-type: none"> Individual events: Set by host except maximum of \$5.00 for timed final events and \$7.00 for prelim/final events. Relay events: Set by host team Swimmer Surcharge: Set by host team \$2 of the per swimmer surcharge is paid to Ozark Swimming. The remaining surcharge amount is being retained by the host club. <li style="text-align: center;">OR If only one fee per swimmer will be charged for the entire meet, MUST designate which part of the fee is the surcharge fee. \$2 of the per swimmer surcharge is paid to Ozark Swimming. The remaining surcharge amount is being retained by the host club. Checks should be made payable to: _____(Host Team Name). Mail payment to: _____(Name & address). Payment must be received by _____. Failure to pay entry fees by this deadline |

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| | <p>could result in teams being barred from the meet.</p> <ul style="list-style-type: none"> • IMPORTANT: If payment is sent via Express Mail/FedEx/UPS, etc., please ensure that a signature is NOT required for delivery as this will delay the acceptance of your entries. |
| AWARDS: | <ul style="list-style-type: none"> • Individual events: Ribbons will be awarded for first through _____ place (number of lanes) Specify, if for example 13&Over events will be given separate awards for 13-14 and 15&O age groups, etc. • Relay events: Ribbons will be awarded for first through _____ place (half the number of lanes). <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • No prizes will be awarded at this meet. |
| SCORING | <ul style="list-style-type: none"> • If points will be awarded, describe the point values used and (if applicable) team scoring (optional if scoring is used). |
| SAFETY | <ul style="list-style-type: none"> • A description of the medical supervision (e.g., lifeguards, EMT, AED device, etc.) available to athletes participating in the meet. |
| RULES: | <ul style="list-style-type: none"> • The current USA Swimming Rules and Regulations will apply. • Any swimmer entered in the meet must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water without the use of the backstroke ledge. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement. • The flyover start procedure will be used for the _____ sessions, and may be used for the _____ sessions at the discretion of the Referee (optional). • Use of audio or visual recording devices, including cell phones, is not permitted in changing areas, rest rooms or locker rooms. In addition, photography behind the blocks is <u>not permitted</u>. • Deck changes are prohibited. • Deck access is restricted to USA Swimming athletes, coaches, officials and meet volunteers. All non-athlete members must have proof of registration or a credential while on deck and present them upon meet management request. USA Swimming app is acceptable proof of USA Swimming membership. <ul style="list-style-type: none"> ○ Coaches who have valid USA Swimming credentials but who are unable to provide them upon request will be issued temporary credentials by the meet director ○ Coaches with expired or non-current credentials will be required to leave the deck area. • Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open-ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present. • All applicable adults participating in or associated with this meet acknowledge that they are subject to the provisions of the USA Swimming Minor Athlete Abuse Prevention Policy ("MAAPP") and that they understand that compliance with the MAAPP policy is a condition of participation in the conduct of this competition. • A quality control system has been implemented to ensure that individuals who are ineligible for participation are unable to participate in this competition. This includes, without limitation, individuals listed on the U.S. Center for SafeSport's Disciplinary Database, USA Swimming's List of Individuals Permanently Suspended or Ineligible for Membership, USA Swimming's List of Individuals Suspended or Ineligible-Specific Date, and all adult members (defined by the SafeSport Code for the Olympic and Paralympic Movement as 18 years and over) of USA Swimming who have not completed athlete protection education as required by the U.S. Center for SafeSport. |
| OFFICIALS: | <ul style="list-style-type: none"> • Officials will be needed for all positions and all sessions for this meet. • Teams should submit the names and session availability of certified officials, as well as the names and session availability of trainees to (host team officials chair or officials coordinator _____ (name), _____ (email) or _____ (phone) no later than _____ (date). • Announce any meetings, place, and time. |

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| TIMERS: | <ul style="list-style-type: none"> • Clubs will be required (or asked) to provide timers in proportion to the number of swimmers they have entered in each session (required if timers will be requested or assigned). • The number of timers required per club and their lane assignments will be posted on the _____ (host club website) no later than _____ (date), and will also be emailed to the contact person of each of the individual clubs. • Announce any meetings, place, and time. |
| GENERAL: | Information pertaining to but not limited to: Hospitality, concessions, heat sheets, swim shop, etc. |
| FACILITY RULES: | Special facility rules and standard aquatic facility safety rules |

