

**WI Swimming LSC
House of Delegates Meeting
Tuesday, January 22, 2013
7:15 p.m. Room C101**

Those in attendance as signed in:

Jeanne Drzewiecki (Admin Chair); Drew Walden (General Chair); Blaine Carlson (Secretary); David Anderson (Sr. Chair); Cathie Marty (Safety Chair); George Geanon (Safe Sport Chair); Julia Krueger (MSS); Gina Krupsky (MSS); Rick Potter (Officials Committee); Joe Michels (FSC); Dave Joyce (NTV/Records); Scott Mueller (MFSC); Rob McCabe (SHOR); Randy Trowbridge (VAC); Brent Boock (EBSC); Patty Kramer (Rules Chair); Lori Fons (DFAC); Alex Meyers (SSTY); Harmilee Cousins III (SSTY); David Katz (SWAT); Janis Katz (SWAT); Jacob Johnson (BAC); Lexi Monty (FCY); Angela Monty (FCY); Jess Schaetz (FCY); Erica Bergstrom (SCST); Cady Gansen (SCST); Michael Kavanaugh (BAT); (MMSY); Mark Kohnhorst (LAKE); Mark Goolsbey (HSSB); Mike Zerbel (HSSB); Curt Beutler (WAVE); Kevin Milak (PX3); Laura Becherer (OZ/Disability Chair); Brett Wilson (Coaches Chair); Steve Keller (OZ); Pat Lewno (Treasurer); Troy Engstrom (WBSC); Neil Wright (SEA); Luke Towry (PX3); Pam Soja (WAYS).

Motion to accept the minutes from October Meeting by Jeanne Drzewiecki.

- Seconded by Jacob Johnson.
- Minutes passed.

Introduction of athlete reps and new members at the meeting.

Drew Walden (General Chair)

Issues with Fall/Winter registration and Meets.

- Lots of new kids at meets - which is great.
- If you run a meet and your timeline doesn't fit you as a team can not change it however you would like to make it fit.
- This must go through Jeanne to get re-sanctioned or to get a waiver.

Pat Lewno (Treasurer)

Financial Sheet (White Sheet) Posted on WI Swimming under LSC tab.

Fiscal Year end report.

- \$11,000 rollover amount into travel reimbursement. This is because teams that ran meets in November and December turned their payments in before the end of the 2012 fiscal year rather than in January 2013.
- Unrestricted Fund - Expense side \$163,872.90 (budgeted to run a deficit).
- Net Income (Loss)
- Deficit of \$5,362.69.
- Operating funds from Money Market savings account and from Harris Registration accounts. This was money that was over and above what came in to handle some cash flow issues between short course and long course seasons. Spent down existing account balances by \$70,362.69.

2013 Budget Worksheet (Yellow Sheet) Posted on WI Swimming under LSC tab.

- Planning to spend \$51,000 to spend down our accounts.

Motion to adopt the 2013 Budget seconded by Jeanne D.

- Motion passes.

Jeanne Drzewiecki (Admin Chair)

Review 2013 Summer Meet schedule

Fon du Lac is requesting a \$4.00 facility user fee for the use of Taylor Park. It is used to save the pool at Taylor Park.

- Motion passes.

Fox Cities YMCA is requesting a \$6.00 facility user fee for the use of Erb Park for June and July Meets. Money goes to the city for maintenance and upgrades to the facility.

- Motion passes.
- J-Hawk meet on July 12 should be changed to Rockport Pool.

Motion to accept the meet schedule by Jeanne.

- Motion passes.

Brent Boock (Age Group Chair)

- Short Course State and Regional Meet information are set and ready to go.
- Automatic Zone Coach Bids will be given to Brent by Dave Clark next week.
- Nomination for Zone Coaches will go out next week and be voted on at the 12 and Under State Meet.
- Projecting that the Zone Meet in Topeka will be down to about 80-100 swimmers (due to the overlap of the State Meet). Projecting to add only 2 more coaches along with the automatic bids.
- Anyone can nominate a coach for zones, but only the coaches from WI swimming can vote on them.

Dave Anderson (Senior Chair)

Age Group/Senior Committee Meeting Minutes -- see report posted on WI Swimming under LSC tab.

- Athlete reps to USAS Convention chaperoning issues due to the Safe Sport rules.
- If USA Swimming does not come up with a solution, WI Swimming would reimburse the athlete rep and their parent or legal guardian to attend the convention.

Carol Graham (Registration)

- Coaches background screens are coming due again.
- Go to USA Swimming under the Member resources tab.
- Once your background screen is passed, Carol Graham receives a confirmation of passing.
- Make sure that you take the correct background screen (new coaches vs. returning coaches).
- New Coach requirements - launched Feb. 4, 2013. Foundation 201 and 202 tests will be required and both cost money. If you don't pass it cost money to retake them.
- Coaches that started last year must take the 180 question current test.
- Officials will be coming up in background screen renewals also.

Cathie Marty (Safety Chair)

- Summer coaches must fulfill all requirements before they can act as a coach on deck unsupervised.
- Report of Occurrence is now online. This must be filled out on the USA Swimming website.

Alexandra Meyers and Bridgette Alexander (Athlete Reps)

- Athlete rep will be nominated and voted on at the 13 and Over state meet.
- Must be 16 years old and sophomore status in high school at the time of election.
- Each team will get the number of votes that the team has at the 13 and Over State meet.

Brett Wilson (Coaches Rep)

2012 LC Athlete and Coach of the Year Awards

- Posted on the LSC Website

Compensation Survey draft is out.

- Anyone that has ideas to add to it, contact Brett.

Workman's Comp Question

- **Will WI Swimming pay for Workman's Comp that can then be used to pay for each teams' workman's comp.**
- We will not pay a club's workman's comp. This is the responsibility of the teams.

Jacob Johnson (Camps)

Two upcoming Camps

- Boys camp with the Iowa LSC in late April 2013.
- Camp for WI LSC for older swimmers (age 12-14) focused on giving skills from transitioning from age group swimming to senior swimming. Each club would be able to send a certain number of kids to the camp. Would be at DeForest HS.

Angela Monty (Diversity)

- Central Zone Diversity Meet in Lincolnshire.
- WI will be taking a team to the meet as it will be run similar to the Zone C Meet.

Troy Engstrom (Finance)

- No Report

Laura Becherer (Disability Chair)

- Can Am Disability Meet information is posted on the WI Swimming website.
- Questions regarding swimmers with disabilities and training with clubs contact Laura. Her email is on the WI Swimming website.
- Trying to encourage more swimmers to attend the meet.

Rick Potter (Officials Committee)

- Background Checks for Officials are expiring.
- Renewal reminders have been sent out to the officials that need to renew.
- Credentials Process - has changed. Carol is providing a zip seal pouch to put the non athlete registration card and the credential certification card in.

Becoming a Wisconsin Swimming Certified Administrative Official

- Draft policy posted on WI Swimming under the LSC tab.
- Every meet that is being run must have a certified Administrative Official effective September 1, 2013.

Meet referees for upcoming Championship Meets 12 and Under SC

- Ben Radloff - Meet Referee
- Greg Rychtik - Admin Referee

13 and Over

- Paul Roerh - Meet Referee
- Michael Patton - Admin Referee
- Cindy Raatz - Assistant Admin Referee
- Greg Barta - Head Chief Judge

Speedo Meet

- Bob Welch - Meet Referee
- Paul Jones - National Evaluator

Kevin Milak (Open Water Chair)

- Splitting the Open Water Zone Meet away from the Central Zone C Meet.
- This summer's meet will be held at Lake Andrea at the Rec Plex.
- Looking at coming up with a date that doesn't conflict too much with other meets so that a good turnout is had.
- Zone open water qualifying time is that you have to have an "A" time in the longest distance offered in the competitive pool for their age group.
- Open water meet in Ohio. Split the Central Zone into a Central Zone East and Central Zone West. The Ohio meet is 2 weeks earlier. This was split and put in June because too many open water meets in the past had to be cancelled due to water temp being too high.

Dave Joyce (NVT/Records Chair)

- Handful of new state records from this fall/early winter.
- WIAA Boys Sectional Meets must go through Maurice Pheil or Rick Potter to get them coordinated and observed.
- Just because an athlete swims at a meet that is observed does not mean that it will automatically be added into the SWIMS database. You must request this to be done by a coach. Goal is to get those requests to Dave within a week of the conclusion of the observed meet.
- The meets are observed because of the different rules in some aspects of a HS meet vs. a USA Swimming meet.

George Geanon (Safe Sport Chair)

- Must have anti bullying and electronic communication policies set up with in your team.

- Safe Sport is looking into photographers on deck. The only photographer that can be on deck is the Licensed and insured Meet Photographer. A club photographer that falls and gets hurt on deck is not covered by USA Swimming Insurance. Contact Cathy Birch if you have questions. Her contact information is on the USA Swimming website. It is a liability and Safe Sport issue.
- Safe Sport Committee is coming out with a handbook that each team will get.
- If you club does not have a parent handbook with policies about how you run your program you should get this done ASAP.
- Need to address bullying, etc. The more you have in writing the more protected you and your team is.
- Lane allocation policy in place for teams that use lanes (multiple teams using the same pool). A team was fined \$30,000 for recruiting.
- Drew is looking to have a LEAP program for our clubs to protect themselves. Looking to create a mandatory meeting. Drew and George will be creating a task force to look into the creation of this Club LEAP program.
- The goal is to help each club be a better business model.
- This would have to be a bylaw change within the LSC for 2014.

Patty Kramer (Rules) See rules posted on the WI Swimming website under the LSC tab.

Lifeguards at Meets

- review from October Meeting.

List of Committee Recommendations for Bylaw Changes

- Add Life Member to LSC Groups of Members, Board of Directors designates **Bylaw 602.1.2.F**
- Members of Board of Directors: Add Safe Sport Coordinator **Bylaw 605.1** - pulled for further review. Add Administrative Vice Chair/Sanctioning Chair to point **605.1.2**
- Voice and Vote of Board of Directors Members **Bylaw 605.6**
- Division of Organization and Responsibilities **Bylaw 607.1**
- Appointed Chairs and Coordinators need concurrence of respective Division Head **Bylaw 607.2.1.C** - pulled for further review. **Add Election/Nominating Committee motioned by George Geanon seconded by Jeanne D. Motion passes.**
- Athletes Chair and Coaches Representative and Safe Sport Coordinator Responsibilities **Bylaw 607.2.3.E, F, and G.**
- Committee Members need appointment concurrence of respective Division Head and Committee Chair **Bylaw 607.3**
- Add "Division" where appropriate **Bylaw 607.3 through 607.14 and 607.19**
- Define Life Member **Bylaw 616.2.30**

Motion to accept bylaw changes.

- Seconded by Dave Andersen.
- Motion passes.

List of Committee Recommendations for Policy Changes

- No Meet Bid Fee, if no entry fees **Policy 1.2.2**
- Proof of Time **Policy 2.7.6. A, B, C, and D** pulled for further discussion. Add HS Conference Meet to the list of season ending meets. For many this is a season ending meet. Motion to accept and seconded by Jacob Johnson. Motion passes.
- No Splash Fee, if no entry fees **Policy 2.8.3.C**
- Proof of Time Fine **Policy 2.8.4**
- Surcharge Fee **Policy 2.8.5.A and B**
- Administrative Official **Policy 4.4.2 and 3**

Motion to accept Policy changes.

- Seconded by Jeanne.
- Motion passes.

Dave Westphal (Tech Planning)

- Tech Planning was charged with putting levels and shares to be reimbursed for the 2013 meets.
- Zone C and Zone C Open Water meets will be reimbursed for both meets.
- NCSA All-Star team from September the athletes that qualified will be able to apply for reimbursement.
- NCSA Summer Meet has been added to the meet reimbursement.
- Minnesota Grand Prix Meet will be added for
- NCSA All-Star Team will just fill out regular form for reimbursement.

New Business

- Grant Money is available.
- Grant Committee - headed by Tech Planning Chair. Finance Chair is also on the Committee. Need three more on the Committee 1. Harmilee Cousin III, Kevin Milak, and Steve Keller, Patty Kramer, and Dave Joyce.
- Procedures and Policies need to be posted. George Geanon will take care of this.
- Patty will add this to the rules and policies of WI Swimming.

Nominating Committee - No less than 5 people

The following positions are up for re-election.

- General Chair
- Secretary
- Safety
- Finance
- Age Group
- Officials

The following people will serve on the Nominating committee:

- Jeanne D.
- Jacob Johnson
- Angela Monty
- Kevin Milak
- Brett Wilson

Motion to adjourn by Dave Andersen

- Seconded by Jacob Johnson.

Meeting adjourned at 9:15 p.m.

Minutes submitted by: Blaine Carlson