



**WISCONSIN SWIMMING, INC.
ANNUAL HOUSE OF DELEGATES MEETING
April 25, 2015
Sheraton Milwaukee Brookfield
375 S. Moorland Rd, Brookfield, WI 53005
Brookfield Ballroom 4 and 5
*Meeting Minutes***

- I. Call to order of the 2015 Annual House of Delegates Meeting of Wisconsin Swimming
 - a. The meeting was called to order by General Chair George Geanon at 8:32am.***

- II. Review of Annual Meeting/Swimposium Program
 - a. The materials related to the Annual Meeting/Swimposium are available in the packets provided at registration.***

- III. Introduction of Speakers Present
 - a. George Ward-Director of Risk Management USA Swimming***
 - b. David Benzel-Partner with USA Swimming through Champions for Life***
 - c. Melissa Hellervik-Bing-Member of the National Officials Committee***
 - d. Chris Plumb-Coach Speaker-Head Coach of Carmel Swim Club***
 - e. Ivy Martin-Collegiate Athlete***

- IV. Approval of Minutes (Consent Agenda item)
 - a. The Minutes were approved as a consent agenda item as presented. Copies of the minutes are available online on the Wisconsin Swimming website.***

- V. Athlete Introductions and Athlete Report
 - a. Athletes introduced themselves and shared which clubs they were representing.***

- VI. Reports of Officers and Committees
 - A. General Chair: George Geanon
 - a. Year in Review
 - i. Accomplishments
 - 1. Completed the Strategic Planning process***
 - 2. Knight Public Affairs-association management firm for LSC administrative support and Government Relations program.***
 - 3. Major revision of Wisconsin Swimming Bylaws***
 - 4. First Swimposium since 2009.***
 - 5. Development of BOD Job Descriptions manual-50% complete.***
 - 6. BOD orientation to occur in June 2015***
 - 7. Initiation of Policy/Procedure Manual overhaul***

8. ***Athlete liaison developed, with regular Athlete meetings to obtain their input***
 9. ***Restored compliance with LSC Bylaws term limits [and 501 (c) (3) requirement]***
 10. ***Largest representation yet at the Zone and USA Swimming level:***
 - a. ***David Anderson-USA Swimming Board of Directors, Central Zone Coach Director, USA Swimming President's Safe Sport Program Review Task Force***
 - b. ***Jeanne Drzewiecki-USA Swimming Times and Recognition Committee.***
 - c. ***George Geanon-USA Swimming Safe Sport Committee, Chair of the Safe Sport Certified Club Subcommittee, National Board of Review Committee, appointed to USA Swimming's 3 Member Swim Assist Panel for victim abuse.***
 - d. ***Angela Monty-USA Swimming Diversity and Inclusion Committee***
 - e. ***Kim Stoll-Vice Chair of the Central Zone Board of Review***
 - f. ***Completion of LEAP Level 1***
 - g. ***Completion of LEAP Level 2 by Fall, 2015.***
- ii. Strategic Plan Update
1. Education
 - a. ***Club Recognition Program-50% participation by September 2015***
 - b. ***Club Education-Annual Meeting and Swimposium***
 - c. ***Club Development Tab on the website-includes templates and can be access by clubs.***
 - d. ***Policy to assist coach attendance in clinics. This project is still in process.***
 - e. ***Coach mentor program development. This project is still in process.***
 2. Governance
 - a. ***Increase BOD professionalism and accountability:***
 - i. ***Create job descriptions-50% complete at this point.***
 - ii. ***Board Orientation Program-June 2015***
 - iii. ***Feasibility of Executive Director versus Association Management support-hired Knight Public Affairs (KPA)***
 - iv. ***Define paid staff versus volunteer-Registration /Membership and Treasurer will have to be reclassified as non-voting member of the Board of Directors. This is a result of a new policy put in place by USA Swimming. This will need to be completed by 2016.***
 - v. ***Enhance meeting effectiveness-consent agenda implementation and enhanced attendance.***
 - vi. ***Develop administrative calendar-50% complete.***
 - b. ***Increase Member Involvement***
 - i. ***Create opportunity for non-BOD members on Committees, including taskforces and other opportunities.***
 - ii. ***Define/revise/refine Committee structures.***
 - c. ***Improve Communications***

7. *The graphic design team worked on a the brand and supporting materials development across media platforms for the Swimposium.*
 8. *Created documents and other materials for the Swimposium and annual meeting.*
 9. *Researched data collection services and proposals and trained in the use of electronic voting.*
 10. *Numerous support functions for the Annual Meeting and Swimposium including bios., name tags, creating the schedules of events, site maps, etc.*
 11. *Created a consistnet WSI position description booklet detailing BOD job descriptions.*
 12. *Networked with key tourism officials to identify potential locations for next year's Annual Meeting.*
- ii. Government Activity
1. *Wisconsin Dells Recreation Department: discussing pool options, providing recommendations from Mick Nelson of USA Swimming, possible meeting with RecPlex representatives on their experience.*
 2. *Appleton: based on Eric's attendance at Build a Pool, Nelson to provide free Enterprise Plan.*
 3. *Mt. Horeb: participating in future meeting regarding referendum, pool design, facilitate discussion with Verona officials as well.*
 4. *Milwaukee County Parks Director: meeting with the Director, State Representative Goyke, local team representatives. Relationship building; no pool closures considered at this time.*
 5. *Association of Wisconsin School Boards: met with AWSB Government Affairs Director. Key relationship to have when advocating for pool referendums.*
 6. *Governor's Council on Tourism: working with Chair of Governor's Sports Marketing Committee to improve access to University facilities.*
 7. *Wisconsin Visitors and Convention Bureau Sports Marketing Directors Meeting: 15-20 Sports Marketing directors, given copy of meet schedule and discussion of possible partnerships. 4-5 have expressed working with local clubs.*
 8. *Visit Milwaukee: interested in working with teams on bids for current/future events.*
 9. *UW-Madison Pool and State of Wisconsin Building Commission. Eric met with 3 State Senators and 3 State Representatives.*
 10. *Representative Eric Goyke: interested in working with Wisconsin Swimming on future state initiatives to address the issue of drowning.*
 11. *Germantown School District: sent district WSI families email link to pool survey. Working on a meeting with Scott Mueller, Matt Miller and President of the school district.*

- 12. Whitnall School District: Reached out to School Board President. Sent voting reminder emails to WSI families and opportunities to distribute info. Met with the builders responsible for the project.**
- 13. Madison Area Sports Commission: interest in bringing future state, regional and national competitions to the Dane County area.**
- 14. Fond du Lac Area Convention/Visitors Bureau: arranging meetings to discuss their assistance with WSI teams in the area.**
- 15. DeForest School District: upcoming meeting regarding future pool plans.**
- 16. WIAA: arranging meeting to establish relationship and discussion.**
- 17. Attended a USA Swimming Build a Pool Conference**
 - a. Developed a working relationship with Mick and Sue Nelson, USA Swimming Facility Development and Aquatic Programming**
 - b. Serve as a resource for pool initiatives and liaison between USA Swimming Facility Development and new pool and pool renovation leaders**
 - c. Develop relationships with pool architects, construction firms and suppliers**

iii. Future responsibilities

- 1. Various items have been identified in the proposal currently under review by the Board of Directors.**

iv. September 2015 to September 2017 Proposal/Decision

- 1. The Board of Directors is considering the 2017 proposal and will be discussing it further at their next meeting in June.**

c. Facilities Survey Update – Baseheart Report

- i. See facilities update under General Chair Geanon’s report above..**

d. USA Swimming Swim Staff Select

- i. Free, online resource for hiring and HR tools
- ii. Templates to create job descriptions, applications, interview scripts and reference check forms
- iii. Capability to electronically store hiring records
- iv. Projected launch date: July 2015
 - 1. This is a collaboration of USA Swimming and the Nonprofit Risk Management Center.**
 - 2. This will be a very useful tool for us to use after it launches this summer.**

e. Additional BOD Floor Nominations/Written Nominations by 9:30.

- i. Move to Close the Additional BOD Floor Nominations by Jeanne Drzewiecki, 2nd by Dave Westphal.**
 - 1. Unanimous Support to Close the Nominations**

B. Central Zone Coach Co-Director Report: Dave Anderson

- a. Dave will be presenting the Central Zone report in May at the Zone Conference in Colorado.**

- b. **Legislation this past year to dissolve the LSC Board of Review and move those responsibilities to a Zone Board of Review level. These would be handled by boards at the Zone Level. The information about this process is available on the USA Swimming website.**
 - c. **The Sanction Appeal process was also revised based on the recommendations of the USA Swimming taskforce. In Wisconsin we have a free-market type system, which is the direction that the USA Swimming is moving towards, in Wisconsin this means we will not see much of a difference moving forward, since we are already largely doing the kinds of things that USA Swimming is recommending. This is not necessarily the case in other states. Additional information is also available on the Central Zone website.**
 - d. **The Central Zone is also revising their Bylaws and Policies. These will be disseminated to members of the Central Zone for review and then it will be discussed at the meeting in the fall.**
 - e. **Meet Calendar-Many dates have been set and the information is available online. In 2016 we are looking at having a Mega Zone. In the past we have had this at the IUPUI pool in Indiana. This will allow everyone to be at the same facility at the same time.**
 - f. **Zone diversity coordinator will be meeting with LSC diversity coordinators to discuss upcoming opportunities.**
 - g. **The Central Zone will be hosting an Open Water Championship and Clinic in Pleasant Prairie, WI on June 25th and 26th. Wisconsin Swimming will be well represented at this event.**
 - h. **Central Zone will help to support disability swimming by helping fund the Cincinnati Para Swimming Open May 9th & 10th.**
- C. Finance Chair and Treasurer Report: Troy Engstrom and Pat Lewno
- a. **For 2016 USA fee is going to be \$62 and \$54 (8 & U). WI Swimming rate is not going to change.**
 - b. **Jeanne and Kevin are working on a new meet report, to make hosting meets more efficient and they are looking at Sept. 1st as the date to start using the new report.**
 - c. **The Finance Report is available on the tables as well as on the screen.**
 - d. **The Finance Report presented is current as of 04/20.**
 - e. **Restricted and Unrestricted funds. On the expense side, the first subtotal is unrestricted funds income (other than travel fund income), expenses that are not coming out of the travel fund.**
 - f. **Net Income (Loss): (\$15,105.11) We are on track with the planned and budgeted deficit.**
 - g. **If you have any questions please find Pat Lewno for more information or additional details.**
- D. Age Group Vice – Chair: Brent Boock and Senior Chair: Kevin Milak
- a. 2015 LSC Long Course Championship Meet updates
 - b. 2016 Regional Assignments
 - c. Online Meet Entry
 - d. **The committee met roughly 6 times this year and it is a very open ended, relaxed feeling. Everyone is welcome to attend and share their concerns, it is an open committee and everyone gets a vote.**
 - e. **No fundamental changes for 2016 meet formats. Just minor tweaks here and there.**
 - i. **Continuing to prepare for the next season and beyond.**

f. More information about Age Group/Senior meetings is available in the minutes posted to the website.

E. Administrative Vice – Chair: Jeanne Drzewiecki

a. Discussion of Long Course Meet Schedule/Sanctions/Approval of Schedule

i. Move to Approve as Presented and Amended by Blaine Carlson, 2nd by Kevin Milak.

1. Voice Vote-Motion Passes

b. Championship Meet Bids Discussion/Vote

i. Meet schedule will be posted online. You have until august to get the meets to Jeanne for sanctioning and approval. The postmark dates for reservations will be Sept. 8th. Jeanne and Drew are still working on a new reservation form which will be ready for spring/summer.

ii. Winter meets are done-The following elections were done by electronic voting:

1. 12 & U-Badger Aquatic

2. 13 & O-Lake Country

3. Silver Championships-Fond Du Lac & Southwest Aquatic

4. 12 & U LSM State Championships-Southwest withdraws, Lake County

5. Region #5 Regional Championships-Southeast Aquatic (RecPlex)

VII. Committee Chair/Coordinator Reports

a. In the interest of saving time, these reports are available online or if you have any additional questions or concerns please contact each chair individually.

A. Coaches Rep: Brett Wilson

a. Coach and Swimmer of the Year Election

i. Each team gets one vote-there is one nomination that did not get on the ballot, Ripon is being added. Athlete Andrew Rodriguez has been added to the nominees.

ii. The results of the paper ballot for Coach and Swimmer of the Year are as follows:

1. Age Group Female-Kayly Schoof

2. Age Group Male-Andrew Rodriguez

3. Age Group Coach of the Year-Emily Pisula

4. Senior Female-Katherine Drabot

5. Senior Male-Paul Delakis

6. Senior Coach of the Year-David Anderson

iii. Awards will be given out at long course state.

b. LSC Championship Meet Evaluations

B. Disability Chair: Laura Becherer

C. Diversity Chair: Angela Monty

D. Officials Chair: Rick Potter

E. Open Water: Kevin Milak

F. Records: Dave Joyce

G. Safety Coordinator: Cathie Marty

H. Safe Sport: George Geanon

I. Technical Planning Chair: Jacob Johnson

J. Zone Championships: Brett Boock and Dave Clark

- VIII. Rules Committee Report/Legislation: Kim Stoll
- a. Bylaws Update
 - i. ***The Bylaws have been updated and are not consistent with the requirements under USA Swimming. The Board of Directors has reviewed these changes and is unanimous in their support for the revised bylaws.***
 - ii. ***Move to Approve the Bylaws as presented by Jeanne Drzewiecki, 2nd by Angela Monty***
 1. ***Voice Vote-Motion Passes Unanimously***
 - b. Policy Revisions and New Policies
 - i. Policy 2.7.4 – Proof of Time
 - ii. Policy 4.14 - 4.14 - Suspension, Postponement or Cancellation of the Meet
 - iii. Policy 5.1.10 – Awards
 - iv. Policy 7.1 & 7.2 – Records
 - v. Policy 15 – Board of Review
 - vi. New Policy 25 – Zone Championships
 - vii. New Policy 26 – LSC Recognition
 - viii. New Policy 27 – Photography
 1. ***The Policies were presented to the Board of Directors at their meeting last night. At that time Policy 7 was withdrawn.***
 2. ***Move to Amend Policy 2.7.1 to strike “WIAA” by John Carabelli, 2nd by Dave Joyce***
 - a. ***Voice Vote- Motion Passes***
 3. ***Move to Approve the Policies as Amendment by Jacob Johnson, 2nd by Rick Potter***
 - a. ***Voice Vote-Motion Passes***

c. ***Madison Area has been chosen via electronic voting.***

XII. New Business

a. ***A motion was made to propose an annual fund of \$500 for a Celebrating Diversity Program, the details will be defined by Age Group/Senior Committee by Angela Monty, 2nd by Dave Anderson***

i. ***Voice Vote- Motion Passes.***

XIII. Next Meetings

a. BOD June 23, 2015

b. BOD and HOD October 27, 2015

XIV. Adjournment

a. ***Move to Adjourn the meeting by Jacob Johnson, 2nd by Jeanne Drzewiecki.***

b. ***The meeting was adjourned with unanimous consent at 11:50am.***