



# Officials Committee Meeting Agenda



Monday, October 20, 2014 - 7:00 PM

Oconomowoc Memorial Hospital  
Okauchee/Silver Lake Room

- I. Call to order and Welcome: 7:02 pm**
- II. Attendees:** Rick Potter, George Geanon, Nicole Rundahl, Patrick Weisling and Jacqueline Jugenheimer; on the phone: Michael Patton, Chadd Chatterton and Ben Radloff
- III. Review/Approval of minutes from last meeting:** Minutes for the September 15, 2014 Officials Committee meeting were approved without changes.
- IV. Standing items**
  - a. Officials Training –Michael Patton/Paul Roehr/Ben Radloff:** 3 officials training clinics were conducted in Madison in October. A total of 8 attendees participated in the Stroke & Turn clinics and 4 in the Starter/Referee clinic. Members discussed reasons for lower participation. One potential issue could be the change in the club structure in the Madison area with DFAC and YDC putting less emphasis on their competitive swimming programs and thus recruit fewer or no officials. Other possible issues, such as entrance barriers, were also discussed. A Stroke & Turn clinic late Oshkosh on October 25, has 10 registered participants. An administrative official training clinic will probably be offered in the short course season in Madison.
  - b. OTS Meet Entry – Cyndy Raatz:** All 2014-2015 Short Course Season meets have been set up in OTS.
  - c. Observed Swims – Michael Harbert:** Rick reported that one request has been received from WEST for a girls H.S. sectional championship meet to be observed. Rick forwarded the request to Michael and to Dave Joyce, and provided WEST with the required form to submit along with directions.
  - d. Officials of the Year Award – Tim McAvoy:** No report
  - e. Officials Roster – Ben Radloff:** Roster is being updated based on recertification information of officials. A new version should be available before the end of the year.
  - f. Officials Incentive Gifts –Nicole Rundahl:** No report
  - g. Recertification Clinics – Ben Radloff:** (see under Open Issues) Discussion see below.
  - h. LSC Rules Committee – George Geanon/Michael Patton:** Rule changes are in progress, including rules on crisis management, zone policy, disability rules and a major change of the bylaws. Some of the revisions expected in January. Several policies will be presented to the BOD and HOD next week, including Crisis Management, LSC Zone and Inclusion of Swimmers with Disabilities. Mandatory Bylaws changes passed at convention will be presented next week as well. An overhaul of the Bylaws will be presented in January at the BOD/HOD meetings.
  - i. Policy and Procedure Documents – Rick Potter:** No report

- j. Officials Webpage – Rick Potter: Not many updates made since last month. Rick will be cleaning up some of the dated clinic information however.**
- k. Officials Newsletter – Beth Pless/Jacky Jugenheimer: In progress, should be ready for publication at the end of October, first days in November.**

**V. Treats & Refreshments – October: Jacky**

**VI. Open issues**

**a. Recertification Clinics:**

**i. What went well, and areas for improvement**

**Generally, the feedback from the evaluations was positive. There were issues with the venue in Oshkosh and insufficient time for discussion at the Oconomowoc recertification clinic. The venue in Madison received outstanding ratings. Even though the total number of participants at the recertification clinic was up compared to 2012, the percentage of officials participating was down. Currently, Wisconsin has over 400 officials, 180 of them still need to meet recertification requirement of taking the recertification test(s) or participate in recertification clinic. Furthermore, the feedback indicated that the national speaker might not have been as much of an enrichment of the recertification experience as expected. For the future the committee will explore other options, such as more targeted breakout sessions lead by committee members and more time for Q&A sessions. Select the focus of the recertification clinic and then decide if a national speaker will be of benefit. One potential future topic might be the role of the CJ at different levels of meets.**

**ii. Make-up sessions? After a long discussion, the committee decided to conduct one make-up recertification clinic from 7 pm to 9.30 pm on November 17, 2014, at Oconomowoc, pending availability of a room in Oconomowoc. Rick will check with Tim McAvoy on a meeting space at the Oconomowoc Memorial Hospital, large enough for up to 25 attendees or so. Michael Patton will work with Ben to create an online registration form.**

**b. Nike Challenge Meet – Meet Referee and OQM Status: Steve Carlson will be the meet referee, and two potential candidates for evaluator have been identified. Rick is waiting on confirmation from Paul Jones, but Rick Biggs is also available. Based on feedback from Rick, some changes were made by WEST regarding the meet conduct pertaining to scratch rules. Support from the Officials Committee for this meet to continue as an OQM will be dependent on how things go with this year's meet.**

**VII. New business**

**a. Review proposed revised LSC Championship meet announcements: The Committee reviewed the meet announcements, which were made available the day of the meeting. Wording suggestions were made to revise language, particularly in the meet description for the 12 and under meet. It was also not clear what the intent of the relay language in the 12 and under meet description was, thus more clarification is needed before the Committee can complete the review. Committee members were asked to make comments by the end of this week. Ultimately, the committee would like to have a “boilerplate” template for the championship meet descriptions to ensure consistent language.**

- b. LSC Championship Meets – Assigned Officials: Potential candidates for the two short course championship meets were discussed. There are currently more potential candidates identified for the 13 and up meet than the 12 and under meet. The discussion was postponed to the November meeting**
- c. Officials Committee Budget – 2014 & 2015: The Committee discussed the 2014 and 2015 budget. Some of the expenses of the Officials Committee are contained in budget line items that are not readily apparent, such as administrative expenses. Further detail of the LSC expenditure on Officials (such as background check costs, assigned officials for LSC Championships, National evaluator expenses) needs to be clarified. The Committee probably will have to make some cuts, to these expenditures, however, as the total cost of the Committee and its activities are not available, a base and reduction goals could not be established.**
- d. Meet Referee as Administrative Official: Brief review of the Committee’s position on the fact that Meet Referees can act as Administrative Official if assigned to no other duties.**

**VIII. Confirm next meeting date/time/location: November 24, 2014 – 7:00 – 9:00 pm. This next meeting is being planned as web-based conference call/online meeting (such as Skype or Go To Meeting) on November 24 (due to the scheduled make-up recertification clinic). Rick Potter and Michael Patton will work out the details and communicate with committee members.**

**IX. Adjourn: The meeting was adjourned at 9:37 pm**