



Officials Committee Meeting Agenda

Monday, November 24, 2014 - 7:00 PM

Join.Me Web Conference



- I. Call to order and Welcome: 7:09 pm**
- II. Attendees:** Rick Potter, George Geanon, Ben Radloff, Chadd Chatterton, Michael Harbert, Jacqueline Jugenheimer, Michael Patton, Cynthia Raatz, Paul Roehr, Nicole Rundahl, and Patrick Weisling
- III. Review/Approval of minutes from last meeting:** Minutes were approved without change
- IV. Standing items**
 - a. Officials Training** –Michael Patton/Paul Roehr/Ben Radloff: The Committee discussed the requests submitted for training through the google document. Several requests for a Stroke and Turn training in the Milwaukee area exist, including individuals interested in YMCA certification. Chad, Cyndy and Michael will coordinate in offering a training session and will coordinate with WEST. In addition, there has been one request for Administrative Official training. Clubs need to be made aware that this tool exists and that if 3 people express interest, a training clinic will be offered.
 - b. OTS Meet Entry** – Cyndy Raatz: OTS: Issues with pulling up names of officials at times, easiest to pull up with club and LSC.
 - c. Observed Swims** – Michael Harbert: Rick thanked Michael H. for great job. Feedback was good, few DQs have come back
 - d. Officials of the Year Award** – Tim McAvoy: Nothing to report.
 - e. Officials Roster** – Ben Radloff: Recertifications are coming in.
 - f. Officials Incentive Gifts** –Nicole Rundahl: Feedback from summer, survey officials really liked polo shirts, will go ahead unless budget constraints warrant a different action. Alternate between gifts between SC and LC.
 - g. Recertification Clinics** – Ben Radloff: 2 signed up initially, 1 dropped out, so clinic was cancelled. Send out a note to those who have not attended a clinic as another reminder which tests need to be done. Rick already sent out one note. Might send out another targeted reminder.
 - h. LSC Rules Committee** – George Geanon/Michael Patton: We will need to work on policies and procedures for Leap certification. More news in the new year.
 - i. Policy and Procedure Documents** – Rick Potter: More changes and news in Jan. Rick is updating docs to keep them current based on registration year specifics.
 - j. Officials Webpage** – Rick Potter: Some clean-up will continue to take place. The LSC is constantly looking for feedback and suggestions for improvement. Strategic planning of LSC resulted in suggestion that website might be redone. So for now only marginal changes. Rick: Ohio uses TeamUnify to the largest extent incl. non-athlete registration and other admin privileges, such as paying fee using PayPal. Would be nice if we could use those capabilities as well. Will be on agenda for LSC meeting on Dec 2nd. This system might be easier to maintain as official register with the goal of not having to maintain a separate roster.

k. Officials Newsletter – Beth Pless/Jacky Jugenheimer: Newsletter will be posted on the website. So far no comments have come back

l. Treats & Refreshments – November: N/A

V. Open issues

- a. Recertification Clinics:** Based on the lack of interest in the recertification clinic, no more recertification clinics will be offered. The committee discussed the issue of how to identify officials whose APT and BC have expired, especially with a new calendar year starting. Rick tries to double check if APT and BC are up-to-date before issuing new officials cards. It was decided that the Officials' Chair will identify and notify the meet referees of meets in early January to pay particular attention to the validity of credentials of officials
- b. Review proposed revised LSC Championship meet announcements.** Process was hard, also some confusion about senior relays and intent of senior committee. It is still the committee's goal to develop a "master" meet announcement that can be easily customized. Ideally, the announcements can be posted in early fall.
- c. LSC Championship Meets – Assigned Officials:** The committee decided on whom to offer assigned positions for the upcoming short course championship meets. Rick Potter will check with the host clubs if they agree to the committee's proposal. [12 and under: Nicole (HCJ), Cyndy (MR); 13 and up: Rick Bleser (HCJ), Jacqueline Jugenheimer (AR), Chadd Chatterton (Assistant AR), Michael Harbert (MR)]. It was discussed to propose that as long as host club approves the meet referee, the approval of the House of Delegate should no longer be necessary, as for Speedo meets the LSCs also do not need to agree.
- d. Officials Committee Budget – 2014 & 2015:** The committee discussed possible budget cuts in the context of the LSC having to reduce expenditures. It was decided to offer elimination of refunding the BC renewal fees, cease the practice of giving bells and whistles to new starter/referees and mini rule books to clinic participants. It was also suggested to add a \$5.00 to each clinic registration.

VI. New Business

- a. Join.me,** which is used during to enable this meeting was discussed. Generally, the system worked well and is an alternative for in person meetings, esp. during bad weather. Unfortunately, only the enterprise version enables video conference. Seeing the other participants would be a real plus.
- b. Beth Pless resignation from Committee** Beth Pless resigned from the Committee for personal reasons. Rick thanked for her contributions. Possible candidates for her replacement were discussed. It was also contemplated if an administrative official should be approached instead of a starter/referee.
- c. Paul** asked at the beginning of the meeting to discuss the Nike meet and in particular the meet description
- d. In January** the Committee should discuss possible speakers for the Swimposium. Names mentioned were Jay Thomas, the new USA Swimming Officials Chair and Carol Zaleski. The fees for the speaker are covered by USA Swimming. Possible topics are club development and coaching sessions, open water swimming, meet referee training.
- e. The Committee** also discussed some issues that existed during the WGLO meet at Schroeder. George will address some of the issues.

VII. Confirm next meeting date/time/location: Next meeting date: Jan 19th, possibly call depending on weather, Oconomowoc Memorial Hospital at 7:00 pm

VIII. Adjourn: Adjourned: 9.34 pm