



Wisconsin Swimming Officials Committee Meeting - Minutes

Monday, October 28, 2013 - 7:00 PM

UW-Waukesha, Dining Room Conference Room
Waukesha, WI

- I. **Call to order: 7:08**
- II. **Attendees: Nicole Rundahl, Michael Harbert, Tim McAvoy, George Geanon (LSC Chair), Rick Potter (Chair), Cyndy Raatz, Pat Weisling, Paul Roehr and Kim Stoll (Chair, Rules Committee). Ben Radloff and Michael Patton were excused.**
- III. **Review/Approval of minutes from last meeting: 9/23/13 minutes posted to website as “approved”.**
- IV. **Standing items**
 - a. Officials Training –Michael Patton/Paul Roehr/Ben Radloff: **Michael Harbert had a training clinic in Marinette with 5 USA-S/YMCA dual eligible officials, and he has an upcoming clinic in Manitowoc.**
 - b. OTS Meet Entry – Cyndy Raatz: **Meets through the end of 2012 are entered in OTS.**
 - c. Observed Swims – Michael Harbert: **Officials for the Cedarburg Sectional are still needed.**
 - d. Officials of the Year Award – Tim McAvoy: **No report**
 - e. Officials Roster – Ben Radloff: **Report received electronically**
 - f. Officials Incentive Gifts – Kim Stoll/Nicole Rundahl: **Nicole will assume responsibility for Incentive Gifts**
 - g. Recertification Clinics – Ben Radloff: **Requirements for recertification were reviewed by the Committee.**
 - h. Policy and Procedure Documents – **Rick Potter: The Committee reviewed the training files. Rick will adopt “ao sr” naming convention on clinic training related documents posted to the Wisconsin Swimming web site.**
 - i. Officials Webpage – Rick Potter: **Rick reviewed the content of the Officials webpage with the Committee.**
 - j. Officials Newsletter – Patrick Weisling: **The Officials web page at wisconsinswimming.org will be included in the fall newsletter. The year-end renewal requirements will be featured. The National Officials newsletter information may be included or linked to in the future.**
 - k. Treats & Refreshments – **Michael Harbert provided. Rick will provide for November’s meeting**
- V. **Open issues**
 - a. Proposed Survey Monkey Questions: **Suggested questions included: Are the DVD's received in clinics useful and are they used?**

Are the mini rule books useful since the students receive the full rule book in the mail?

Do you use the website and is it easy to navigate?

How does it compare to USA Swimming website?

How often do you use each one?

What would you like for an Incentive Gift?

What would encourage you to achieve National Certification?

Have you visited your OTS page?

Which topics do you feel are best for Recertification Clinic?

Do you wish to have a National Official speaker preference?

What would encourage you to work in other clubs' meets?

What are the barriers to working in other clubs' meets or seeking national certification?

How useful is the Officials Newsletter?

VI. New business

- a. Guidance to Officials on 2014 Renewal Requirements: **Information will be disseminated and preferences will be sought to and from the officials.**
- b. Training Guides, materials, etc.: **Laminated updated Officials Briefings and Marshall's Guidelines were distributed. The LSC Championship Officials document was reviewed and felt to be suitable as a starting point for developing new documents.**
 - i. Meet Directors: **USA Swimming has a Meet Director's Handbook**
 - ii. Meet Referees: **A new document will be developed.**
 - iii. George volunteered to laminate the guides and mail them out to Starter/Referees.
- c. Committee Membership and Structure: **Athlete membership on the Committee has been deferred. New member candidates were discussed.**
- d. USA-S National Officials Workshop Report – Nicole: **Deferred**
- e. Administrative Official Training Questions from LSC Board **Rick's responses to the LSC Board's questions were reviewed.**
- f. Certification Reciprocity for Officials from other LSCs **Rick discussed developing a formal document versus using the national guidelines. International reciprocity was discussed. Taking the tests and having an observation were suggested.**
- g. New Starter/Referee Whistles and Bells (distribution): **Bells were distributed for 4 new starter/referees at WEST. Whistles available from Cyndy.**
- h. Confirm next meeting date/time/location: **November 18 at 7:00 PM –East YMCA, 711 Cottage Grove Rd., Madison, WI 53716 (At the corner of Cottage Grove Road and Hwy 51)**
<http://www.ymcadanecounty.org/east-ymca>

VII. Adjournment: 9:01 pm