**AMS House of Delegates**

May 22, 2014 at 6:30pm

Bairel Center-North Allegheny High School

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| LSC BOARD POSITION | NAME & CLUB |
| GENERAL CHAIR | Scott Wilshire – MLAC |
| ADMINISTRATIVE VICE-CHAIR | Lynne Shine – WAAC |
| SECRETARY | Ryan Johnson – BWA |
| TREASURER | Donna Beyerl – JCCS |
| AGE GROUP CHAIR | Charles Lersch – USCS |
| COACHES REPRESENTATIVE | Michael Kristufek - WHAT |
| TECHNICAL PLANNING CHAIR | Luke Modrak - SFAC |
| SAFETY CHAIR | Lisa Kocsis – HD |
| REGISTRATION CHAIR | Laura Hartman - CVSC |
| SENIOR ATHLETE REP. | Zachary Beurger – ANSC |
| JUNIOR ATHLETE REP. | Franny Dean - FCKW |

The meeting was called to order by Scott Wilshire, General Chair, at 6:50 p.m.

**1. CONSENT AGENDA**

a. Motion moved and Seconded to approve Minutes from May 2013 HOD Meeting; - approved by acclimation

**2. GENERAL CHAIR (Scott Wilshire)**

a. Registration – Scott indicates that our athlete count is down overall and while this is not tremendously concerning, this is something that the board is making a focus over the next year, including using diversity and outreach to get more swimmers involved from areas that we typically do not pull from.

b. Strategic Plan – We are using this as the framework that the LSC is moving in. 4 key areas, Governance, LSC/Clubs, Athlete performance, and Membership Growth.

c. Financial Overview – 2013 was a good year for AMS with an additional $28,000 that was not expected. We are financially stable, which is allowing us to move forward with things such as more camps, clinics, athlete funding, etc. We had a financial review done by Alpern Rosenthal in January which indicated that we are doing well, and they pointed out some financial areas of growth as well. This will all be accessible on the website. Most of our money comes from Membership dues and Meet Fees. The money going out is geared towards athlete benefit and growing members of the LSC including attending USA Leadership Events.

d. Athletes – for the first time in many years we have a strong and energetic committee. They are hosting a clinic to work with younger swimmers, and a newsletter in the fall. The committee is currently 15 members led by Zach Beurger and Franny Dean.

e. Safe Sport – Lisa has moved forward with many good initiatives including the wrist band policy, locker room suggestions, a crisis management plan.

f. Governance and Admin – Headed by Ryan Johnson and Lynne Shine, LEAP 1 Recertification Submission, job description and performance review of permanent office, COPPA Policy for LSC, working on LSC BOD Manual, continuing to work on and revise the LSC Operating procedures and Rules and Regulations, working on requirements for LEAP 2 submission. Proposed by-law amendments were created and assembled for HOD approval.

g. Senior and Diversity – Todd Clark and the Holders – Diversity has been all about getting the word out. A funding system for Outreach athletes was streamlined, and more communication with getting the word out about need opportunities.

h. Age Group/Tech Planning – Charles Lersch and Luke Modrak - transparency has been a big issue that was being worked on as an underlying objective. This is a work in progress, but we are seeing better communication between the committees and variously parts of the process that directly affects the athletes.

i. Coaches – Mike – This has always been and continues to be a very active group within our LSC. The coaches committee works in and among the cracks of our LSC influencing and giving input into the various areas of the LSC Committees and workings. Recently they have been focused on recognition which is a strong area for some of our long established coaches. Coaching education in the LSC has also been a recent push with the Committee.

**2. LESSONS LEARNED**

a. Short Course Execution - There were particular issues this year with timeliness and posting of information, etc. While we are not looking to place blame, it has to be understood that this is an upstream process where a team turns in the announcement late, and it causes the whole process to slow down. Scott indicates that the Board would like to see more teams step up to host meets to alleviate this process, particularly in the summer. The board is looking into ideas like creating a Pool/facility list with contacts, as well as looking into purchasing AMS Blocks that teams can rent for little or no costs.

**3. GOOD, BAD, and UGLY (Luke Modrak)**

Highest number of sectional swimmers, Meet Update Feed provided relatively live updates which allowed clubs to see where they and other clubs stood. It lagged during the mid-point of the season. The wristband policy was rolled out rather well from a host club perspective.

Communication between the LSC and Meet hosts was there but not necessarily fluid. Posting of Meet files was slowed because of changes in documentation, and file submissions by the host clubs. Trying to spread out consistency with splashes with sites

Out of 35 Short Course Meets awarded, 29 were submitted past the August 15th deadline, which holds up the sanction and posting process. We are looking at difference technological ways to clarify the submission/entry process, but there are some issues that we have to work within the time.

Moving forward, our goal is to have the entire season posted by September 1st. Structures will be sent out within the week to help clubs create the meet backup files. We are looking to evolve the process to have a selection of meet announcements and files where you as a host club can select from. Charles indicated that as the meet host, you need to read through you meet announcement and structure to make sure everything there fits your meet. The LSC is a resource to help you get that process going, but not there to completely create the entire process for you.

We are also looking at a meet management clinic which will be hosted September 6, 2014 to help the Meet Directors and computer operators to streamline the process.

David Beurger asked about Deck Entries, Luke stated that they are being implemented in the fall forward after the language is fine tuned. Also that circle in entries will be standardized moving forward.

Scott stated that if our goal is to have accurate and timely meet announcements, that process involves both the LSC and the Host Clubs. There are those clubs that are very efficient with the process and those that slow the process down.

b. Short Course Zones - a task force headed by Pete Berry and involving John Lynch was created to help move this process along and clean it up for the future. The primary recommendation was to come up with a Manual and AMS Zones process that the LSC can use moving forward. As an organization we can clear some of these issues up.

Dave Beurger asked how the 11-12 rooming policy went over, and what were the thoughts of the Board in implementing this policy. Mike indicated that it was made to help differ costs to allow more athletes and families to attend. Rebecca Jeanu asked if a survey was sent out, Lisa Kosics said that she was tasked with heading up a survey. Scott said that we are for now staying the course, but will look at parent thoughts moving forward. Jacinta said her team sent 3, 11-12 year old boys which are more difficult to deal with, but they had a great time, the parents felt the trip went well and they would go again if given the opportunity. Melissa Kehl asked if the Policy’s that Pete recommended will be implemented. Pete said from here on out, the Board will look at the report and implement in their own way what they feel is needed.

Scott would like to also touch base on the Summer Age Group open situation and thank Hampton, GPAC and Team Pitt for helping to alleviate the situation.

**4. BY-LAW AMENDMENTS**

a. Motion moved and seconded to approve all Allegheny Mountain Swimming By-Law Amendments in block form - approved by acclimation

**5. ELECTIONS**

a. Elections: up for election, admin vice chair, senior, diversity and inclusion, and treasurer. As nominating Chair, Mike would like to propose we pass the slate

b. Hearing no nominations from the floor, Motion moved and seconded to close the nominations - approved by acclimation

c. Motion moved and seconded to accept the Slate of Nominees - approved by acclimation

d. John Lydon WAAC, elections for nominating committee will be held in the September HOD Meeting.

**6. NEW BUSINESS**

a. Officiating - John Lydon, West Allegheny – there are problems with admin officials, he would like to know if there is something we can do to help pay for this process. Scott stated that AMS does not pay any official’s, that person will not be paid as their role as an official, only as the operator.

**7. ADJOURN**

(M) Chalres Lersch (S) Lynne Shine– Motion carried by acclimation. Meeting Adjourned at 8:15pm

**NEXT MEETING:**

**Location – Time**

*\*\*\*Minutes respectfully submitted by Ryan Johnson, AMS Secretary*