

Allegheny Mountain Swimming  
Board of Directors Meeting Minutes  
Wednesday, June 19, 2013  
Sarah Heinz House

Present:

Paul Seiferth - General Chair & Safe Sport Chair

Scott Wilshire - General Chair Elect

Lynne Shine - Administrative Vice Chair & Secretary

Ryan Johnson - Secretary Elect

Jacinta Batsky - Age Group Vice Chair

Todd Clark - Senior Vice Chair

Donna Beyerl - Treasurer

Luke Modrak - Tech Planning Chair Elect

Michael Kristufek - Coaches Committee Chair

Hosea Holder - Diversity & Inclusion Co-Chair

Laura Hartman - Permanent Office / Registration Chair

John Schaefer - Guest

Absent:

Bob Mermelstein - Safety Chair

Lisa Kocsis - Safety Chair Elect

Charles Lersch - Age Group Vice Chair Elect

Dana Holder - Diversity & Inclusion Co-Chair

Dan Prager & Neil Jones - Tech Planning Co-Chairs

Zach Buerger - Sr. Athlete Rep.

The Meeting was called to order at 6:45 PM by General Chair, Paul Seiferth.

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I. **Consent Agenda:**

A. Mike Kristufek had requested in advance that his report be pulled for discussion. Specifically, he would like to move to include the following language / provisions in the AMS Operating Procedures. Changes to the LSC Operating Procedures only requires Board approval.

i. Qualifications for Zones Coaching Staff:

All are welcome to apply; however, preference will be given to coaches who have been coaching for a minimum of two years, are attached to an AMS club, and attend 2 meets per month. If selected, coaches are expected to attend all zone practices and both zone meets if possible. There will be a review of zones coaches at the end of the summer zones.

ii. Qualifications for Elite and Age Group Camp Staff:

All are welcome to apply; however, preference will be given to coaches who have been coaching for a minimum of two years, are attached to an AMS club, and attend 2 meets per month. If selected, coaches are expected to attend all elite and age group development practices, if possible. There will be a review of camp coaches at the end of the winter camp.

iii. Age Group Development Camp and Elite Camp:

Both camps will run a summer and winter session. Summer applications will be due April 1st with camp being run in May, June, and July. Winter applications will be due October 1st with camp being run in November, December, and January. Athletes apply for each session.

Athlete qualifications are:

Elite Camp qualifications: 13 and over Top 30 swimmers - 15 male, 15 female

Top 3 events based on Power Points score not including the 50 free.

Minimum power point score of 1500 for the 3 events total.

Swimmer should be slower than Junior National Cuts.

Age Group Development Camp qualifications: 12 and under Top 30 swimmers - 15 male, 15 female

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Top 3 events based on Power Points score not including the 50 free

Minimum power point score of 1500 for the 3 events total.

Staff applications will open February 1st and close March 1st.

iv. Olympic Training Center Trip:

Coach with the most kids in attendance is the head coach and determines the coaching staff.

Top 20 swimmers - 10 male, 10 female. Top 6 events based on Power Points score not including the 50 free. Minimum power point score of 3000 for the 6 events total.

v. Coaches Awards to be given out Annually:

Age Group Coach of the Year (14 and unders)

Qualifications: Top Team with the most athletes attending the Age Group Zone Championship Meets. Tie Breaker - total points scored at Zones.

Senior Coach of the Year (15-18 yr olds)

Top Team scoring at Nationals, Junior Nationals, and/or Sectionals. Tie goes to team with the highest IMX scores of those who qualified for the meets.

Overall Coach of the Year:

Qualifications - team with the highest short course and long course - combining Virtual Club Championship scores.

*Discussion:*

Donna questioned whether the Power Points qualification would be based on a seasonal or yearly basis. Mike responded that it would be based on the prior year. Donna requested a line item addition specifically stipulating the time periods within which qualifying point totals would be compiled.

MOTION was made and seconded to ACCEPT the Consent Agenda without pulled report.

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MOTION was made and seconded to ACCEPT pulled Coaches Chair report as discussed and amended. Proposed Operating Procedures, as amended, will be added to the AMS Operating Procedures Manual.

**II. Old Business**

Donna reported that additional equipment had been purchased for use by the LSC during LC season. This included lane modules, speaker, cord extension for starter microphone and bins to house this equipment. She raised the issue of whether additional longer (8') pads will need to be purchased for the future - and that the cost for the longer pads will be an additional \$200/pad. It also should be noted that the longer pads require a special rack for storage - that will pose a transportation problem. Board discussion transpired with respect to this information.

**III. New Business**

A. Two-Way Radio Purchase (Donna): Additional/Replacement radios for use on deck by Officials and Administrative personnel need to be purchased. The quantity would be in the neighborhood of between eight (8) and ten (10). Board was in agreement. Donna will reach out to Bob Mermelstein (Officials Chair) for vendor information - and proceed with the order.

B. Long Course Zones Pricing Structure (Laura):

Laura reported to the Board that the application for Zones is up on the AMS website. She did not upload the costs yet because she wanted Board approval prior to doing so. Discussion ensued.

Laura also noted that Nikki Heasley has retired from the position of Zones Coordinator. While Laura has already reached out to a couple people to replace her - she is looking for additional suggestions in the event neither of those individuals is willing and able to assume this position.

C. Committee Assignments and Appointments (Scott):

We need to develop a set of goals and objectives for each standing committee. According to the By-Laws, committee chairs have discretion to appoint (with General Chair approval) members to their committees. Jacinta suggested that we adopt a version of the USA Swimming Committee Application as a starting point for appointments. Scott stated that he will reach out to all current committee chairs and solicit from them a list of objectives for their committee, as well as a list of desired attributes in committee members.

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Ryan reported that the Governance Committee is also planning to take up this topic at its monthly meeting, with the objective of creating a template that can be used in the LSC for the purpose of creating and populating committees. He noted that while some committees are already in place, there are a number of new committees that need to be created and populated for the future.

D. Board of Directors At-Large Appointments (Scott):

Scott reported that he had already received several requests for appointments to the BOD as At-Large members. After consultation with several members of the current Board and further thought, he has decided that he will forego making any additional At-Large appointments until the new Board is fully transitioned into their positions, and the additional needs (if any) are ascertained. Todd inquired about the appointment of an Athlete At-Large Board member. Given the USA Swimming requirement that the composition of all committees - including the Board of Directors - must contain a sufficient number of athletes to constitute 20% of the total number, we will need at least three (3) Athletes on the Board - including the Senior and Junior Athlete representatives. The election of a Junior Athlete Representative is set to take place on-line in July. The Board agreed that the athlete who garners the second highest number of votes in that election will be offered the Athlete At-Large Board position for a term of one-year.

E. Meet Surcharges per Athlete (Ryan):

Ryan requested that the Board discuss the issue of surcharges per athlete being assessed by some of the meet venues. Jacinta stated that the Age Group Committee has recommended that the LSC develop a policy concerning this issue. Scott suggested that such a policy should require that the imposition (and reason for) any surcharge be explicitly stated and submitted with the meet bid application. Paul added to that suggestion that any surcharge request subsequent to a meet award be subject to Executive Committee approval - and that a process be developed to provide for that contingency. Further discussion was tabled subject to the development by Luke of a detailed report of all options available to resolve this issue. Such report will be emailed to all Board members prior to the next scheduled meeting.

F. AMS Marketing (Luke):

Luke reported that he had been thinking about possible updates to our current Logo and marketing outreach. He showed the BOD the logo prototype that he had developed and received a very positive response. He told everyone that he would work on a series of mock-ups that could

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be reviewed and voted on by the BOD. He will email them to all members for comment in the next week or so.

G. Administrative Official Training:

John inquired whether anyone had knowledge of any upcoming training sessions being scheduled for individuals who would like to become certified Admin. officials prior to the start of the 2013 Short Course season. Donna stated that she was under the impression that a mid-July training session was "in the works". Subsequent to the training session all prospective admin. officials will have to undergo four sessions of "shadowing" and successfully complete the on-line test.

H. September HOD Meeting & AMS Website Issues:

Due to the lack of available time, these issues were tabled for discussion via email prior to the next BOD meeting in July.

There being no further business, the meeting was adjourned at 8:14 PM.

Respectfully submitted,

Lynne Shine

AMS Secretary