

Allegheny Mountain Swimming

Board of Directors' Meeting

Wednesday, August 21, 2013

Giant Eagle Conference Room - Settler's Ridge - Robinson Township

6:30 PM

Minutes of Meeting

Present:

Paul Seiferth; General Chair, Safe Sport Chair
Elect

Lynne Shine; Administrative Vice Chair,
Secretary

Scott Wilshire; General Chair Elect

Ryan Johnson; Secretary Elect, Governance
Committee Chair

Donna Beyerl; Treasurer

Todd Clark; Senior Vice Chair

Charles Lersch; Age Group Vice Chair Elect

Luke Modrak; Tech Planning Elect

Lisa Kocsis; Safety Chair Elect

Michael Kristufek; Coaches Committee Chair

Hosea Holder; Diversity and Inclusion Co-Chair

Dana Holder; Diversity and Inclusion Co-Chair

Laura Hartman; Permanent Office / Registration
Chair

Patrick Lersch; At-Large Athlete Member

John Schaefer; Board Guest/Officials Chair Elect

Absent:

Jacinta Batsky; Age Group Vice Chair

Dan Prager; Tech Planning Co-Chair

Neil Jones; Tech Planning Co-Chair

Zach Buerger; Senior Athlete Rep.

Franny Dean; Junior Athlete Rep.

Call to Order:

The meeting was called to order by General Chair, Paul Seiferth, at 6:30 PM.

Action Items:

Recommendation:

Approve registration fee of \$67 for athletes and non-athletes {Raising the registration fee by \$1 would be commensurate with the \$1 increase imposed by USAS} - submitted by Laura Hartman

Motion : Lynne Shine

Second: Hosea Holder; Approved by Acclimation.

Recommendation:

Recommend that we follow suit with USA Swimming and eliminate the family registration discount. {submitted by Laura Hartman}

Motion: Donna Beyerl

Second: Charles Lersch; Approved by Acclimation.

Recommendation:

Recommend that the last day of the month prior to each HOD meeting month would be the date to determine the number of Group Member Representatives / Votes to which each AMS club would be entitled. As the HOD meetings stand currently, this would make the number of athletes a club has on August 31st and April 30th the determining number. No seasonal athletes are to be included in this count. {submitted by Ryan Johnson as chair of Governance Committee}

Discussion

Discussion ensued as to whether there should be a date certain - as opposed to a determination date that could fluctuate depending on when the HOD meetings are scheduled any given year. It was also discussed whether there should be a time certain for clubs to submit any representative name changes to Laura - in order to ensure she has sufficient time to compile the eligible voter list. Club changes at the last minute have resulted in unnecessary chaos at past HOD meetings.

Scott amended the above recommendation. "The deadline for submitting Club Representative name changes to the AMS Secretary and the Permanent Office is September 7".

Motion: Luke Modrak

Second: Ryan Johnson; Approved by Acclimation.

Laura was tasked with notifying the Clubs of the September 7th deadline.

Old Business:

None

Consent Agenda:

Posted on AMS Website

Pulled Reports:

Treasurer's Report:

Contrary to original claims, Cotton Mather will not be able to perform an audit for AMS. They suggested we contact Dave Hess' accounting firm. Recent discussions with Mr. Hess resulted in an audit quote of between \$5,000 and \$10,000. Donna also spoke with the firm of Snyder Downs. They also quoted a fee of approximately \$10,000 for a full and complete audit. Since an audit is not required for a non-profit unless there are gross receipts in excess of \$300,000¹. Snyder Downs suggested that we go with either 1) Reviewed Financial Statement, or 2) Audited Balance Sheet. If we are certain we want a full audit, they will give us a list of smaller firms that may do it for between \$5,000 and \$7,000. The requirements from USA Swimming are that we have an audit or financial review every three years.

Scott requested a more in-depth description of the difference between an audit, reviewed financial statements, and an audited balance sheet. In addition, he would like to know the cost differences between each of the three, as well as USA Swimming's take on this. What do other similarly situated LSC's do in this regard? Have other LSC's put this type of service out for bid? If so, could we perhaps utilize their proposal in doing our own search?

The issue and discussion was ultimately tabled on a recommendation by Paul that we obtain additional facts before proceeding further. Donna was tasked with obtaining answers to the above questions, with the intent that a decision will be made by the BOD at their next scheduled meeting.

Donna requested that Attachment A of the Consent Agenda be resent to everybody in Excel format in order to enable everyone to fill in as needed and send back to Donna. Lynne agreed to take care of this ASAP. Donna requested that completed spreadsheets be submitted to her by September 7, 2013.

Motion to Accept Consent Agenda as posted and pulled/discussed: Scott Wilshire

Second: Luke Modrak; Approved by Acclimation.

Administrative Vice - Chair's Report:

CV has requested that AMS provide them with a signed copy of the following Indemnity Agreement.

¹ 10 PA. Cons. Stat. §(f) "A charitable organization with annual contributions of \$300,000 or more must file an audited financial statement prepared by an independent CPA. A charitable organization with annual contributions less than \$300,000 and at least \$100,000 must file a financial statement that is reviewed or audited by an independent CPA. A charitable organization with annual contributions less than \$100,000 and at least \$50,000 must have a compilation, review, or audit of its financial statements prepared by an independent CPA....Audits shall be performed in accordance with generally accepted auditing standards (GAAS), including the Statements on Auditing Standards of the American Institute of Certified Public Accountants, whereas reviews shall be performed in accordance with the Statements on Standards for Accounting and Review Services of the American Institute of Certified Public Accountants.

CHARTIERS VALLEY

SCHOOL DISTRICT | *Inspiring excellence.*

INDEMNITY AGREEMENT

The undersigned, _____ in consideration of the grant of permission to use certain of the premises of the CHARTIERS VALLEY SCHOOL DISTRICT, does hereby agree to indemnify and hold forever harmless the said CHARTIERS VALLEY SCHOOL DISTRICT, its successors and assigns, against loss from any and all claims, demands, suits, actions in law or in equity that may hereafter at any time be made or brought against the said CHARTIERS VALLEY SCHOOL DISTRICT arising out of or on account of any accident or injury to person or property sustained by any such person in consequence of the use of the premises of the said School District pursuant to the grant of permission by said School District to use such premises.

IN WITNESS WHEREOF, this Indemnity Agreement has been executed this _____ day of _____, 20 ____.

I submitted this document to Sandi Blumit at Risk Management (underwriter for USA Swimming Insurance Coverage) and received the following response.

I'd suggest adding the following wording after the word "premises" at the end of Paragraph 1. Exception: any and all claims, demands, suits, actions resulting from the sole negligence of Chartiers Valley School District, its successors and assigns." Reason: We provide coverage for your negligence acts including those acts which might be considered contributory but we do not and cannot insure negligent acts resulting from the sole negligence of the school district – e.g. overchlorination; improper maintenance.

Does the school district need a certificate from you?

Sandi
Carolyn (Sandi) Blumit, CIC, ARM, AAI, AIS
Sr. Vice President
Risk Management Services, Inc.
P.O. Box 32712
Phoenix, AZ 85064-2712
800-777-4930 X12
Fax: 602-274-9138
CA License #OBO2515

This information was transmitted to the Chartiers-Valley School District, with a request that they revise their Indemnity Agreement. In addition, we obtained Certificates of Insurance from Fitter and Faster - one naming AMS as an insured, and one naming Chartiers Valley School District as an insured.

Paul raised the issue of how Sandi's response effects individual clubs if a similar issue should arise during club practice with one of the athletes. This issue will be investigated and revisited at a later date.

New Business:

Workshop/Seminar Attendance at USA Convention

Scott requested that all attendees for the 2013 Convention look at the schedule posted on the USA Swimming website and email him with their preferences for workshop attendance. He will take everyone's preferences into account in making assignments. The objective is to spread the AMS attendees over as many workshops/seminars as possible in order to be able to bring back to the LSC as much information as possible. It was agreed by the BOD that Michael would sit in on the Safe Sport sessions, since Paul will not be able to attend this year.

LSC Athlete Funding

Luke raised the issue of whether we should consider increasing the level of funding we provide to athletes for sectionals, clinics, Olympic Training Center camp, National Select Camp, Junior Nationals, etc. Todd added that we should provide more funding to athletes as they progress through the stages for the higher level meets - as opposed to the current policy of providing a disproportionate amount of funding to zones attendees. Paul opined that if we do increase the funding it should go to defray the costs incurred by the families of the athletes - rather than go to the club for costs incurred by the coach. Charles inquired as to the current source for funding. Is it from the annual dues? If not, where do monies from dues go? Todd suggested that it might be beneficial for the LSC to see a pie chart of receipts and expenditures at the HOD meeting.

Scott requested that Laura check with Carol Birch at USA Swimming to ascertain whether there would be a problem if funding went directly to the families of the athletes to offset incurred costs. Would it adversely affect their amateur status? Ryan suggested that we also investigate the rules and parameters surrounding sponsorships. It was also mentioned that we should revisit the funding levels we currently have in place for officials who attend (and officiate) at higher level meets outside of the LSC, as well as coaches who attend educational opportunities to expand and strengthen their skills. We do have the Shupsky fund for coaches - should there be additional funding? Todd Clark volunteered to take the lead on researching all of the various issues surrounding funding in AMS. Lynne volunteered to look into the possibility of sponsorships and the direct payment of funding monies to athletes and their families.

Adjournment:

There being no further business, the meeting was adjourned at 8:00 PM.

Respectfully submitted,

Lynne Shine

AMS Secretary

Upcoming Meetings

BOD

Wednesday, September 18, 2013

Time: 7:00 PM

Location TBA

HOD

Saturday, September 28, 2013

Chartiers-Valley High School

Time: 1:30 - 3:00 PM