

Allegheny Mountain Swimming

Board of Directors Meeting

Wednesday, October 16, 2013

7:10 pm

Present:

Scott Wilshire – General Chair
Lynne Shine – Administrative Vice-Chair
Ryan Johnson – Secretary
Donna Beyerl - Treasurer
Charles Lersch – Age Group Vice-Chair
Todd Clark – Senior Vice-Chair
Mike Kristufek – Coaches Representative
Laura Hartman – Permanent Office/Registration Chair
Luke Modrak – Technical Planning Chair
Hosea & Dana Holder – Diversity/Inclusion Co-Chairs
Lisa Kocsis – Safety Chair
Franny Dean – Sr. Athlete Representative
Patrick Lersch – Athlete Member at Large

Absent:

Zachary Buerger – Sr. Athlete Representative

The Meeting was called to order at 7:10 PM by General Chair, Scott Wilshire

Having no exceptions, MOTION was made to ACCEPT the Minutes from the last meeting of September 18, 2013.

I. Consent Agenda:

- A. Financials had been emailed out prior to the meeting for July and August for review and approval.
- B. Attachments of the Consent Items to Minutes on the Website

Discussion:

Scott mentioned that he would like to see the items available and easily accessible on the website next to the minutes. Ryan indicated that the attachments were on the website in other subheadings, but he would work with Laura to find a way to make reading through the minutes and consent agenda items easier.

MOTION was made by Charles and seconded to by Todd to ACCEPT the Non-pulled Consent Agenda Reports, and Financials for July and August. (Attachment 1)

II. Action Items:

NONE

III. Old Business:

A. Update on Financial Review

Discussion:

Donna has a meeting with Kim of the Accounting Firm next week (week of the 20th) to go over what the Financial Review and files of AMS. Kim will do a preliminary report and have it prepared for the next BOD meeting. Scott would like to know how she will review and coordinate our controls over the LSC finances.

B. LSC Calendar

Discussion:

“The Calendar needs to be more administrative in nature.” Scott would like to see more dates regarding budget deadline, funding deadline, L.E.A.P. deadlines, etc. Todd mentioned that AMS hosted meets and deadlines should be included as well. Scott additionally indicated that everyone should update any dates with respect to their position/committees/jobs and send them to Laura. This should be a standing item on the agenda that will be reviewed each month prior, at the meeting to end the tenure of procrastination. Laura stated some dates are speculated such as banquet invitations because we do not have a set date for some of these events. Scott and Lynne both said that decision dates for these tentative decisions need to be included so we are aware what needs to be done and by when. Laura said that an AMS account, board@amswim.org will become a Google Docs account so everyone will have access to the calendar and other administrative items. Charles would like due dates for consent agenda items included on the calendar.

C. Operating Procedure Plans

Discussion:

This is in conjunction with L.E.A.P. (LCS Evaluation and Achievement Program) 2 and review of L.E.A.P. 1. We are halfway done with what is required for L.E.A.P. 2. Some of the current things being done are in process with Governance Committee such as the Board of Directors Manual, the Audit Requirements, and the Job Descriptions. We also need to begin a Crisis Management Plan. Lynne is adding in the sections to the Policies and Procedures/Rules and Regulations that USA Swimming recommends, and as we approve policies, they will be added to these sections in our LSC's OP's. We can re-align the By-laws for a meet Committee as needed. Scott indicated that objective being better relationships with our clubs and education and growth of the athletes is our top priority.

D. Athlete Reimbursements

Discussion:

Funding is provided for Swimmers who go to Sectionals, Junior Nationals, Nationals, Trials, World Championships, and U.S. Opens. We do not currently fund college swimmers, nor do we fund Grand Prix Meet Swimmers. Todd does not think we currently need to fund these two types of athletes because they already receive funding from their college teams to attend these high level meets. There used to be a form to apply for funding by the clubs, but Todd stated that is has since disappeared from the process and our website. The process works with Laura sending the Senior Chair (currently Todd Clark) the list of qualified athletes after the meet of this level. The Senior Chair goes through the AMS registered swimmers and finds/approves them for funding. Scotts thinks the system is broken, and the amount of labor and time that goes into this devalues the outcome. We have to be watchful of people taking advantage, but we also have to make this simple enough that frustration and delays do not overcomplicate the process. The intent of reimbursing is to offset the expenses from the trip. Having them get their money a year later does not help. Questions arose as to who the money should be made out to Coaches, Swimmers, Clubs, and it was decided to be left as is with the individual Clubs determining who would receive the funds based on their own internal meet policies. This year, Sectional swimmers will get between \$160-\$180, Junior \$300-\$450, Senior, U.S. Open, Worlds & Trials \$450-\$600. We could look at this and approve per calendar year, which Donna indicated would help align with our budget. Todd will look into what other LSC's do and come up with a proposal for next month to present to the BOD.

MOTION made by Scott to approve Athlete SC funding in the amount of \$15,990 and LC funding in the amount of \$15,940. APPROVED by Acclimation

E. By-Law Changes

Discussion/Adoption:

These changes are coming down from USA Swimming and our LSC By-laws have to be changed and approved by our BOD as a result of the legislation passed by the USA Swimming House of Delegates. We have 60 days to approve and send to Colorado Springs.

MOTION to accept R1 as written, Luke; Mike Seconded, Adopted.

MOTION to accept R2 as written (question about term of service from Mike. Lynne indicated that this is dealing with the past General Chair and they are not subject to the term limits in this By-law change) Lisa, with Hosea seconded, Adopted

MOTION for Board of Review Reorganization – Until Jan 1, 2015. For May HOD, we have to make provisions for our By-laws to make compliance for the Zone Level Board of Review. Ryan, Donna seconded, Approved.

F. Safe Sport Chair Search

Discussion:

Two people have expressed interest, which would be an appointment by Scott with BOD approval until the next HOD and then an election and/or confirmation. Mike as the current chair of the nominating committee will send out a formal email about the open position. Scott will send personal emails to the two interested applicants and requests a formal letter from them due 5 days before the November 15th Board Meeting. (Note: Further discussion at a later time has changed and postponed this outcome)

G. Diversity Committee

Discussion:

Dana said that before we move ahead on anything, we need intentions and involvement, and marketing. She suggests that we do a LSC Diversity Camp on the off years that the Eastern Zone runs its Diversity Camp. Scott indicated that the Diversity and Age Group Committees can work together to help those 70% (BB and Slower) to get more involved and interested in our LSC. This is a large priority. Scott stated that, we are here to elevate the level of swimming, not just make the fast swimmers faster. New clubs that fall into the diversity situation must still reach USA Swimming credential requirements, but we can also help them to get through the process faster using Laura as a resource. Franny stated that we need to help those athletes in the 'middle group' more because there are only so few at the top, and we need to help grow other to get to the top and feel successful. Lynne was impressed with the USA Swimming Foundation presentation at the Convention, which she believe we could use to help athletes in our LSC stay with the sport. Question was raised if we could explore getting the resources and help that is available from the Foundation to help these areas and clubs to get involved in the sport of swimming, and getting them into the water.

Request to come back with a proposal, working together with Age Group to have a clinic, camp, and/or attaining resources from the foundation. Scott also requested an email to go out to the clubs to look for involvement.

H. Publicity

Tabled for talk at a future meeting

I. Deck Pass vs. Hard Credentials

Discussion:

How do we know who is on deck at any given time, and if they are certified? Laura indicated that Cards are transitioning out, and deck pass is becoming the push from USA Swimming. This is something that the Meet Management Personnel should look into and report back to the Board with more information and ideas for approval.

J. Meet Management Committee

Discussion:

Senior, Age Group, and Tech Planning chairs were requested to come back next BOD meeting with an open and workable means to run the meet process. An interim presentation of this plan to Scott prior to the next BOD meeting was agreed to by the three chairs.

The Meeting was adjourned 9:40 PM by General Chair, Scott Wilshire

Next Meeting November 20, 2013 at location same location