

Allegheny Mountain Swimming Meeting Agenda Template

ACTION ITEMS: (Items that need voted on with little or no discussion)

Item Name	Brief Description (attached document if necessary)
1.	
2.	
3.	
4.	

CONSENT AGENDA ITEMS: (Items such as committee reports, a summary of issues/solutions you or your committee has been handling, fact sheets, handouts)

Item Name	Brief Description (attached document if necessary)
1.	
2.	
3.	
4.	

NEW BUSINESS ITEMS: (Any topic, item, or idea that you or your committee would like the Board to discuss. Typically this is where items would come in a rougher format before appearing as Action Items)

Item Name	Brief Description (attached document if necessary)
1.	
2.	
3.	
4.	

**** Attach any Committee Minutes or Other Reports separately. Please remember that moving forward, this will be the only format in which your items may appear on the B.O.D. Agenda. If you have a question or additional information you would like to submit, feel free to email me at rmj700@comcast.net.**