**AMS TIMING EQUIPMENT & COMPUTER RENTAL**

***Please read the following information and proceed to completion of the attached forms***

The AMS Timing equipment & computer can be rented for any meet that is being sponsored by an AMS club – preference is given to AMS sanctioned meets. The equipment can be rented as a complete package, i.e. the timing equipment is intended to be used with the AMS computer. All the software is compatible. Individual items may also be available.

Please read this information and address any questions to the AMS Equipment Coordinator PRIOR to pick-up.

**AMS EQUIPMENT COORDINATOR**

Merle Beyerl

206 Vilsak Rd.

Glenshaw, PA 15116

(412) 855-4760

[mbeyerl@verizon.net](mailto:mbeyerl@verizon.net)

1. **EQUIPMENT RESERVATION**

* To reserve the AMS equipment, complete the attached forms and **e-mail** to

[mbeyerl@verizon.net](mailto:mbeyerl@verizon.net) ***and*** [office@amswim.org](mailto:office@amswim.org)

* Mail the $250 deposit check (payable to Allegheny Mountain Swimming) along with a hard copy of the paperwork to:

AMS Office

17 Fieldstone Drive

Pittsburgh, PA 15220

office@amswim.org

Attn: Equipment Rental

* **The check must be received within five (5) business days to hold your reservation. If the check is not received within 5 business days of your email, the equipment will not be held in your name.**

*This means that if another AMS Club requests the equipment and provides a deposit check prior to receipt of your check,* ***that*** *club will be given the equipment. AMS clubs have preference over organizations that are not AMS members. The deposit requirement for non-AMS organizations will be $800.00.*

1. **EQUIPMENT PICKUP**

* Pickup of the equipment will be at the AMS Storage locker, located at:

Guardian Self Storage

7452 McKnight Road

Unit #1303

* The equipment must be transported properly – that means that ***all pads will be transported in the carts*.** Please make sure the truck you bring is large enough to fit all the equipment. There can be a maximum of 8 pads on each cart and the carts measure approximately 4ft (W) x 8 ft (L) x 3 ft (H). ***Nothing can be placed on top of the pads in the carts.***
* Call or email the AMS Equipment Representative to arrange a mutually convenient pick-up time. Please allow a minimum of 5-7 days for arrangements to be made.
* Allow enough time in your schedule to have the AMS Equipment Representative review all the care instructions with the Club Representative (not just a volunteer truck driver).
* If you have not already sent a check for the Rental Charges, please have that check IN HAND at the time of pick-up. The deposit check WILL NOT be accepted as the payment check

1. **EQUIPMENT RETURN**

* All equipment must be returned to the AMS Equipment storage facility within one week unless other arrangements are made – **in advance.**
* Any club-to-club transfers must be approved in advance by the AMS Equipment Coordinator
* Any club-to-club transfers are with the understanding that the **receiving club assumes all responsibility for the equipment.** When the equipment is returned to AMS, any shortage, damage or suspected misuse will be charged against the returning club.
* All equipment must be returned in good and full working order in ready to deliver condition. The returning club should complete the appropriate form for all non-working equipment and submit it with of returned equipment.
* **It is the responsibility of the renting club to return the equipment in the same condition and manner as received (i.e.: tape removed, cables rolled, clips in place on the pads, etc.). If the equipment is not returned in the same manner it was received, the security deposit will be forfeited in its entirety. The AMS Equipment Chair will make the final determination of return of security deposit.** In addition, if the security deposit is insufficient to pay for the replacement or repair of equipment that has been damaged (beyond normal wear and tear), the club will be charged for the additional costs.

**AMS EQUIPMENT RENTAL AGREEMENT**

As the representative for       I have enclosed

*(Name of AMS Club)*

a check in the amount of **$250.00 as a Security Deposit** for the

      that our AMS club is hosting

*(name of meet)*

on        Once the meet is concluded and the

*(date)*

equipment has been returned, I instruct the AMS Equipment Coordinator to do the following (check one):

Please return the deposit check. I have enclosed a self-addressed stamped envelope.

Destroy the check.

I have also enclosed a check in the amount of  $      as payment for our rental. I understand that this check will be deposited by AMS after our meet is completed.

I understand that there is a supplemental form I must complete at the time the equipment is returned IF THERE WAS ANY MALFUNCTION OF ANY EQUIPMENT. Please tag that equipment as malfunctioning (don’t put a bad stop watch mixed in with the good ones).

The returning club will be liable for equipment damage if the damage is not due to normal wear and tear. The responsible club will be invoiced for the damage as soon as possible after the amount of damage is known. This invoice may be covered in whole or in part by the deposit check if the deposit has not been forfeited.

AMS Equipment Representative Renting Club Representative

Name Name

Date Date

**AMS RENTAL INVENTORY**

***All prices based on 1 – 4 Day Meet & Total Capped at $250***

**COMPLETE 6 LANE POOL** *($250)*$

* Daktronic HornStart 200
* Charger
* Auxiliary Speaker
* Speaker Cables
* Spare Microphone
* Starter Cords to OmniSport 2000
* HP Deskjet 6122 Printer w/spare Ink Cartridges – follow instructions
* HP Deskjet 5740 Printer with spare Ink Cartridges – follow instructions
* Epson C60 Printer with spare Ink Cartridges – follow instructions
* Surge Protector
* Printer Cables in Plastic Containers
* AMS Dell Computer loaded with Meet Manager 3.0 w/back-up disk and instruction manual
* OmniSport 2000 w/instruction manuals and back-up disk
* 14 Yellow Lane Modules
* 14 Yellow Back-up Buttons/Pickles
* 50 Meter Yellow Extension Module
* 25 meter Black Extension Module
* Daktronics Touchpads (14)
* Daktronic Scoreboard with stands and connecting wires

**FAR END 6 LANE POOL KIT** *($100)*$

* 7 Black Lane Modules
* 7 Black Back-up Buttons/Pickles
* 50 Meter Black Extension Cord
* Daktronic Touchpads (7)

**TOOL BOX** *($25)*$

* Goo-Gone
* Phillips Screwdriver
* Slotted Screwdriver
* Set of Allen wrenches
* 11 mm combination wrenches(2) for touchpad clip bolts
* 1 tube Novagard Silicone Electrical Gel
* 1 Connector wire brush connector cleaner
* Spare nuts/bolts
* Spare touchpad clips

**BOX OF STOPWATCHES** *($50)*$

* Up to 38 Stopwatches
* 2 Screwdrivers
* Batteries

**MISCELLANEOUS ITEMS**

Omnisport 6000 *($50)*$

Daktronic Hornstart 100 *($50)*$

Daktronics Scoreboard w/ stands & connecting wires *($50)* $

Epson C60 Printer *($25)*$

50 Meter Extension Module *($50)*$

**TOTAL** $**0.00**

**ACKNOWLEDGEMENT**

**RECEIVED DATE:**

Renting Club Name: Meet

Renting Club Representative Name *(please print)* Renting Club Representative Signature

AMS Equipment Representative Name *(please print)* AMS Equipment Representative Signature

**RETURNED DATE:**

Renting Club Representative Name *(please print)* Renting Club Representative Signature

AMS Equipment Representative Name *(please print)* AMS Equipment Representative Signature

**I have attached the supplemental form for any equipment that was either damaged or failed to function properly.**

Renting Club Representative *(please print)* Renting Club Representative Signature

**AMS EQUIPMENT**

**MALFUNCTION, DAMAGE and MISSING ITEMS REPORT**

|  |  |
| --- | --- |
| **ITEM** | **DESCRIPTION OF PROBLEM** |
| OmniSport 2000 Console |  |
| OmniSport 6000 Console |  |
| AMS Computer w/ Meet Manager 3.0 |  |
| HP Deskjet 6122 Printer w/ Cables |  |
| HP Deskjet 5740 Printer w/ Cables |  |
| Daktronic Horn Start 200 |  |
| Daktronic Horn Start 100 |  |
| Touch Pads |  |
| Lane Modules |  |
| 25 Ft Extension Module |  |
| 50 Ft. Extension Module |  |
| Daktronic Scoreboard |  |
| Stopwatches |  |
| Belkin Surge Protector |  |
| Computer/Timing Console Cables |  |
| Other |  |