

AMS House of Delegates
 September 28, 2013 at 1:30pm
 Chartiers Valley High School – LGI Room 1

BOARD & HOD DELEGATES PRESENT

BOARD

LSC BOARD POSITION	NAME & CLUB
GENERAL CHAIR	Scott Wilshire - MLAC
ADMINISTRATIVE VICE-CHAIR	Lynne Shite - WAAC
SECRETARY	Ryan Johnson - BWA
TREASURER	Donna Beyerl - JCCS
SENIOR CHAIR	Todd Clark - PTSC
AGE GROUP CHAIR	Charles Lersch - USCS
COACHES REPRESENTATIVE	Michael Kristufek - WHAT
TECHNICAL PLANNING CHAIR	Luke Modrak - SFAC
DIVERSITY & INCLUSION CHAIR	Dana Holder - PSTR
SAFETY CHAIR	Lisa Kocsis - HD
REGISTRATION CHAIR	Laura Hartman - CVSC
JUNIOR ATHLETE REP.	Franny Dean - FCKW
ATHLETE AT-LARGE	Patrick Lersch - USCS

GUESTS

AFFILIATION/TITLE	NAME
OFFICIALS CHAIR	John Schaefer
USA SWIMMING STAFF	Sue Anderson
CHAIRMAN FINA TECH. COM.	Carol Zaleski

CLUBS

CLUB	ATTENDEE(S)
ANSC	Rebecca Juneau
ANSC	David Buerger
ANSC	Alan Shuckrow
BWA	Michael Kosco
BWA	Megan Willig
CSC	Dan Prager
CVSC	Aimee Gelston
CVSC	Gina Santilli
CVSC	Jacinta Batisky
DLAC	Kevin Marzolf
FCKW	Dodi Dean
HD	Karl Kocsis
HD	Dale Lynn
HD	Laurie Berkow
MLAC	Nancy Damich
MLAC	Lou Damich
MOON	Heather Summers
MOON	Kelly Haluszczak
NAC	Shannon McCullough
NAC	Neil Jones
NGAC	Marianne Hapeman
PRA	Anne Shubert
PRA	Keith Scheidmantle
PRA	Rusti Null
PRA	Greg Staresinic
PSTR	Chinnie Gregory

PSTR	Victoria Walker
PTAC	Heather Fisher
PTAC	Chris Lonzo
PTSC	Amy Pugliano
PTSC	Kim Mitchell
PTSC	Jay Conzemius
PTSC	Jen Laur
RACE	Gwen Nulph
RACE	Jacob Crise
SEWY	Sue Morgan
SEWY	Paula Kualiek
SFAC	Cindy Hestad
SFAC	Jodie Fincke
SFAC	Peggy Nicholson
SVSC	Gina Elliott
TPIT	Dave Watterson
USCS	Dan Hardwick
USCS	Dave Schraven
WAAC	John Lydon
WAAC	Dave Vollmer
WHAT	Laura Osterle
WHAT	Ken Luttinger

The meeting was called to order by Scott Wilshire, General Chair, at 1:40pm

1. CONSENT AGENDA

- a. Minutes from May, 2013 HOD Meeting (Posted on AMS Web Site)
- b. Treasurers Report (Posted on the AMS Web Site)
Motion moved and Seconded to approve Minutes from May 2013 HOD Meeting; - approved by acclamation

2. GENERAL CHAIR (Scott Wilshire)

- a. Review and Plan and Overview for LSC
Discussion: Looking at trends in the LSC, we have seen a fairly flat growth in athlete retention since 2009, and we are looking to help our clubs reach greater numbers and in turn greater numbers overall in the LSC as a whole. We have the making of what would be a vibrant organization and our using our newly elected members to help achieve this goal.

The Board of Directors voted at the last meeting to phase out what was considered the Family Membership Plan for non-athletes, as it has been on a decline from USA Swimming and they have begun phasing out the program as well.

Last year we became certified with LEAP (LSC Evaluation and Achievement Program) Level 1, which really sets guidelines with what good LSC's need to do. I would like us to continue to recertify with our Level 1, as well as move on to LEAP Level 2 certification.

Safe Sport is a new high priority in USA Swimming and our LSC will be putting together a new Safe Sport Committee to address these concerns, ideas, and programs.

Pete Barry is the new Representative for Age Group Development and Open Water Swimming at the Eastern Zone Level, representing AMS.

AMS has been acting in isolation to what has been going on around us for the past few years, and I am moving to change this and have us become more involved not only at the National and Zone levels, but within our own member clubs as well.

Every year the LSC sends members, athletes, coaches and officials on trips to camps and clinics. I feel that the LSC needs to get something back for sending these members, so there will be write-ups and reports from anyone that comes back to demonstrate what they got out of their experience, and how the LSC's time and money was best served.

A new change to how the Board of Review will function in coming in 2015. The LSC Board of Review will be slowly phased out and we will be moving towards a Zone Administrative Level Board of Review.

Also, new technical rule changes to the strokes will be reviewed at an upcoming Official's Clinic held by John Schaefer, our new Officials Chair.

At the Convention, the USA Swimming House of Delegates approved a \$10 increase to dues, as well as making new required changes to standardize LSC by-laws, which we will be incorporating into our by-laws in the coming year.

b. Strategic Plan and Governance of the LSC

Discussion: Arlene McDonald was brought in during the Fall of the 2012 season to address the growth and future of the LSC. Many areas were looked at by all members in attendance, and it was decided that we need to begin to move forward instead of sideways with our athletes, programs, and development.

One of the first things that came out of this meeting was the creation of a Governance Committee that has been formed in the last six months to address the criticism within the Operating Procedures and Rule changes. Clubs and Members cannot be expected to carry out tasks and function properly if the LSC does not have rules and a plan in place. This is something we are looking to address, and in doing so, making the improvement of AMS's relationships with the Club members one of the highest priorities. In doing this we have posted to the LSC website all meeting times and places for committees and the Board of Directors meetings, and encourage any members to attend. We are also looking for ways to include more members by means of electronic communications.

c. Finances of the LSC

Discussion: The LSC brings in about \$400,000 on an annual basis. Currently there is \$350,000 in the bank account. USA swimming recommends that we keep half of our expenditures for the year in reserves which is about \$200,000. The amount that goes back to the athletes is \$300,000 a year, and it is the goal of the current Board to find ways to best utilize and spend that athlete allowance. It is our goal to find ways to best use the LSC funds and maintain a level of accountability and transparency in the process.

3. **TREASURER** (Donna Beyerl)

a. 2014 Budget

Discussion: We are looking this year to keep dues the same, and planning for more meet income. For the most part, we are keeping the budget similar to the 2013 budget. Also, the financials for July and August will be approved at the October Board of Directors meeting and will be posted after for review. This will include our profits and losses for hosting the Summer Senior Circuit Meet. While some budgeted items have gone up or down in costs such as camps and clinics, new this year is the budgeted items for Diversity and Safe Sport. Our net operating income this year is going to be \$2,000, and our projected net income is going to be \$3,275 which includes interest from the money market account which currently sits around \$150,000.

b. Financial Review

Discussion: At the last Board of Directors meeting we approved a Financial Review to look at the practices and procedures that we have in place to increase transparency with the LSC finances. They will report back to the Board, and a report will be issued and posted for the LSC's review.

Motion by Dave Watterson to accept the budget as presented, seconded by Dave Buerger – approved by acclamation.

4. **ATHLETE REPRESENTATIVE** (Franny Dean)

a. Athlete Involvement and Growth in the LSC

Discussion: Athletes are the ones that benefit and make up the LSC, and we need to be more involved and tell the members how we would like to see things and experience our years as a member of the LSC. I will ask that coaches reach out to their athletes, encourage them to elect one representative for each club or team, and find ways to increase athlete opportunities and involvement. One way I see this is by increasing athlete social events, such as an AMS 'Restaurant Day' to give back to the LSC and increase athlete to athlete awareness.

5. **ADMINISTRATIVE VICE-CHAIR** (Lynne Shine)

a. Creation and Introduction of Committees

Discussion: I have been working on updating our Operating Procedures and with the Board to create policies and staff our committees so that we can have more involvement, ideas, and opportunities from our member clubs. I will introduce each of the committees and their chair- Age Group Committee, Charles Lersch; Coaches Committee, Mike Kristufek; Senior Committee, Todd Clark; Technical Planning Committee, Luke Modrak; Diversity and Inclusion Committee, Dana Holder; Governance Committee, Ryan Johnson; and Safety Committee, Lisa Kocsis.

6. **NEW BUSINESS**

a. Relay Fees

Discussion: Jacinta raised a question in regards to the 2013 Summer Junior Olympics Relay Fees. In the Operating Procedures right now, the relay entry fee is set as the same amount as the event entry fee, \$5. Some hosts use higher fees, and at the Summer JO's Team Pittsburgh charged \$7.50 for relays in the event file. Are we going to allow this to be dictated by the host club or the LSC? Dave Watterson of Team Pittsburgh asked if we could amend this to include this year's current Christmas Meet Invitation which has already been sent in with relay fees above \$5. The difference in fees being for developmental meets should be to encourage more participation.

Motion made by Pete Barry that: All non-championship formatted meets with relays at \$8.00, and championship meets at \$10.00, to take effect as of ~~January 1, 2014~~ December 12, 2013. Motion passes.

7. ADJOURN

(M) Mike Kosco (S) John Schaefer– Motion carried by acclamation. Meeting Adjourned at 3:00pm

NEXT MEETING:
Location – Time

****Minutes respectfully submitted by Ryan Johnson, AMS Secretary*