



2150 New Castle Avenue New Castle, DE 19720 302-429-6288 302-658-5666(Fax) office@maswim.org
www.maswim.org

Middle Atlantic - BOARD of DIRECTORS

Meeting Minutes

Monday, February 12, 2018

Zoom

Present:

Mike Seip-Staff

Cherita Gentilucci – MA Office

Kate Scheur-Safe sport Chair

Tom Malecki – Finance Vice Chair

Sandy Hartmann-Secretary

Noah Jamieson-Jr Athlete Rep

Fred Killion-At Large

Doug Cornish-Tech Planning

Amy Steeves-Office

Larry Schwarz-Officials Chair

David Burnette-Operational Risk (late)

Phone:

Reece Whitley-Sr Athlete Rep (late)

Jamie Platt – General Chair

Amanda Pope-Diversity/Inclusion Chair

Absent:

Matt Sprang-Treasurer

Brian Elko- Age Group Vice Chair

George Breen-Admin Vice Chair

Aidan Daly-Athlete Rep

Peter Gori-Athlete Rep

Ryan Hartmann-Athlete Rep

Stu Kukla-Sr Coach's rep

Call to order:

The meeting was called to order at 7:01

- Announcements:**
1. Day of Service is Feb 24th Cradles to Crayons. Reece will be sending a sign up genius for it.
 2. USA swimming hosts 4th annual marketing Conference Apr 8-10. 8th on flex memberships in Colorado Springs.
 3. Spinathon for leukemia foundation raised over \$33,000. Mike S thanks everyone for their support. Griffin's team raised over \$13,000.

Agenda: Approved

Minutes: Approved Feb BOD minutes

Elections and Appointments:

- A. Governance Committee will take over nominating committee's roles.

Finance: **A. Finance Report:** Financials in dropbox. Nothing unusual.

- B. **990:** Nothing unusual

- C. **Financial Statement:** No comments by accountant

- D. **Internal review:** done and no comments; it is dropbox for all board members to review.

- E. **Budget:** in dropbox; Revenue based on 11,000 athletes; Very good feedback from the committee chairs as a realistic budget which is almost breakeven with real expenses; Big increase in travel: Travel committee would like to increase incentive to \$50 per athlete. MA would like to increase the coach's travel award but need to get the coach's chair and travel chair to talk about. Summer travel is much higher than winter with 90% of athletes applying; Tom needs feedback on budget so it can be approved in March and go to HOD.

- New Business:** A. **Delegates:** EZ moved to 5/13 and 5/14 which is Mother's Day weekend. Metro hosting in Fort Myers. Delegates Jamie; Doug; Cherita; and maybe Mike.
-Amanda asked about D&I workshop in April in Alexandria, VA: MA board supports her going.
- B. **Outstanding Volunteer:** forms in dropbox
- C. **Long course Bids:** LCM champs: JOs F&M/LAC: Approved; Senior Champs WSY/HAC at Bucknell asking for waiving of splash fees (\$5000) and MA paying hospitality (\$10000): Approved Silvers: No bids; 3 new LC pools coming to LSC-Derry township with warm up pool; Carlisle first phase no warm up pool; and Mercersburg
- D. **Surcharge:** proposal in dropbox from Jersey wahoos to charge per swimmer fee instead of admission. MA policy of surcharge only in LCM meets of \$5 for facility rental; Not prepared to take action on.

Unfinished Business:

- A. **Specific Strategic Objectives:** Jamie dropped call
- B. **HOD:** Look at document in dropbox and get back to Mike with changes; Officials: Need smaller room and less time (Mike & Larry to talk about). Jeff Allen from Eastern Zone sports development to have a part at HOD. Safe sport needs time confirming exact time. Rules & reg committee to try to do something also.
- C. **Policy manual Review:**
1. US swimming convention and EZ convention attendance document placed in drop box: approved but need to find a place to put it.
 2. Section 5: No questions
 3. Section 7: Travel: Suggested by travel fund committee to increase award by \$50 per person. Amount of awards listed in policy manual. Motion: Increase travel award \$50 per athlete as suggested to budget: Approved; Motion: accept travel policy section with the \$50 increase per athlete reflected in budget: Approved
 4. Section 10.3.1: 4 hour rule: changed due to requirement of USA swimming
 5. Section 9: Zone Team: 75% of this section refers to short course zones; Brian Elko suggested taking away all mention of SC zones and keep LCM. SC zones is more like an age group sectional type meet where swimmers represent club not LSC. Table for another month for clarification (Kate & Brian talk about this).
 6. Section 6: Meet Administration: Post meet reports timeline and fees are in question; when rebate checks are due and late penalty; Table for a task force of the staff and admin committee due to policing of this. Mike to put operation risk and meet directors handbooks info in section 6 where necessary. Needs to be cleaned up a little still.
 7. Section 4: Financial Policy: Updated policy to what is done and reorganized. Motion: Purchase policy approved with rewording of expenditures and approvals according to governance guidelines. Motion: Accept MA cash reserve policy approved; Motion: Section 4 as in dropbox: approved.
 8. Section 8: Open water: Jamie and Mike to talk to Bob Schailley about this.
 9. Section 10: Rules: Put out for review in March.

- Block Two:** Pulled Age Group and D&I transgender guidelines; Remaining approved as a whole.
Age Group: mini champs as MA champs meet that goes out to bid added to new business in March
D&I: Transgender guidelines put as new business for March
D&I: ADHD and addiction to technology added to inclusion conditions.
D&I: discrimination in sports: put as new business for March since Autism has been mishandled in other LSC

****If you have an item to report that needs board action, send to Cherita to add to agenda under new business

Schedule: Proposed bid schedule approved

Meeting adjourned at 9:03 pm

Respectfully submitted,
Sandy Hartmann, Secretary