Board of Directors Meeting

Tuesday, April 23, 2013

Marriot Courtyard, Somerset

Attendance: Tiny Randazzo, Gregory Eggert, Mike Randazzo, Jim O’Neill, Judy Sharkey, Henry Fryczynski, Marlene Curtis, Anna Barry, Ed Dellert, Tristan Forman, Stephanie Crofton, Heather Grieb, William Deatly, Nick Smagala, Kate Paris, Pat Collins, Kip Hein, Nicole Cicalo-DeCaro, Doug Griswold, Jim Sheehan, Matt Donovan, Mohamed Abelaal

1. Meeting called to order at 7:40 PM by General Chair, Tristan Forman
2. Set meeting curfew – no new items started after 10:00PM
3. Additions to agenda
4. Reading, correction and adoption of minutes from Feb 5th, 2013

***Motion*:** Approve minutes from the Feb 5, 2013 Board Meeting

***Vote*:** Motion Carried

**Resolved:** Minutes approved without modification

1. General Chair – Tristan Forman Written report submitted

***Motion*:** General Chair appointment of Tiny Randazzo to replace Corrina Weinkofsky as Interim Secretary until the HOD Meeting May 11, 2103.

***Vote*:** Motion Carried

***Resolved*:** At the HOD meeting, nominees will be accepted from the floor and a vote will be taken to fill the vacant position for the remainder of the term expiring in 2014. The Nomination committee nominates Tiny Randazzo for the position.

***Motion*:** General Chair appointment of Bud Rimbault to replace Lou Petto as

Interim Age Group Chair until the HOD Meeting May 11, 2013.

***Vote*:** Motion Carried

***Resolved*:** At the HOD meeting, nominees will be accepted from the floor and a vote will be taken to fill the vacant position for the remainder of the term expiring in 2014. The Nomination committee nominates Bud Rimbault for the position.

**Motion:** Approve the usage of the Hy-Tek Meet Mobile logo on the NJS website providing discounts to both the NJS office and NJS membership.

**Vote:** Motion tabled until length of term is provided and Team Unify is contacted.

**Follow Up:** An e-mail vote will take place when all information is presented.

1. Reports of officers
   * 1. Athlete – Nick Smagula Written report submitted

**Action Item:** Nick requested NJS to provide all member swimmers aged 12 and up with a link to the USA Swimming information regarding the Safe Sport program

**Follow Up:** Nick and Tristan will work together to disseminate this information to the NJS membership. Tristan will contact the NJS web committee regarding the activation of the e-mail feature as a means by which to disseminate information to all NJS members and subgroups in the future.

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* + 1. Administrative – Henry Fryczynski Written report submitted

The General Chair thanked Henry for accepting the nomination to continue on as Administrative Chair for another 2 year term.

* + 1. Treasurer – Anna Barry Written report submitted

**Motion:** Approve the 2013-2014 budget (Sept 1 to Aug 31) for presentation at the HOD meeting

**Vote:**  Motion Carried

**Resolved:** Budget reviewed and discussed. An amendment was passed to increase the Camps budget (including Swimposium) to $10,000 from $3,500 for 2013-14.

**Follow-Up** Tristan will reach out to Ed Miller (Chairman of the NJS Finance Committee) regarding an Independent Audit under the advice of Finance Committee members present at the meeting, Jim O’Neill and Gregory Eggert.

* + 1. Senior – Mohamed Abdelaal No report

**Follow-Up** The 2013 LC Senior Level State Meet will be re-visited at the Tech Planning Meeting in May. Tristan does not expect the meet will be held this summer.

* + 1. Age Group – Tristan Forman Written report submitted

**Follow-Up:** The Age Group Chair is accepting bids for the upcoming calendar on an ongoing basis.

* + 1. Coaches – Pat Collins Written report submitted

**Resolved:** All Championship Meet Changes will take place at Tech Planning Meetings which are open to all NJS members.

**Follow-Up:** The suggestion of meet themes and hot heats at 12 and Under Championships was presented for future discussion at Tech Planning.

* + 1. Officials –Judy Sharkey Proposed Policy Change – Written report

**Motion:** An amendment was made to the written Proposal presented by Judy Sharkey to change the language under the Administration Section #12 Coach Certification in the Policy and Procedures Manual. Meet director, safety marshal and his/her designee shall replace “meet referee and/or meet director” in paragraphs 4 and 5 and under penalties #3.

**Vote:** Motion Carried

**Resolved:** Jim Sheehan revised the on-line NJS Policies and Procedures Manual on 4-23-2013 to reflect this change. A class for the new dryland official position of Administrative Official will be offered on May 9th. Sarah Levine’s family will be presented with an award at the May HOD meeting.

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1. Reports of Committees and Coordinators
   * 1. Registration – Meaghan Murphy Absent, No written report
     2. Safety – Marlene Curtis Written report submitted

**Motion:** To provide partial funding to the Safety Chair for attendance at the 2013 LSC Safety Chairs meeting, June 13-15 at the Chicago Marriott O’Hare.

**Vote**: Carried

**Follow Up:** Reminder to all coaches when filling out the “Online Report of Occurrence” to send a copy to the NJS Safety Chair, Marlene Curtis.

* + 1. Records / Top 10 – Anna Barry Written report completed but not submitted

**Follow Up:** Records Chair will send out a written records report and post to website after receiving Y National results. Jim O’Neill will send Y National results to Records Chair. Matt Donovan was recognized for his team, SVY, setting two YMCA National Relay records and numerous NJS records at the Y National meet in April.

* + 1. Legal Counsel – Jeff Moryan Absent, No written report
    2. Technical Planning Committee – Tristan Forman Written report submitted

**Follow Up:** Dates are being looked into for the May NJS Tech Planning meeting. A request for consideration of Tech Planning meetings to be held on the weekend was noted.

* + 1. Safe Sport Committee – Meaghan Murhphy Absent, No written report
    2. Open Water Committee – Justin Alsobrooks Absent, Written report completed

**Follow-Up:** Written report completed but unavailable for meeting, will be posted to NJS website

* + 1. Camps Committee – Michael Randazzo No written report

**Follow Up:** A discussion regarding an open water camp to be held this July in PA was held with more details to follow for July, 2014.

* + 1. Disability and Adaptive Swimming – Doug Griswold Written report submitted

**Follow Up:** Continued awareness and regional classification identification and promotion within the LSC is encouraged.

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* + 1. Nominations Committee – Tristan Forman Slate Provided

Administrative Vice Chair Henry Fryczyskni

Senior Chair Mohammed Abdelaal

Treasurer Anna Barry

* + 1. Club Development – Matt Donovan Written report submitted

**Follow Up:** Peter Clark will be offering a Club Leadership and Management Course.

Date to be announced.

1. Report of At Large Members of the Board / Others

Special Project: Gregory Eggert Chair Written report submitted

**Presented:**  Jim O’Neill led a committee to review the purchasing procedures and bid process for the outfitting of our Zone team members. Speedo was the manufacturer for the spring meet due to an extensive inventory in place. Bid documents and a product evaluation process have been implemented. Non swimwear apparel was handled by the NJS office. Following the spring Zone meet, four proposals were submitted by manufacturing companies to NJS for consideration. Upon presentation to the committee, Speedo was recommended via a vote. Speedo provided the best pricing with a discount structure for the next four years. They will also provide the LSC with an athlete appearance annually, two banners and additional product incentives. Swimmers will now order equipment directly thru the vendors at JO’s. Vendors will be bid on, every two years. The vendor must be a NJ vendor who has access to timely delivery of Speedo products. Speedo has no minimum requirement of the amount of equipment required by the LSC for purchase. However, swimmers are expected to purchase the Zone team outfit including the Zone Jacket as part of that outfit.

1. Report from Administrative Office – Stephanie Crofton Written report submitted

**Presented:** NJS Zone Team Scores Combined 6th Men 5th Women 8th

1. Advice and Consent to Appointments
2. Unfinished (old) business
3. New business
4. Resolutions and orders

14. Next meeting:

HOD Saturday May 11th 2013

1:00pm

Location TBD

1. Adjournment 10 PM followed by Executive Committee Meeting